

**MINUTES OF THE MENTAL HEALTH, ADDICTION AND
RECOVERY SERVICES BOARD OF LORAIN COUNTY
BOARD MEETING HELD DECEMBER 3, 2020**

**VIA GOTOMEETING, FACEBOOK LIVE FOR THE PUBLIC, AND AT THE
MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD
OF LORAIN COUNTY
1173 NORTH RIDGE RD. EAST, SUITE 101
LORAIN, OH 44055**

Board Members Present: Pamela Waite, Chair Pro Tem; David Ashenhurst, Kreig Brusnahan, David DiTullio, Dr. Denise Eacott, Dr. Tracey Frierson, Joseph Hribar, Inez James, Karen McIlwaine, Regan Phillips, Sandra Premura, James Schaeper, Karen Sutera, Daniel Urbin

Staff Present: Elaine Georgas, Interim Executive Director; Arielle Edwards, Systems Improvement Officer; Barry Habony, Business Operations Director; Mark Johnson, Community Services Director; Rebecca Jones, Child and Adolescent Services Director; Tonya Birney, Dissemination and Implementation Officer – Prevention Services; Clare Rosser, Communications and Community Relations Director; Patrice McKinney, Human Resources and Special Projects Director

1. CALL TO ORDER:

Chair Pro Tem Pamela Waite called the meeting to order at 5:30 p.m.

2. ROLL CALL:

Prior to roll call, Pamela Waite shared a letter dated 11/10/2020 from Ted Kalo. Due to work commitments he resigned as a Board Member. As such, the Lorain County Board of Commissioners appointed new Board Member Kreig Brusnahan to fill this vacancy effective 11/12/2020 through 06/30/2023.

Brandon Bobbitt was also introduced as a new Board Member. Mr. Bobbitt has yet to be administered the Oath of Office, and cannot vote at today's meeting. He has an appointment on 12/04/2020, and he will be eligible to vote on resolutions at the January Board meeting. Pamela Waite then asked that Board Members and staff present welcome Mr. Brusnahan and Mr. Bobbitt and share a little about themselves. Elaine Georgas shared about staff who were not present at the meeting.

Next, roll call was taken and a quorum found.

(Karen Sutera arrived for the meeting at 5:36 p.m.)
(Daniel Urbin arrived for the meeting at 5:37 p.m.)

3. PRESENTATION:

There was a presentation by The Road to Hope Executive Director Jeffrey Kamms.

4. **CONSENT AGENDA:**

The consent agenda included the 10/22/2020 Board meeting minutes, the Fiscal Year 21 Statement of Revenue and Expenses and Statement of Cash Position, the Fiscal Year 20 Statement of Revenue and Expenses and Statement of Cash Position, the MHARS Board Listing of Expenses for September 2020, the MHARS Board Revised Budget for Fiscal Year 21, the Approval of Contracts, and the Interim Director's Report.

No request was made to add or remove items from the consent agenda. There was a question with a response explaining how to remove items from the consent agenda.

Resolution 20-12-01(A) Moved by Sandra Premura, seconded by David Ashenhurst to approve the consent agenda.

Roll Call (Aye): Pamela Waite, Chair Pro Tem; David Ashenhurst, Kreig Brusnahan, David DiTullio, Dr. Denise Eacott, Dr. Tracey Frierson, Joseph Hribar, Inez James, Karen McIlwaine, Regan Phillips, Sandra Premura, James Schaeper, Karen Sutera, Daniel Urbin

Carried.

Resolution adopted.

5. **COMMITTEE REPORTS:**

a. Finance Committee, reported by James Schaeper:

Committee Members Present: Jim Schaeper (Committee Chair), Joseph Hribar, Dr. Hope Moon (ex-officio), Karen Sutera and Daniel Urbin

Staff Present: Elaine Georgas and Barry Habony

The Finance Committee met at the Board's Administrative Office Conference Room 118 and via virtual meeting on 11/17/2020 at 5:00 p.m., and reported one (1) informational item and five (5) recommendations.

