



**Governance Committee
Meeting Agenda
September 9 2020 5:30 pm.**

join at

MHARS Governance Committee meeting
Wed, Sep 9, 2020 5:30 PM - 6:30 PM (EDT)

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Committee members: David Ashenurst (Chief Governance officer), David DiTullio
Inez James, Karen McIlwaine, Hope Moon (ex-officio), Daniel Urbin

Expected Staff: Elaine Georgas, Patrice McKinney

- I. Call to Order
- II. Old Business
 - i. Consent Agenda
 - i. See Cuyahoga ADAMHS Minutes from meetings 06/24/20 (pages 4-7) and 05/27/20 (pages 5-6)
 - ii. Policy Development-
 - i. Sponsorship Policy (draft available at meeting)
 - ii. Board Member Development and Recognition Policy
 - iii. Board Member Reimbursement Policy
 - iii. Outreach Committee -general discussion
- III. Next Meeting Date

- i. Board Member Development:
 - (from MHARS Board Bylaws)
 - i. Article VIII: Standing and Special Committees: *The Governance Committee shall monitor and conduct self-evaluation surveys of BOD members to inform the future educational training needs of the BOD. These surveys shall be conducted not later than June of each year.*

- ii. Board member reimbursement policy:
 - (From LCBMH Board of Director’s Policy Manual for review and discussion)
 - i. *Section 3.05:* It is the policy of the board to reimburse board members for actual and necessary expenditures they incur in the performance of their official duties. Official duties are defined to include training for board members to fulfill such annual requirements set forth in the Ohio Revised Code, attendance at board meetings, and participation in other meetings that would serve to enhance the member’s performance as a board member.. Advance approval by the Board is required for total expenses exceeding \$250 for a single meeting or training. Any Board member seeking this advance approval must submit a signed and completed “Board Member Reimbursement Advance Approval Request” Form to the Board Chair or the Executive Director not less than one day prior to the Board meeting where the request is to be considered by the Board.
 - ii. *Section 3.06:* Any expenditure from the Board Development & Recognition appropriation in excess of \$500, other than those covered by Section 3.05, shall require prior approval of the Board.

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES

JUNE 24, 2020

ADAMHS BOARD OF DIRECTORS PRESENT:

Rev. Benjamin F. Gohlstin, Sr.	Patricia James-Stewart, M.Ed., LSW
Reginald C. Blue, Ph.D.	Katie Kern-Pilch, ATR-BC, LPC-S
Gregory X. Boehm, M.D.	Steve Killpack, MS
Crystal L. Bryant, Esq., MS, LSW	Rev. Max M. Rodas, MA
Erskine Cade, MBA	Sharon Rosenbaum, MBA
Elsie Caraballo	Harvey A. Snider, Esq.
J. Robert Fowler, Ph.D.	Megan Van Voorhis
Gwendolyn A. Howard, LSW, MSSA	ABSENT: None

BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Carole Ballard, Curtis Couch, Erin DiVincenzo, Tami Fischer, Cheryl Fratalonie, Madison Greenspan, Felicia Harrison, Myra Henderson, Linda Lamp, Kelli Perk, Jacob Rosebrock, Jessica Saker, Allison Schaefer, Starlette Sizemore-Rice, Larry Smith, Jr., Michaele Smith, Maggie Tolbert, Beth Zietlow-DeJesus

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Rev. Benjamin F. Gohlstin, Sr., called the General Meeting to order at 4:07 p.m. No audience input regarding agenda items was received.

2. BOARD MEMBER ATTENDANCE ROLL CALL

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the General Meeting was held via Zoom. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board member attendance roll call.

[Rev. Benjamin F. Gohlstin, Sr., called J. Robert Fowler, Ph.D., to be presiding Chair.]

3. OATH OF OFFICE

Mr. Mark R. Musson, Assistant Prosecuting Attorney – Civil Division, from the Office of Cuyahoga County Prosecutor Michael C. O'Malley, administered the Oath of Office to Mr. Ashwani Bhardwaj, Ms. Crystal L. Bryant, Esq., MS, LSW, Rev. Benjamin F. Gohlstin, Sr., Mr. Steve Killpack, MS, and Ms. Jena Olsen.

[Rev. Benjamin F. Gohlstin, Sr., regained the Chair.]

Ms. Olsen and Mr. Bhardwaj, whose appointments commence on Wednesday, July 1, 2020, indicated that they are honored and privileged to be selected as Board members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County.

Rev. Gohlstin reported that Ms. Van Voorhis will be completing her term as Board member on June 30, 2020. Ms. Van Voorhis reported that she has reluctantly decided to resign as a Board member of the ADAMHS Board of Cuyahoga County in order to advocate for the arts and culture community during this difficult time. She emphasized that during her brief tenure as a Board member, she was afforded the opportunity to work with a wonderful group of individuals; and has a great deal of respect for the community and providers. She noted that she will continue to be an advocate for the mental health community and will continue to support the Board's efforts in the community.

4. APPROVAL OF MINUTES - The minutes from the May 27, 2020, General Meeting were approved as submitted.

5. CHAIR'S REPORT

Rev. Gohlstin highlighted Resolution No. 20-06-01 Declaration: Racism is a Public Health Crisis.

- **RESOLUTION NO. 20-06-01 – DECLARATION: RACISM IS A PUBLIC HEALTH CRISIS**

Mr. Snider requested that Resolution No. 20-06-01 Declaration: Racism is a Public Health Crisis not only be placed on the ADAMHS Board's website, but also distributed to the Board's partners, stakeholders and the community at large.

Motion to approve Resolution No. 20-06-01 Declaration: Racism is a Public Health Crisis. MOTION: H. Snider (with honors) / SECOND: K. Kern-Pilch / AYES: R. Blue, G. Boehm, C. Bryant, E. Caraballo, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, M. Rodas, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

Rev. Gohlstin noted that a Board Training/Retreat was to be scheduled during August 2020; however, due to COVID-19 he has requested that this event be placed on hold until Board members are able to convene in person.

Rev. Gohlstin reported that the Community Relations & Advocacy Committee meeting of Wednesday, July 1, 2020 has been canceled.

On behalf of the Board, Rev. Gohlstin thanked Mr. Osiecki for his efforts relative to his daily communications around COVID-19.

[Rev. Benjamin F. Gohlstin, Sr., called Elsie Caraballo to be presiding Chair.]