Informational Item:

1. **List of Contracts** – The Committee reviewed the attached list of *Contracts Authorized by the Executive Director on Behalf of the MHARS Board of Directors*, which includes an ISP contract for which the Board is the Fiscal Agent. **(Attachment 1)**

Recommendations:

1. **Approval of the Fiscal Year 20 Statement of Revenue and Expenses and Statement of Cash Position** – The Committee reviewed the attached fiscal year 20 Statement of Revenue and Expenses and Statement of Cash Position, along with supporting schedules for the period ended October 2020 and found them to be in order. **(Attachment 2)**

(Resolution 20-12-01) Under the consent agenda, the Board adopted the resolution to approve the fiscal year 20 financial statements for the period ended October 2020.

2. **Approval of the Fiscal Year 21 Statement of Revenue and Expenses and Statement of Cash Position** – The Committee reviewed the attached fiscal year 21 Statement of Revenue and Expenses and Statement of Cash Position, along with supporting schedules for the period ended October 2020 and found them to be in order. **(Attachment 3)**

(Resolution 20-12-02) Under the consent agenda, the Board adopted the resolution to approve the fiscal year 21 financial statements for the period ended October 2020.

3. **Approval of the MHARS Board Listing of Expenses for October** – The Committee reviewed the attached Listing of Expenses for October totaling \$1,617,549.96 and found them to be in order. **(Attachment 4)**

(Resolution 20-12-03) Under the consent agenda, the Board adopted the resolution to approve the MHARS Board October Listing of Expenses.

4. **Approval of the MHARS Board Revised Budget for Fiscal Year 21** – The Committee reviewed the attached MHARS Board Revised Budget for Fiscal Year 21. The budget revisions for fiscal year 21 were found to be in order.

(Resolution 20-12-04) Under the consent agenda, the Board adopted the resolution to approve the MHARS Board Revised Budget for Fiscal Year 21. **(Attachment 5)**

5. **Approval of Contract** – The Committee reviewed the attached *Contract to be Authorized by the MHARS Board of Directors* and found it to be in order. **(Attachment 6)**

(Resolution 20-12-05) Under the consent agenda, the Board adopted the resolution that the Executive Director be authorized to execute the attached *Contract to be Authorized by the MHARS Board of Directors*.

NEXT COMMITTEE MEETING: 01/19/2021 at 5:00 p.m. at the Board.

- b. Community Relations and Plan Committee, reported by David DiTullio:

Committee Members Present: David DiTullio (Chair), Dr. Denise Eacott, Dr. Tracey Frierson, Regan Phillips, Sandra Premura, Daniel Urbin, Pamela Waite

Staff Present: Tonya Birney, Arielle Edwards, Elaine Georgas, Mark Johnson, Rebecca Jones,

Guest attendees: Jeff Kamms, Executive Director, Road to Hope House; Don Schiffbauer, CEO, The Nord Center

The Community Relations and Plan Committee met virtually via the Go to Meeting platform on 11/19/2020 at 5:15 p.m. The meeting was made accessible for the public via Facebook Live. Two informational items were presented. There were four recommendations. A quorum was present.

Informational:

1. **Provider Agency Presentation: Road to Hope House - Attachment A**

An overview of recovery housing and Road to Hope's three levels of housing, client demographics and outcome data was presented by Jeff Kamms, Executive Director. (Attachment 7) Are there any questions? There were no questions.

2. **Crisis Response Project Update – Attachment B**

Don Schiffbauer, CEO, The Nord Center presented a power point update specific to the first two weeks of "phase I" services ASAM 32, and 3.5 level SUD treatment occurring within the existing Crisis Stabilization Unit. Fifteen referrals from 6 referral sources have occurred. A detailed dashboard is being created to present once 30 days of services have occurred. (Attachment 8) Are there any questions? There were no questions.

Recommendations:

1. **Contract Amendments FY20 SUD - Attachment C**

Elaine Georgas presented end of year adjustments for SUD funding to fully utilize available dollars and support programs in Prevention and Treatment/Recovery as outlined in Attachment C. (Attachment 9) Daniel Urbin motioned to approve the contract amendments and was seconded by Dr. Tracey Frierson. The motion carried. Are there any questions? There were no questions.

(Resolution 20-12-06) Moved by David DiTullio, seconded by seconded by Joseph Hribar that the Board approve authorizing the contract amendments outlined in Attachment C.