6. **NOMINATING COMMITTEE REPORT**

- **ELECTION OF BOARD OFFICERS**

Ms. Elsie Caraballo, Nominating Committee Chair, presented the recommended Slate of Board Officers for FY2021-FY2022:

- **Chairperson:** Rev. Benjamin F. Gohlstin, Sr.
- **Vice Chair:** J. Robert Fowler, Ph.D.
- **Second Vice Chair:** Katie Kern-Pilch, ATR-BC, LPC-S

Motion to elect the recommended Slate of Board Officers for FY2021 - FY2022. MOTION: G. Boehm / SECOND: H. Snider AYES: R. Blue, G. Boehm, C. Bryant, E. Caraballo, R. Fowler, B. Gohlstin, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, M. Rodas, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

- **SUGGESTION OF BOARD CANDIDATES FOR COUNTY APPOINTMENT CONSIDERATION**

Ms. Caraballo reported that due to the number of qualified Board candidates received during the OhioMHAS Board member application process, the Nominating Committee met on Wednesday, June 17, 2020; and spent the majority of its time in "Executive Session" for the purpose of discussing & considering the suggestion of Board candidates for County appointment consideration. Consequently, the Nominating Committee requests approval from the full Board to recommend that the list of remaining OhioMHAS Board candidates be forwarded as a suggestion of Board candidates for County appointment consideration.

Motion to recommend the list of remaining OhioMHAS Board candidates be forwarded as a suggestion of Board candidates for County appointment consideration. MOTION: B. Gohlstin / SECOND: S. Rosenbaum AYES: R. Blue, G. Boehm, C. Bryant, E. Caraballo, R. Fowler, B. Gohlstin, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, M. Rodas, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

[Rev. Benjamin F. Gohlstin, Sr., regained the Chair.]

7. **FAITH-BASED OUTREACH COMMITTEE REPORT**

Ms. Gwendolyn Howard, Faith-based Outreach Committee Vice Chair, reported on the Faith-based Outreach Committee meeting held on Wednesday, June 3, 2020 via Zoom. She noted the following agenda items of discussion:

- Two provider program presentations transpired regarding COVID-19 impact on services:

1. 99Treasures Arts & Culture (formerly known as Coalition for a Better Life)

Mr. Khalid Samad, Chief Executive Officer/Co-Founder of 99Treasures Arts & Culture, reported that 99Treasures Arts & Culture has re-invented their programming to assure their youth have the necessary resources to face this monumental challenge. He noted that they have conducted a needs assessment on their youth and ensured through email and social media that program participants had access to information specific to their needs. Also, through their lessons, they have stressed using this time to reconnect with family, develop new skills and have positive supports. However, he reported that they encountered a minor setback during a recent trip to a rally, which turned into a riot. They returned safely and were able to utilize this experience as a learning mechanism to discuss current events. He stated that their youth have been writing and working on paintings about this historic experience and stressed that everyone can learn from this experience and be stronger and more connected than ever.

2. Naaleh Cleveland

Rabbi Chaim Helman, Director of Naaleh Cleveland, reported that COVID-19 has impacted services provided by Naaleh Cleveland. He indicated that Naaleh Cleveland is a high-risk mentorship program that provides a healthy and dependable role model to struggling teenagers to assist them to find themselves during this pivotal and formative time of life. During March, April and May 2020, Naaleh Cleveland was not able to facilitate programs with youth involvement; however, they were able to adapt by communicating with teens via Zoom video, phone calls and text messages. They have enabled peer-to-peer support and teens have reached out to other struggling teens they have met through Naaleh programming and continue to contact each other weekly.

Due to the fallout of the COVID-19 pandemic, Rabbi Helman indicated that Naaleh Cleveland commenced their Summer program early and hired additional staff to assist with ensuring the safety of social distancing through the utilization of smaller groups of participants. He reported that their Summer program has been successful, and parents have provided accolades for keeping their children engaged. Also, with the assistance of a close friend of Naaleh Cleveland, they are able to utilize a three-acre farm for teaching youth how to grow vegetable gardens, haul wood chips and paint.

- Ms. Starlette Sizemore-Rice, Director of Special Projects, highlighted accomplishments of each of the Faith-based Outreach Providers illustrated in the written Faith-based Programs Performance Outcomes 2020 Quarter 1 Report.
- Ms. Sizemore-Rice also reported on a variety of first quarter highlights from each the faith-based programs and responded to questions from committee members.
- The next meeting is scheduled for Wednesday, October 7, 2020.

8. PLANNING & OVERSIGHT COMMITTEE REPORT

Ms. Katie Kern-Pilch, Planning & Oversight Committee Chair, reported on the Planning & Oversight Committee meeting held on June 10, 2020, via Zoom. Committee members heard the following items of discussion:

- Mr. Curtis Couch, Chief Technology & Data Analytics Officer, reported on the Needs Assessment. He indicated that this is a routine study requested by the ADAMHS Board to evaluate current mental health and substance use disorder treatment and recovery support services, identify gaps in services, and propose recommendations for changes in programmatic and funding decisions. This 400+ page document was compiled by Drs. Cathleen Lewandowski and Miyuki Tedor at Cleveland State University. Data was compiled to assess: Estimated Needs for Substance Use Treatment, for Mental Health Treatment, for Dual Diagnosis Treatment and for Publicly Funded Services and Rate of Uninsured. The socioeconomic status of residents in the County was also compiled.

Dr. Lewandowski presented a statistical data review via a Power Point presentation. She also reported that most respondents frequently saw the Board's role as providing funding, but also identified advocacy and support, oversight and accountability and leadership. The study analyzed delivery of service by sex, race/ethnicity and age and identified risk factors and gaps in services. Findings indicate that Cuyahoga County residents have a higher rate when compared to the state of Ohio and nationally. Social determinants of health can result in poor health outcomes, earlier death and increased risk of mental health and substance use disorders. Populations that frequently "fall thru the cracks" are persons with a dual diagnosis, chronically homeless, women with children, pregnant women, transitional adults ages 18-25 and persons whose primary language is other than English.

The Needs Assessment provided recommendations for improving services and improving an individual's outcome. These recommendations include the following:

- The need for additional prevention and early intervention services
- A greater need for care coordination and collaboration amongst substance use disorder and mental health service treatment providers
- Adaptation of culturally-competent and culturally-appropriate evidenced-based interventions
- Client-engagement and client-based practice research
- Evidenced-based interventions and treatment fidelity
- Adjust reimbursement toward population health, i.e., “moving away from providing services to the person (who is able to come in) for a session in front of the provider. Tele-health as a viable option.
- Inclusion of identified social determinants of health and addressing barriers to accessing services in program development
- Increased access to medication assisted treatment (MAT)
- Harm reduction in reducing the negative consequences, morbidity, and mortality, and HIV transmission associated with drug use
- Increased prevention and public health strategies

The report also included recommendations for clients and families to instill hope for recovery, stability and access to wraparound services, employment, housing, childcare and more support resources. Medicaid Redesign recommendations identified respondents concerns around length of time for reimbursement and negotiating reimbursement of specific services that include assessments and length of stay in residential treatment. This comprehensive document is a valuable reference tool which will guide the Board in future considerations and decisions.