Roll Call (Aye): Pamela Waite, Chair Pro Tem; David Ashenhurst, Kreig Brusnahan, David DiTullio, Dr. Denise Eacott, Dr. Tracey Frierson, Joseph Hribar, Inez James, Karen McIlwaine, Regan Phillips, Sandra Premura, James Schaeper, Karen Sutera, Daniel Urbin.

Carried.

Resolution adopted.

2. **Contract Amendments FY20 Mental Health – Attachment C**

Elaine Georgas presented a funding request to increase allocation for The Far West Center for services provided and billed in excess of contract. (Attachment 9) Sandy Premura motioned to approve the adjustments as presented in Attachment C and was seconded by Pam Waite. The motion carried. Are there any questions? There were no questions.

(Resolution 20-12-07) Moved by David DiTullio, seconded by Inez James that the Board approve authorizing the contract amendments outlined in Attachment C.

Roll Call (Aye): Pamela Waite, Chair Pro Tem; David Ashenhurst, Kreig Brusnahan, David DiTullio, Dr. Denise Eacott, Dr. Tracey Frierson, Joseph Hribar, Inez James, Karen McIlwaine, Regan Phillips, Sandra Premura, James Schaeper, Karen Sutera, Daniel Urbin

Carried.

Resolution adopted.

3. **Contract Adjustments - State Opioid Response (SOR) – Attachment D**
Inclusive of 07/01/20-09/30/20 and the No Cost Extension 10/1/20-11/30/20. (**Attachment 9**)

Elaine Georgas explained that SOR allocations cross our fiscal year and the 07/01-09/30/20 quarter adjustments are end of year adjustments for these funds. Additionally, a No Cost Extension to allow continued access to funding for programs to utilize these dollars. Regan Phillips motioned to approve the adjustments as presented in Attachment D and was seconded by Dr. Denise Eacott. The motion carried. Are there any questions? There were no questions.

(**Resolution 20-12-08**) Moved by David DiTullio, seconded by Joseph Hribar that the Board approve authorizing the contract adjustments as outlined in Attachment D.

Roll Call (Aye): Pamela Waite, Chair Pro Tem; David Ashenhurst, Kreig Brusnahan, David DiTullio, Dr. Denise Eacott, Dr. Tracey Frierson, Joseph Hribar, Inez James, Karen McIlwaine, Regan Phillips, Sandra Premura, James Schaeper, Karen Sutera, Daniel Urbin

Carried.

Resolution adopted.

4. **K-12 Initiative Funding - Attachment E**

Tonya Birney presented background information and funding requests for the K-12 Initiative, an OhioMHAS and Ohio Department of Education collaboration to support prevention education for students. (**Attachment 10**) Each school district develops their own plan in coordination with Tonya. Some systems have still not presented a plan as they are occupied with COVID issues and Elyria has opted out due to this as well. Elyria will be reached out to again and private and community schools can now also be reached out to. The requests below were motioned for approval by Dr. Tracey Frierson and seconded by Regan Phillips and the motion carried.

1. Collaboration Project \$18,666.56
 - Avon Lake School District \$12,200
 - The LCADA Way \$ 6,466.56
2. North Ridgeville School District \$74,000.00
3. Wellington School District \$19,153.25
4. Clearview School District \$ 9,833.00

There was a need to make two amendments: the collaboration project total was \$18,666.56, and the allocation to The LCADA Way was \$6,466.56. Are there any questions? There were no questions.

(Amended Resolution 20-12-09) Moved by David DiTullio, seconded Dr. Tracey Frierson that the Board approve authorizing the contract adjustments as outlined in Attachment E.

Roll Call (Aye): Pamela Waite, Chair Pro Tem; David Ashenhurst, Kreig Brusnahan, David DiTullio, Dr. Denise Eacott, Dr. Tracey Frierson, Joseph Hribar, Inez James, Karen McIlwaine, Regan Phillips, Sandra Premura, James Schaeper, Karen Sutera, Daniel Urbin

There was a question with a response about the allocation to North Ridgeville and the total allocation to allow all districts to be funded. It was explained that other districts continue receive support from MHARS staff to join the K-12 Prevention Education Initiative.

Carried.

Resolution adopted.