- Ms. Tami Fischer, Chief Administrative Officer, provided committee members with an update regarding the development and implementation of a five-year Strategic Plan for the ADAMHS Board for Calendar Year (CY) 2021 through CY2025. The ADAMHS Board is currently operating under the CY2017 through CY2020 Strategic Plan. In order to plan for the future by ensuring a system of care that enables individuals to access high quality, culturally competent, behavioral health services, the Board issued a Request for Proposal (RFP) seeking a consultant for the development of a new Strategic Plan. This plan will be developed based on the Board’s most recent Needs Assessment, workforce development strategies, community input and the performance of the current provider network. Ms. Fischer presented spread sheets and rating metrics of the 13 proposals received which were then reviewed and rated by an internal review committee. Five of 13 respondents met the rating criteria for final consideration. After further consideration to the number of hours committed to the project by the bidders, RAMA Consulting, Inc. was selected as the CY 2021-2025 Strategic Plan vendor with the contracted amount of \$57,630.
- Ms. Fischer reported that the ADAMHS Board is currently contracting through June 30, 2020 with Jeffrey D. Johnson, Attorney-At-Law Consultant, for the development and delineation of implementation of a Strategic Plan for Behavioral Health Workforce Development. Due to COVID-19, Mr. Johnson is requesting a two-month contract extension for completion of his outreach with community partners and to continue writing the plan. This contract extension would be through August 31, 2020.
- Mr. Larry Smith, Jr., Director of Programs, reported on three provider agency requests for COVID-19 emergency funding, which included Cornerstone of Hope in the amount of \$40,000, Recovery Resources in the amount of \$100,000, and Hispanic Urban Minority Alcoholism and Drug Abuse Outreach Program (UMADAOP) in the amount of \$20,382.51.
- Mr. Smith provided an update regarding the availability of two State Opioid Response (SOR) funding opportunities that the ADAMHS Board intends to pursue. He reported that this funding is available to the Ohio Association of Community Behavioral Health Authorities (OACBHA) partnering entities that can conduct training for program sustainability and technical assistance to organizations funded through SOR. Presently, the ADAMHS Board has 15 programs funded through SOR and these programs will be the target of these trainings. These funds are intended to help providers funded by SOR assess areas of sustainability, create sustainable business models and sustainability plans, support collective efforts to spark system and local level change and integrate sustainability into business strategies and day to day operations. Through the collaborative efforts of Board staff to utilize these funds prior to end of the Federal State Fiscal Year (September 30, 2020), an extensive list of virtual trainings by national and local presenters will be created for SOR providers. The second SOR funding opportunity the Board intends to pursue consists of the expansion of peer support with Opioid Use Disorder (OUD) in non-traditional settings.

[Ms. Elsie Caraballo and Ms. Megan Van Voorhis left the meeting.]

- **RESOLUTION NO. 20-06-02 – APPROVAL OF CONSULTING CONTRACT EXTENSION – JEFFREY D. JOHNSON**

Motion to approve Resolution No. 20-06-02 Approval of Consulting Contract Extension – Jeffrey D. Johnson. MOTION: G. Boehm / SECOND: G. Howard / AYES: R. Blue, G. Boehm, C. Bryant, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, M. Rodas, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

[Mr. Erskine Cade, MBA, entered the meeting.]

9. **FINANCE & OPERATIONS COMMITTEE REPORT**

Mr. Steve Killpack, Finance & Operations Committee Chair, reported on the Finance & Operations Committee meeting held on June 17, 2020, via Zoom and highlighted the Vouchers, Contracts and Amendments as listed below.

CONSENT AGENDA: Resolution Nos. 20-06-03 through 20-06-05

- **RESOLUTION NO. 20-06-03 – ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING MAY 2020**

Mr. Killpack reported on the Voucher and Expenditure Report for May 2020. He indicated that relative to the Administrative Budget for the month of May, expenses were \$533,655. The Board's total administrative expenses through the end of May was \$2,054,427, which is roughly 34.39% of the total Administrative budget that was approved for CY2020. He reported that five months of the year would be approximately 42%, which indicates the Administrative Budget is underbudget.

In May, the Board received revenues of \$2,083,789. The Board's total revenue received through the end of May was \$54,041,542, which is 84.8% of the Board's budgeted revenue. The Board's expenditures for the month of May was \$3,461,042. The Board's total expenditures through the end of May was \$20,631,863, which is 31.3% of the Board's overall budgeted expenses.

Mr. Killpack noted that the County is instituting a new fiscal system and remains a little bit behind in terms of processing the Board's expenses. However, the Board is hoping that at some point the County will catch up.

- **RESOLUTION NO. 20-06-04 – APPROVAL OF CONTRACTS:**

1. Consulting Contract for the Development of a Strategic Plan for Calendar Years (CY) 2021-2025 for the ADAMHS Board of Cuyahoga County
 - RAMA Consulting, Inc. - \$57,630

Mr. Killpack commended Ms. Fischer and the Board's Review Team for completing a thorough process relative to the selection of the consulting contract for the development of the Board's CY 2021-2025 Strategic Plan.

2. Northeast Ohio Collaborative: Withdrawal Management/Detoxification and Crisis Bed Expansion Grant – SAMHSA Emergency COVID-19 Funds – \$309,383
 - Ashtabula County MHRS Board - \$51,563.83
 - Geauga County MHRS Board - \$51,563.83
 - Lake County ADAMHS Board - \$51,563.83
 - Lorain County MHARS Board - \$51,563.83
 - Summit County ADM Board - \$51,563.83

Mr. Killpack reported that each Northeast Ohio Collaborative Board will receive \$51,563.83 to specifically enhance their Crisis/Information/Referral/Support Hotlines, Warm Lines and/or Mobile Crisis Teams. Each Board will contract with their local provider to utilize the Screening, Brief Intervention and Referral to Treatment (SBIRT) tool to identify then direct individuals impacted by COVID-19 to the appropriate levels of care.

The Substance Abuse and Mental Health Services Administration (SAMHSA) will provide the emergency COVID-19 grant funds to the Ohio Department of Mental Health and Addiction Services (OhioMHAS). OhioMHAS will then provide four quarterly payments in the amount of \$77,345.75 to the ADAMHS Board to provide quarterly payments in the

amount of \$12,890.95 of the \$51,563.83 allocated to each of the additional five Boards in the Northeast Ohio Collaborative.

3. Federal Emergency Management Agency (FEMA) Crisis Counseling Assistance and Training Program (CCP) Immediate Services Program (ISP)
 - Bellefaire Jewish Children's Bureau - \$62,700.76

Mr. Killpack reported that the ISP is a CCP grant program that provides disaster relief assistance for up to 60 days after a major disaster declaration. CCP funding supports community-based outreach, counseling, and other mental health services to survivors of natural and human-caused disasters. The focus of the ISP program is to provide high-intensity, low-volume individual services to persons and special populations directly affected by COVID-19.

OhioMHAS submitted a proposal on behalf of Ohio and negotiated with FEMA for the state's award. The ISP FEMA grant was awarded to the State of Ohio, June 3, 2020 in the amount of \$466,500. Bellefaire, Jewish Children's Bureau (JCB) was chosen to receive an allocation for licensed therapists to provide telehealth services to current and newly enrolled clients across Cuyahoga County. Outreach and crisis staff provided individuals with information and education about typical reactions, coping strategies and available disaster-related resources.

4. 2020 Census Outreach Campaign – \$4,100
 - Call and Post - \$1,000
 - Entercom - \$2,000
 - The Mosound Group, Inc. - \$1,100

Mr. Killpack reported that the 2020 Census Outreach Campaign will target the City of Cleveland and East Cleveland, both of which have Census tracts with the lowest responses in Cuyahoga County at or below 30% response as of June 7, 2020.

- **RESOLUTION NO. 20-06-05 – APPROVAL OF CONTRACT AMENDMENTS:**

1. Amendment to Resolution No. 19-11-08, Cornerstone of Hope - \$40,000

Mr. Killpack stated that when the COVID-19 quarantine began, Cornerstone of Hope expanded its services beyond bereavement to provide counseling for anxiety, depression, isolation, stress, adjustment disorder, and other related issues. Cornerstone of Hope has been offering remote telehealth counseling, and also opened their offices on May 11, 2020 in accordance with the Responsible RestartOhio protocol.

Through this emergency funding, Cornerstone of Hope will be in a better position to ensure the continuation of the organization's ability to provide critical bereavement and mental health care while adding targeted programs for caregivers of all types. They will also be able to serve additional low-income individuals in need with the ability to obtain reimbursement from Medicare/Medicaid.

2. Amendment to Resolution No. 19-11-08, Recovery Resources - \$100,000

Mr. Killpack reported that this crucial emergency funding will increase the safety and wellbeing of all clients, staff and visitors who receive services, work or are engaged in other business at Recovery Resources. Screeners will be stationed at entry points to ensure all clients, employees and visitors are screened properly before entering the building. Currently this is an unfunded but required service to ensure the safety of all entering the facility and will require at least 2.5 Full Time Equivalents (FTEs) for the remainder of the year. Also, due to the current social distancing requirements, alternative waiting areas are needed. As a result, an additional 1-2 Peer Navigators are needed for the remainder of the year. Additional safety barriers will be put in place in waiting areas in response to COVID-19.

3. Amendment to Resolution No. 19-11-08, Hispanic UMADAOP - \$20,382.51

Mr. Killpack highlighted that Hispanic UMADAOP will utilize the emergency funding for professional decontamination and related expenses, June 2020 employee fringe benefits and June 2020 treatment center operating expenses. This

emergency funding will allow 22 Hispanic UMADAOP employees to maintain benefits, as well as cover expenses related to reopening the residential treatment program.

[Ms. Crystal L. Bryant, Esq., MS, LSW, left the meeting.]

Motion to approve the Consent Agenda (Resolution Nos. 20-06-03 through 20-06-05). MOTION: S. Rosenbaum / SECOND: K. Kern-Pilch / AYES: R. Blue, G. Boehm, E. Cade, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, M. Rodas, S. Rosenbaum, H. Snider / NAYS: None / **Motion passed.**

10. CHIEF EXECUTIVE OFFICER'S REPORT

- **Diversion Center Update**
- **Staff and Board Members Return to Administrative Office**
- **Legislative Updates / Testimony / Media**
- **Virtual Client Art Program**

- Mr. Osiecki reported that a response was submitted to Cuyahoga County regarding a Request for Proposal (RFP) for the development of a Diversion Center. This response was submitted on behalf of the convening group, which included, but was not limited to, MetroHealth, Recovery Resources, Stella Maris, FrontLine Service, St. Vincent Charity Medical Center, and the ADAMHS Board. This collaboration effort resulted in the ADAMHS Board serving as the lead agency to carry out the programmatic contracting and fiscal management of the Diversion Center. He indicated that St. Vincent Charity Medical Center was selected as the location of the Diversion Center and that other providers will be on site to provide substance abuse and mental health treatment services and peer support to navigate other recovery services. The Diversion Center will be completely separate from St. Vincent Charity Medical Center's Psychiatric Emergency Room. Mr. Osiecki emphasized that St. Vincent Charity Medical Center has the space for a dedicated area for intake and observation, a sobering unit and detoxification services, which will allow up to 80 beds on their campus.

Mr. Osiecki indicated that a Zoom meeting was scheduled with representatives of more than 33 Cuyahoga County law enforcement departments to discuss the Diversion Center. He also reported that in addition to the Diversion Center, there are two additional components that Cuyahoga County requested, a 24-hour/7 days a week call in center for law enforcement and Crisis Intervention Team (CIT) training. FrontLine Service was selected as the vendor for the call in center and the ADAMHS Board was selected for the CIT Training.

Mr. Osiecki reported that two additional bidders submitted responses to Cuyahoga County, Cleveland Treatment Center (CTC) and a private individual who owns a building on the East Side.

Mr. Osiecki provided accolades to Ms. Beth Pfohl, Grants and Evaluation Officer, and a representative of MetroHealth for their efforts with this endeavor.

- Mr. Osiecki reported that efforts continue for ADAMHS Board staff and Board members to return to the administrative office and noted that discussion has transpired with organizations specializing in COVID-19 for office modifications to ensure the safety of all.
- Mr. Osiecki commended ADAMHS Board staff for their continuous efforts with working from home.
- Mr. Osiecki reported that he provided testimony to the Senate Health and Human Services Committee regarding racism is a public health crisis and the proposed Naloxone Amendment, House Bill (HB) 341, which expands access to Naloxone in public locations.
- The ADAMHS Board and FrontLine Service were featured in a story by Channel 5 regarding civil unrest and increased mental health calls.

- Mr. Osiecki participated in several activities, which included but were not limited to, a discussion on Ideastream regarding the ADAMHS Board's response to Opioid overdose spikes and to inform individuals that services are available; authored correspondence to the Plain Dealer's Editor; and will participate with Rev. Gohlstin on VoiceItRadio.
- The ADAMHS Board is participating in the Strive for Five Challenge, which will continue to run through July 2020.
- The Board's Virtual Client Art Program is available for viewing on the ADAMHS Board's website. This program consists of photographs of artwork that were submitted by various artists.
- Ms. Beth Zietlow-DeJesus, Director of External Affairs, and Madison Greenspan, External Affairs Officer, have been diligently working with a vendor on the development of the ADAMHS Board's new website.
- The ADAMHS Board's Vista worker, Mr. Jake Rosebrock, will be completing his tenure at the Board on Friday, June 26, 2020. A new vista worker will start at the Board in July.