Old Business:

- A. CR&P Committee name and Mission Statement** – The Committee has been discussing changes to the name and mission statement. A motion of approval by Dr. Denise Eacott and seconded by Regan Phillips. The motion carried to propose the following to the Governance Committee:

The Community Planning and Oversight Committee shall evaluate new programs and determine service gaps and unmet needs in the community. This committee shall also set standards for evaluating service providers funded by the Board with respect to meeting the service terms of contracts, program goals and objectives, and the quality of service, and periodically monitor and review provider status. The committee shall facilitate the development of a schedule of regular presentations to the BOD pertaining to current programming and emerging needs in the community.

Are there any questions? There were no questions.

New Business:

- The Treatment and Recovery Services Director position has been filled as Amanda Divis has been hired. Amanda comes to us most recently from The Nord Center.
- It was announced that the State Legislature has approved for Boards to continue to meet virtually into July 2021.
- Some discrepancy regarding availability of COVID vaccination as the Health Commissioner indicated April of 2021 but the Governor stated December of this year. It

was clarified with the Ohio Department of Health that behavioral health workers are considered essential workers for vaccination.

There being no further business, the meeting was adjourned at 6:23 p.m.

David DiTullio commented that this report could have been placed on the consent agenda. There was general discussion that it is the MHARS Board's first time using the consent agenda since the policy's adoption at the October Board meeting. Its use will progress as the Board acclimates to using the consent agenda.

NEXT COMMITTEE MEETING: 01/21/21 at 5:15 p.m.

- c. Governance Committee, reported by David Ashenhurst:

Committee Members: David Ashenhurst (Committee Chair), David DiTullio, Karen McIlwaine, Dr. Hope Moon (ex-officio)

Staff: Elaine Georgas, Patrice McKinney

The Governance Committee met twice: on 11/10/2020 at 5:30 p.m., and 11/19/2020 at 4:45 p.m. for an additional meeting. Both were virtual meetings via GoToMeeting and for public viewing via Facebook Live. The Committee presented with two informational items and one recommendation.

Meeting #1: Due to lack of a quorum of committee members for the November 10th meeting, the report immediately following is informational only.

Committee Members Present: David Ashenhurst (Committee Chair), Karen McIlwaine, Dr. Hope Moon (ex-officio)

Staff Present: Elaine Georgas, Clare Rosser

Informational:

1. **Consent Agenda** – David Ashenhurst reminded members that the Board approved the Consent Agenda Policy. David, Dr. Moon and Pam Waite met with Board staff to refine the board agenda for the upcoming meeting to be formatted with the Consent Agenda details. Are there any questions? There were no questions.
2. **Community Advisory Council and Friends of the MHARS Board** – David Ashenhurst requested Clare Rosser to provide guidance on creating a Community Advisory Council and Friends of the MHARS Board which will be an inclusive structure allowing the Board to build relationships with key constituent groups across Lorain County. Discussion ensued how the MHARS' Executive Committee can support the Council. Due to lack of a quorum, David Ashenhurst has asked that a meeting is scheduled for the Governance Committee members on 11/19/20 4:45 p.m. (via GoToMeeting) to further discuss the draft of the Community Advisory

Council and Friends of the MHARS Board structures. Are there any questions? There were no questions.

Meeting #2:

Committee Members Present: David Ashenhurst (Committee Chair), Karen McIlwaine, Dr. Hope Moon (ex-officio), David DiTullio, Inez James, Daniel Urbin

Staff Present: Elaine Georgas, Patrice McKinney

Recommendation:

1. **Community Advisory Council and “Friends of the MHARS Board”** – The Committee reviewed an updated draft document entitled: Community Advisory Council and “Friends of the MHARS Board.” One edit was made and the finalized document is below. The Committee **Recommended** the Board adopt the Community Advisory Council and “Friends of the MHARS Board” document.

Community Advisory Council and “Friends of the MHARS Board”

Background

During the initial bylaw discussions for the merger in July 2019, Board members identified the opportunity to create a Faith Based Outreach Committee at the Board of Directors level, similar to standing committees or stated priorities that have existed for other Board areas in Ohio. The Board did not choose to develop a committee of that nature at the time, but charged the Governance Committee with exploring ways to create a structure that includes community input and outreach.

Similarly, during the strategic planning process, a priority emerged to provide more ways for concerned citizens and constituent groups to be involved in an ongoing and consistent way with the work of the Board (including an Ambassadors model of community outreach).