11. **NEW BUSINESS** – None

12. **AUDIENCE INPUT** - None

There being no further business, the meeting adjourned at 5:20 p.m.

Submitted by: *Linda Lamp, Executive Assistant*

Approved by:

Rev. Benjamin F. Gohlstin, Sr., Chairperson, ADAMHS Board of Cuyahoga County

ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD OF CUYAHOGA COUNTY

GENERAL MEETING MINUTES MAY 27, 2020

ADAMHS BOARD OF DIRECTORS PRESENT:

Rev. Benjamin F. Gohlstin, Sr.	Gwendolyn A. Howard, LSW, MSSA
Reginald C. Blue, Ph.D.	Patricia James-Stewart, M.Ed., LSW
Gregory X. Boehm, M.D.	Katie Kern-Pilch, ATR-BC, LPC-S
Crystal L. Bryant, Esq., MS, LSW	Steve Killpack, MS
Erskine Cade, MBA	Sharon Rosenbaum, MBA
Elsie Caraballo	Harvey A. Snider, Esq.
J. Robert Fowler, Ph.D.	Megan Van Voorhis

ABSENT: Rev. Max M. Rodas, MA

BOARD STAFF PRESENT: Scott Osiecki, Chief Executive Officer, Joseph Arnett, Curtis Couch, Erin DiVincenzo, Tami Fischer, Cheryl Fratalonie, Madison Greenspan, Felicia Harrison, Linda Lamp, Kelli Perk, Allison Schaefer, Starlette Sizemore-Rice, Larry Smith, Jr., Michaele Smith, Maggie Tolbert, Thomas Williams, Beth Zietlow-DeJesus

1. CALL TO ORDER / AUDIENCE INPUT

Board Chair, Benjamin Gohlstin, called the General Meeting to order at 4:00 p.m. No audience input regarding agenda items was received.

2. BOARD MEMBER ATTENDANCE ROLL CALL

Due to the current public health orders surrounding COVID-19, and the Board's commitment to ensuring the health and safety of our Board members, staff, partners, and stakeholders, the General Meeting was held via Zoom. To assure a quorum, Ms. Linda Lamp, Executive Assistant, completed the Board member attendance roll call.

3. APPROVAL OF MINUTES - The minutes from the April 22, 2020, General Meeting were approved as submitted.

4. CHAIR'S REPORT

Rev. Gohlstin reported that in lieu of discussion with the Chief Executive Officer and himself, he would forgo his report.

5. COMMUNITY RELATIONS & ADVOCACY COMMITTEE REPORT

Committee Chair, Mr. Harvey Snider, reported on the Community Relations & Advocacy Committee meeting, held on Wednesday, May 6, 2020, via Zoom. He noted the following agenda items of discussion:

- Mr. Scott Osiecki, Chief Executive Officer, provided an update regarding the Health and Human Services Levy – Issue 33 results from the delayed/rescheduled primary of Tuesday, April 28, 2020. He reported that Issue 33 passed with nearly 70% of the primary voters and congratulated everyone for their assistance with this effort. As a result of the passage of this levy, the ADAMHS Board is slated to receive 5.5 million of additional funding for next year to bolster crisis services. However, due to COVID-19, Cuyahoga County has announced that they are having a hardship related to funding from general taxes. As a result, no decisions have been made to receive these funds next year, but DAMHS Board staff remain optimistic.
- Ms. Beth Zietlow-DeJesus, Director of External Affairs, highlighted the State and Federal COVID-19 Legislation, which is itemized by the Ohio Association of County Behavioral Health Authorities (OACBHA) together with a brief description and link to the text/analysis. The document is attached to the original minutes stored in the Executive Unit.
- Mr. Osiecki reported that the Board is currently working collaboratively with the Ohio Department of Mental Health and Addiction Services (OhioMHAS) on a Federal Emergency Management Agency (FEMA) grant, which will provide immediate services around COVID-19. He noted each Board coordinated surveys that were forwarded to provider agencies requesting information relative to services provided around COVID-19 that could not be reimbursed through insurance and could

possibly be reimbursed through FEMA. Mr. Osiecki reported that in addition to this grant, a nine-month grant is being submitted that details efforts relative to a possible surge in behavioral health services in the aftermath of COVID-19.

- Ms. Zietlow-DeJesus reported that Ohio's Strive for 5 Challenge is simple: find five people in your life and check-in with them every day for the next 30 days. She stated that Ohio's Strive for 5 Challenge is a new, statewide awareness campaign to help individuals and families cope with feelings of stress, anxiety, and isolation by connecting with others. Individuals are encouraged to reach out, connect, and comfort each other while we all work our way through the COVID-19 crisis and social distancing. Peer-to-Peer support has great power in helping to calm anxiety and fear and by reaching out via phone, text, mail, or even a hand-written note, individuals can help.
- Ms. Zietlow-DeJesus highlighted three Sponsorships recommended by Board staff to the CR&A Committee and referenced the details provided in the individual agenda process sheets for: each. However, Recovery Resources' 8th Annual Run for Recovery, which was scheduled for Saturday, August 15, 2020, has changed to a virtual platform, thus sponsorship benefits would not be met.
- Ms. Carole Ballard, Director of Education and Training, provided an update regarding the activities within the ADAMHS Board's Training Unit relative to going virtual from the onset of the Pandemic. She reported that webinar trainings on Zoom are free and participants can earn three Continuing Education Units (CEUs). Mr. Osiecki reported that the Board decided to offer these trainings for free as a service to the community during the current crisis.
- Ms. Ballard presented the Community Mental Health Support-Pregnancy and Infant Loss (PAIL) – Grief Recovery Paraprofessional Training. She reported that this is a unique community partnership between the ADAMHS Board, First Cleveland and the YWCA Greater Cleveland to support the education and training of up to 10 African American therapists, social workers and/or counselors to be trained and certified in the Grief Recovery Method Training Program (GRM). The GRM is a four-day evidenced based training and retreat experience that is best suited for ministers, funeral home directors, therapists, other healthcare providers, and families who have personally experienced loss and/or who work with those who have a loss. The ADAMHS Board will provide funding for training 5 African American therapists as well as 5 PAIL members in the GRM project.
- Due to COVID-19, Ms. Zietlow-DeJesus reported that the Board's Annual Meeting, scheduled for Monday, May 18, 2020, at the Cleveland Marriott East has been canceled; however, the Board was able to transfer their contract to the rescheduled date of Monday, October 5, 2020. She reported that staff will continue to monitor the current public health situation to determine the viability of this rescheduled event.
- Ms. Zietlow-DeJesus and Ms. Madison Greenspan, External Affairs Officer, provided the Social Media and Media Tracking Reports, which were forwarded to the full Board via email.
- Ms. Greenspan provided an update on a Twitter chat that was co-hosted with the Mental Health Addiction and Advocacy Coalition (MHAAC) on Thursday, April 2, 2020, to discuss the topic of behavioral health is open for business. The chat lasted one hour with approximately twenty-five organizations participating in addition to two doctors. Ms. Greenspan reported that there were approximately 16,000 impressions from this chat, which means that about 16,000 posts were seen and there were 1,172 engagements, with 708 clicks on the Board and/or provider agency links.
- Social Media Tracking Report indicated that the Board has added 183 new followers with a total of 4,193 fans now on Twitter, Facebook and Instagram. Total impressions for the time period (03/04/20 through 05/05/20) were seen 131,862 times.
- Media/Press Tracking Report from 3/04/20 through 05/05/20 indicated that the ADAMHS Board had a total of 23 media mentions; 23 positive, 0 neutral and 0 negative. The total for calendar year 2020 is 62 mentions; 55 were positive, 7 neutral and 0 negative.
- Mr. Erskine Cade reported that Republican lawmakers in the GOP-controlled House passed an amendment to an existing bill that would limit orders passed by the Ohio Department of Health (ODH) director to last no more than 14 days. After that time, the orders would need approval from a committee in the state legislature. The amendment passed the House with a 58-37 vote along party lines. It now heads to the GOP-controlled Senate for a vote.

Board Member Input:

- Rev. Gohlstin acknowledged that the HHS Levy – Issue 33 passed with nearly 70% of the primary voters; and emphasized that everyone should be commended and congratulated for their diligence with ensuring Levy passage.

6. NOMINATING COMMITTEE REPORT

Ms. Elsie Caraballo, Nominating Committee Chair, reported on the meetings held on Wednesday, May 13, 2020, and Wednesday, May 20, 2020, via Zoom. She reported that during the May 13, 2020, meeting of the Nominating Committee, Committee members

met in "Executive Session" for the purpose of discussing and considering the appointment of ADAMHS Board Slate of Officers and discuss recommendation of candidate for OhioMHAS appointment. The discussion focused on the goals of

- 1) Presenting a recommended Slate of Officers for a 2-year term (FY2021-FY2022); and
- 2) Recommending candidate for OhioMHAS appointment seat vacancy.

As a result of the deliberations, Ms. Caraballo reported that the recommended Slate of Board Officers for FY2021-FY2022:

- Chairperson: Rev. Benjamin F. Gohlstin, Sr.
- Vice Chair: J. Robert Fowler, Ph.D.
- Second Vice Chair: Katie Kern-Pilch, ATR-BC, LPC-S

Rev. Gohlstin asked for nominations from the floor. Given there were no nominations generated, it was noted further that the election of Board Officers was scheduled for the June General Meeting in compliance with the ADAMHS Board Bylaws.

Motion to approve the recommended Slate of Board Officers for FY2021-FY2022. MOTION: R. Blue / SECOND: H. Snider / AYES: R. Blue, G. Boehm, C. Bryant, E. Cade, E. Caraballo, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

Ms. Caraballo reported that during the Nominating Committee meeting of May 20, 2020, Committee members spent the majority of its time discussing and considering Board member candidates for additional OhioMHAS Appointments. Currently, the Board of Directors has 3 state appointment vacancies. Of the applicants interviewed, the Nominating Committee voted to recommend 3 of the following individuals for state appointment vacancies:

- 1) Mr. Steve Killpack, MS
- 2) Mr. Ashwani Bhardwaj
- 3) Ms. Jena Olsen

Ms. Caraballo reported that Mr. Ashwani Bhardwaj is on the CLE mayor's Advisory Committee and Planning Board representing the Asian Alliance. He is also a speaker and Board member for ethnicity and addiction issues. Ms. Jena Olsen is an Events and Development Coordinator at Malachi House and has experience working with the ADAMHS Board. She previously worked with Edna House and is "happy to give passion and experience".

Motion to approve recommending to OhioMHAS that Mr. Steve Killpack, MS, Mr. Ashwani Bhardwaj, and Ms. Jena Olsen be considered to fill the 3 existing vacant state appointment seats. MOTION: S. Rosenbaum / SECOND: K. Kern-Pilch / AYES: R. Blue, G. Boehm, C. Bryant, E. Cade, E. Caraballo, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

Due to the number of highly qualified Board member applicants, Rev. Gohlstin recommended that the applications received be retained for review upon future Board member vacancies.

Mr. Osiecki reported that Ms. Pomerantz, Director, Regional Collaboration, Office of County Executive Armond Budish, contacted the Board to indicate that they will be moving forward with the reappointment of Rev. Benjamin Gohlstin, Sr., Ms. Crystal Bryant and Ms. Megan Van Voorhis. He also indicated that they will be contacting Ms. Caraballo to schedule an interview with the County Executive.

7. PLANNING & OVERSIGHT COMMITTEE REPORT

Ms. Katie Kern-Pilch, Planning & Oversight Committee Chair, reported on the Planning & Oversight Committee meeting held on May 13, 2020, via Zoom. Committee members heard the following items of discussion:

- Since 1986, the Women's Recovery Center has provided a safe space for women on the near Westside of Cleveland and provides services that address the unique and complex needs of women who abuse alcohol and other drugs. A funding increase in the amount of \$56,840 will be used to hire one Clinical Director/Group Counselor full-time. Women's Recovery Center has a history of providing Intensive Outpatient Treatment (IOP) Services with pooled funding from the ADAMHS Board. They provide a 3-tiered delivery of care: IOP, Relapse Prevention, Non-Intensive Outpatient Programming and Aftercare. Onsite services include a child daycare, HIV education, nutrition and housing assistance. By hiring a Clinical Director/Group Counselor, Women's Recovery Center will be able to treat more women in 2020. The plan is to treat conservatively 25% more women. As more of the increased staffing needs are addressed, Women's Recovery Center

anticipates increased referrals, increased group sizes, increased assessments and the ability to provide staff with clinical supervision to meet the Commission on Accreditation of Rehabilitation Facilities (CARF) accreditation.