Also, staff work and the merger process since July 2019 revealed various groups or teams that existed for the former ADAS or LCBMH Boards that can be integrated and re-energized by developing a new structure at the Board level (including the Faith Leaders' Roundtable and Community Representatives).

The Governance Committee proposes an advisory group with this charge:

Community Advisory Council

The **Community Advisory Council** shall advise the Board's Executive Committee on meeting community needs in behavioral health and meeting the strategic priorities of the Board. The Community Advisory Council shall review outreach and advocacy efforts at various stages of development, to provide input, recommend revisions or enhancements, and share ideas.

Members of the Council shall act as trusted and informed liaisons to various constituencies and aligns with the work of the Board. *

The Executive Committee will select initial two co-chairs and members of the council based on recruitment criteria determined by current priorities, challenges identified and under-represented groups.

The initial priorities and agenda items of the Council also will be set by the Executive Committee to reflect goals from the Strategic Plan and the stated goal of the Board of Directors to establish a way to include voices from the faith community. The Executive Committee will have ongoing oversight of the operations of the Community Advisory Council.

As part of each meeting, the Community Advisory Council will decide on information to share through an e-list for the *"Friends of the MHARS Board,"* which will be an informal, larger group of Lorain County residents who have expressed an interest in receiving and sharing mental health and addiction information with their personal networks. The e-correspondence also will provide an ongoing way for people to provide periodic input to the Council from a wider group of community members, in the form of surveys, prompts or invitations to community events or forums.

* For example, a member who is a pastor may be a liaison to a faith-based alliance, or a member who is a transitional aged youth may be a liaison to young adult support group, and each would share or solicit information determined by the Council. The Council shall be comprised of Lorain County residents, with two co-chairs, and staffed by a member of the Board's staff. The Council is a volunteer advisory body that makes recommendations to the Executive Committee and does not vote or make decisions for the Board.

(Resolution 20-12-10) Moved by David Ashenhurst, seconded by David DiTullio to approve the Community Advisory Council and "Friends of the MHARS Board".

Carried.

Resolution adopted.

NEXT COMMITTEE MEETING: The regularly-scheduled meeting will be 1/13/21 at 5:30 p.m.

d. Membership Committee, reported by Sandra Premura:

Committee Members: Tim Carrion (Chair), Karen McIlwaine, Regan Phillips, Sandra Premura, Karen Sutera, Dr. Hope Moon (ex-officio)

Staff: Patrice McKinney

The Membership Committee met on 11/12/ 2020 at 5:25 p.m. via GoToMeeting and via Facebook Live for public viewing. The Committee presented with six informational items and one recommendation:

Informational:

1. **Board Member Attendance** – The Committee reviewed Board Member attendance, noted two areas of concern of which Tim Carrion stated he would follow up accordingly with the board members. Are there any questions? There were no questions.
2. **Filling a Second Board Member Vacancy** Due to the recent resignation of Board Member Ted Kalo, there is a need to fill a second vacancy on the board. This position is appointed by the county and has no designations attached. Are there any questions? There were no questions.
3. **Mentor for New Board Member** – Tim Carrion offered to mentor new Board Member Brandon Bobbitt. This will allow the committee to closely monitor the new mentorship process and adjust as needed. Are there any questions? There were no questions. Inez James stated her interest in having a mentor.
4. **Notary** – The committee discussed the challenge that would be created when staff notary is not available to notarize the documents for new board members. Board Member Regan Phillips shared that she is a Notary, and would serve as a backup if the staff notary is not available. Are there any questions? There were no questions, but Kreig Brusnahan shared that he is also a Notary.
5. **Representation from the southern part of the county** – The attached letter was finalized and emailed to the trustees of nine townships from the southern part of the county. **(Attachment 11)** Interviews will be scheduled for the Committee's January meeting to fill current vacancies. Are there any questions? There were no questions.
6. **Developing Processes and Policy: Filling Vacancies, Orienting and Mentoring New Board Members** – The Committee reviewed the process for filling vacancies and a checklist for orienting new Board Members. They also reviewed the Mentoring Policy of the former Lorain County Board of Mental Health. After some minor edits, the Committee agreed to incorporate the attached processes and policies. Are there any questions? There were no questions.