- Hitchcock Center for Women has been providing substance use treatment services to women, including those who are pregnant and those with children for over 40 years. They are one of the few agencies that allow women to live with their children while in treatment. Additionally, they accept women on any form of Medication Assisted Treatment (MAT) as well as those who are taking various psychotropic medications. Hitchcock Center for Women recently completed a yearlong engagement with the National Council for Behavioral Health in the Trauma-Informed, Resilience-Oriented Approaches Learning Community and look forward to further incorporating skills and processes that will further support clients in their recovery. Due to COVID-19, during March and April 2020 they have experienced a sharp decline in referrals and in turn admissions into residential care. To continue to provide the life-saving treatment to the women and children, Hitchcock Center for Women is requesting additional funding in the amount of \$250,000 during the ongoing COVID-19 crisis.
- The Cleveland Division of Police Co Responder Project is a collaboration with the Cleveland Division of Police and the City of Cleveland. The City of Cleveland received a grant through the Bureau of Justice Assistance (BJA) and is seeking to contract with the Board for a three-year grant process to provide the Co Responder Team for the City of Cleveland. The grant from the City of Cleveland is in the amount of \$523,800; and the ADAMHS Board will be providing additional support for the grant in the amount of \$333,950 over a three-year period. The purpose of the Cleveland Co Responder Team is to pair a Crisis Intervention Team (CIT) Officer with a Crisis Specialist from FrontLine Service and/or Murtis Taylor Human Services System. The Co Responder Teams will divert individuals in emotional crisis to the least restrictive alternatives to hospital or jail with alternative linkage to community services. Ms. Ballard works collaboratively with police departments to respond to the needs of our clients.
- Mr. Curtis Couch, Chief Technology and Data Analytics Officer, reported that ADAMHS staff has been working with representatives from Cleveland State University (CSU) to conduct a thorough Needs Assessment/Analysis as required every 5 years by OhioMHAS. The Needs Assessment/Analysis will assist the ADAMHS Board in identifying areas of greatest need for client services for planning, funding, evaluating and advocacy purposes. In preparation for the development of the Board's 2021-2025 Strategic Plan, ADAMHS Board staff has been working collaboratively with Cleveland State University (CSU) representatives to complete this assessment in a timely fashion. However, due to COVID-19, CSU requested a two-week extension for delivery of the final Needs Assessment/Analysis. ADAMHS Board staff approved this extension of the original completion date with a request for a final document delivery date of May 15, 2020.
- Ms. Tami Fischer, Chief Administrative Officer, provided an update regarding the Strategic Plan. Presently, the ADAMHS Board has received 13 responses to the Strategic Plan Request for Proposal (RFP). Currently, an internal committee is reviewing these responses with the expectation of bringing forth a recommendation for a consultant to develop the Board's 2021-2025 Strategic Plan at the next scheduled Planning and Oversight Committee meeting with a scheduled target start date of the contract being July 1, 2020.
- Mr. Joseph Arnett, Adult Behavioral Health Specialist II (Criminal Justice), provided an update on the Cuyahoga County Criminal Justice system's COVID -19 response. He reported that on April 13, 2020, the first positive test within the Cuyahoga County Jail was reported; and prior to May 4, 2020, there have been 90 positive tests with 376 inmates exposed. Safety measures and protocols have been put in place, with MetroHealth continuing to provide services in the jail. Between March 9 and May 4, 2020, there was a 50% reduction of the inmate population; from 1,900 to 1,000. Mr. Arnett reported on the ongoing Jail Liaison program, which continues to provide services with the early releases to ensure individual reintegration plans are in place for each release. From the Mental Health Developmentally Disabled Docket, the ADAMHS Board requested a list and traced statistics on these individuals. Ms. Maggie Tolbert, Assistant Chief Clinical Officer, reported that all parties involved with this endeavor have done a phenomenal job with assisting, planning and tracking this population.
- Ms. Leshia Yarbrough-Franklin, Adult Behavioral Health Specialist I, reported that the ADAMHS Board has a total of 69 recovery houses with 682 available beds for Cuyahoga County residents. During the present crisis, housing providers have adapted residency protocols and are having difficulty with obtaining personal protection equipment (PPE) and cleaning supplies. The ADAMHS Board continues to assist the recovery providers by coordinating with the Cuyahoga County Office of Emergency Management. Only 1 individual in recovery housing has contracted COVID-19 and that provider has authored a best practices manual to assist other housing providers. She also acknowledged the creative and innovative means that providers are utilizing to keep residents engaged.
- Mr. Larry Smith, Jr., Director of Programs, provided an update regarding the availability two State Opioid Response (SOR) funding opportunities that the ADAMHS Board intends to pursue. He reported that this funding is available to the Ohio Association of Community Behavioral Health Authorities (OACHBA) partnering entities that can conduct training for program sustainability and technical assistance to organizations funded through SOR. The second SOR funding opportunity the

Board intends to pursue consists of the expansion of peer support with Opioid Use Disorder (OUD) in non-traditional settings.

- Ms. Allison Schaefer, Adult Behavioral Health Specialist II (Residential), provided an update on the agencies providing services to the homeless population. She reported that these agencies have established policies to continue to provide services in the safest way possible during the COVID-19 pandemic and highlighted the following:
 - Cuyahoga Coordinated Intake is still open during regular hours via telephone and maintain a 24-hour hotline to address needs 24/7.
 - Shelters remain open; however, they are closely monitoring individuals for symptoms. The most vulnerable with high risk health conditions and those who have tested positive for COVID-19 are being placed in hotels.
 - The Cleveland/Cuyahoga County Office of Homeless Services (OHS) has collaborated with MetroHealth and Visiting Nurse Association of Ohio (VNA) on this effort and VNA staff remain at hotels utilized by homeless shelters to monitor and provide services for these individuals.
 - Bellefaire Jewish Children's Bureau (JCB) continues to provide services to the youth/young adult homeless population.
 - Providers, such as FrontLine Service, Northeast Ohio Coalition for the Homeless (NEOCH), Bishop Cosgrove Center, West Side Catholic Center, and St. Malachi continue to provide various services for this population. OHS and NEOCH collaborated to place multiple temporary bathroom facilities in areas frequented by the homeless population and showers remain available during identified times at Bishop Cosgrove Center, Catholic Worker Drop-In Center and Westside Catholic Center.
- Mr. Couch has reached out to OHS to obtain data; however, they are currently converting to a new system and are unable to provide information at this time. As a result, Mr. Couch will continue his efforts to obtain this information in order to link homeless individuals to services.

8. FINANCE & OPERATIONS COMMITTEE REPORT

Mr. Steve Killpack, Committee Chair, reported on the Finance & Operations Committee meeting held on May 20, 2020, via Zoom and highlighted the Vouchers, Contracts and Amendments as listed below.

CONSENT AGENDA: *Resolution Nos.20-05-01 through 20-05-03*

- **RESOLUTION NO. 20-05-01 – ACCEPTING THE REPORT OF THE CEO ON EXPENDITURES AND VOUCHERS PROCESSED FOR PAYMENT DURING APRIL 2020**

Mr. Killpack reported on the Voucher and Expenditure Report for April 2020. He indicated that relative to the Administrative Budget for the month of April, which covers 33% of the year, expenses were \$371,779. The Board's total administrative expenses through the end of April was \$1,520,772 and is roughly 25.46% of the total Administrative budget that was approved for CY2020.

In April, the Board received revenues of \$3,092,523. He reported that these revenues consisted of approximately 2.2 million in Federal funds and approximately 900,000 in State funds. The Board's total revenue received through the end of April was \$51,957,752. The Board's expenses for the month of April was \$7,253,974. The Board's total expenses through the end of April was \$17,170,821 and is 26.1 % of the ADAMHS Board's overall budget.

Mr. Killpack noted that the County is instituting a new fiscal system and remains a little bit behind in terms of processing the Board's expenses. However, the Board is hoping that at some point the County will catch up.

- **RESOLUTION NO. 20-05-02 – APPROVAL AND RATIFICATION OF CONTRACTS AND MEMBERSHIP DUES:**
 - 1) Cleveland Division of Police Co Responder Project – Accepting \$523,800 from the City of Cleveland – ADAMHS Board not to exceed \$333,950 for three years
 - FrontLine Service, Inc.- \$514,650
 - Murtis Taylor Human Services System - \$343,100
 - 2) Strive for 5 Media Campaign - \$31,000
 - Advance Media - \$2,000
 - Call and Post - \$2,000
 - Radio One Cleveland - \$5,000
 - Voice It Radio - \$7,500

- iHeart Radio - \$7,500
 - Fox 8 - \$2,000
 - El Toro - \$1,000
 - Lamar Advertising - \$4,000
- 3) YWCA Greater Cleveland, First Year Cleveland Pregnancy and Infant Loss Committee - Grief Recovery Paraprofessional Training - \$20,000
- 4) Sponsorships*
- LGBTQ Center's Pride in the CLE March and Festival, September 12, 2020 - \$1,000
 - Wave of Light Remembering Our Babies Memorial Event, October 15, 2020 - \$500
- *Note: The ADAMHS Board does not pay sponsorships until the event is complete, which is indicated in our sponsorship contracts. If any of these events are not held, the sponsorships will not be paid.*
- 5) Ohio Association of County Behavioral Health Authorities (OACBHA) FY2021 Membership Dues - \$18,275

Rev. Gohlstin reported that he participated in the inaugural Grief Recovery Model (GRM) class to become a Grief Recovery Specialist and commended this training.

● **RESOLUTION NO. 20-05-03 – APPROVAL OF CONTRACT AMENDMENTS:**

- 1) Amendment to Resolution No. 20-02-06, Cuyahoga County Juvenile Court (CCJC) Intervention Center Behavioral Health Services - \$200,000 Increase
 - Applewood Centers
- 2) Amendment to Resolution No. 19-11-08, Women's Recovery Center – \$56,840
- 3) Amendment to Resolution No. 19-11-08, Hitchcock Center for Women – \$250,000
- 4) Amendment to Resolution No. 19-10-03, FrontLine Service – \$75,000
- 5) Amendment to Resolution No. 19-11-08, Life Long Transportation, LLC – \$10,000
- 6) Amendment to Resolution No. 19-06-05, Cuyahoga County Division of Children and Family Services (CCDCFS) Treatment Foster Care/Kinship Care Pilot Contract Extension – \$190,812
 - Catholic Charities

Motion to approve the Consent Agenda (Resolution Nos. 20-05-01 through 20-05-03). MOTION: G. Boehm / SECOND: G. Howard / AYES: R. Blue, G. Boehm, C. Bryant, E. Cade, E. Caraballo, R. Fowler, G. Howard, P. James-Stewart, K. Kern-Pilch, S. Killpack, S. Rosenbaum, H. Snider, M. Van Voorhis / NAYS: None / **Motion passed.**

9. CHIEF EXECUTIVE OFFICER'S REPORT

- **COVID-19 Update**
- **Personal Protection Equipment**
- **Staff and Board Members Return to Administrative Office**
- **Diversion Center Update**

- Mr. Osiecki reported that staff have been monitoring the COVID-19 situation closely and indicated that a number of provider agencies are having financial difficulties as a result of COVID-19. Therefore, next month, staff will be bringing forth a number of requests for emergency assistance.
- Ms. Zietlow-DeJesus traveled to Columbus, Ohio to pick up 12,000 reusable, washable masks to provide to ADAMHS Board staff, Board members, provider agencies and residential facilities.
- Mr. Smith, Jr., traveled to Geauga County to pick up additional donations of hand sanitizer, masks, and gowns for Board staff distribution to provider agencies and residential facilities.
- Ms. Zietlow-DeJesus continues to coordinate requests for PPE through the County's Emergency Management Office.
- Mr. Osiecki reported that efforts are underway for ADAMHS Board staff and Board members to return to the administrative office and noted that discussion has transpired with organizations specializing in COVID-19 for office modifications to ensure the safety of all.
- Board meetings can resume at the administrative office; however, individuals may elect to utilize a Zoom room for participation.
- Ms. Zietlow-DeJesus will resume the client artwork monthly feature through a virtual platform.

- The administrative office will remain closed to visitors; however, Board members will be able to attend meetings in person if they so choose; and audience members can participate virtually.
- ADAMHS Board staff will return to the administrative office in two teams, Team A and Team B. Team A will be in the office on Tuesdays and Wednesdays, and Team B will be in the office on Thursdays and Fridays. The additional days of the week, ADAMHS Board staff will continue to work from home.
- An agreement is being finalized with the VNA of Ohio to have a nurse on premises during identified hours to ensure the health and safety of all.
- The ADAMHS Board has released a Request for Information (RFI) for providers who are interested in providing services for the Cuyahoga County Diversion Center.
- The formal Request for Proposals (RFP) has not yet been released from Cuyahoga County for the Diversion Center; however, a Zoom meeting has been scheduled for Tuesday, June 2, 2020, with the group that submitted the coordinated effort to discuss next steps.
- Due to COVID-19, Mr. Jeff Johnson, consultant, was not able to complete his task regarding the Workforce Development Initiative. As a result, next month staff will bring forth a request for a 2-month extension for completion of these efforts.

10. NEW BUSINESS

- Rev. Gohlstin reported that a Special Meeting of the Board of Directors will be held in June via Zoom to discuss some old business.

11. AUDIENCE INPUT - None

There being no further business, the meeting adjourned at 4:58 p.m.

Submitted by: Linda Lamp, Executive Assistant

Approved by:

Rev. Benjamin F. Gohlstin, Sr., Chairperson, ADAMHS Board of Cuyahoga County