Recommendation:

1. **Extending Appreciation for Board Member Service** – The Committee discussed ways of extending appreciation to departing Board Members for their service. It was determined that each former Board Member will receive a Certificate of Appreciation and have their name added to a MHARS Board of Directors wall plaque.

The Committee **Recommended** that each outgoing Board Member would receive a certificate of appreciation. Further, the Committee **Recommended** that the MHARS Board purchase a wall plaque for adding a brass plate with the name and date of service of each former Board Member.

Regarding the wall plaque, there was discussion to not only memorialize the service of MHARS Board Members, but also former ADAS Board Members. (It should be noted that name plates of former LCBMH Board Members have already been added to the wall plaque at the Amy Levin Center).

(Resolution 20-12-11) Moved by Sandra Premura, seconded by Joseph Hribar that the Board adopt the resolution that each outgoing Board Member would receive a certificate of appreciation, and that the MHARS Board would purchase a wall plaque for adding a brass plate with the name and date of service of each former Board Member.

Abstain: Inez James, Kreig Brusnahan, Daniel Urbin

After some discussion, the resolution was amended that *all* Board Members would be memorialized.

(Amended Resolution 20-12-11) Moved by Sandra Premura, seconded by Joseph Hribar that *all* Board Members would be memorialized with name plates and formats appropriately adapted to recognize the former ADAS Board Members.

Carried.

Resolution adopted.

NEXT COMMITTEE MEETING: 01/14/2021 at 5:00 p.m.

e: The Ad Hoc Disparities Committee meeting was canceled. Their next meeting will be 01/14/2021 at 6:00 p.m.

6. **CHAIRPERSON'S REPORT:**

There was no Chairperson's report.

7. **DIRECTOR'S REPORT:**

MHARS Board has recently signed on to be part of the THRIVE! Southern Lorain County – a United Way Greater Lorain County Collaborative. The mission of THRIVE! is to build upon local culture to provide affordable opportunities to all to live healthier through healthy eating, and social emotional support. Child and Adolescent Services Director Rebecca Jones will represent our Board at this collaborative.

You may have heard that Winterfest has been cancelled in Lorain on 11/28/2020. We are working on alternative ways to get our resource bags out to groups who are leading the holiday food drives for Thanksgiving and Christmas throughout Lorain County and also local libraries, and other agencies. If you know of a group who can also assist in getting our resources out to families contact Clare Rosser. The updated booklet "Coping with the Holidays" can be found here. We are working with God's Kingdom to get holiday support resources out to members of their congregation and surrounding community.

Just a reminder that you each received a memo about the CLAS E-Learning opportunity for Board members. Here are the reminder details about how to access this training before January 15, 2021.

E-Learning Modules

The e-Learning modules were created to provide foundational knowledge about the CLAS Standards in an efficient and engaging format. Each module takes only 30 minutes to complete. Read the [technical requirements](#) before you begin.

Session 1: Introduction to CLAS Standards

Ideal for staff at any level of an organization or agency that serves a culturally and linguistically diverse population. [Click here for Session 1.](#)

Session 2: Governance, Leadership, and Workforce

Ideal for supervisors and hiring managers. [Click here for Session 2.](#)

Session 3: Communication and Language Assistance

Ideal for staff who provide direct services to diverse populations. [Click here for Session 3.](#)

Session 4: Engagement, Continuous Improvement and Accountability

Ideal for staff at any level of an organization or agency that serves a culturally and linguistically diverse population. [Click here for Session 4.](#)

On 11/18/20, the Senate unanimously voted to approve HB 404. HB 404 was amended to include a provision that extended the previous language allowing public bodies to convene virtually until July 1, 2021. The previous language from HB 197 that was passed back in March all remains, the only change included in the amendment was the date. The House is expected to vote to concur on 11/19/20 and the Governor is expected to sign this measure.

Just a reminder about the Board's Holiday Giving Project – the flyer is attached.

The Partnership to End Addiction has a series of Podcasts with guests to share their personal, candid stories about addiction. This series can be found [here](#). Elaine also recognized Carrie Wykrent, our Board's Administrative Assistant in the Business Department who has completed her training as a Peer Parent Coach through the Partnership to End Addiction. She will be able to assist parents in our region to support them through their child's substance use or addiction.

Mark Johnson and Elaine Georgas participated in a two-part training hosted by OACBHA by Dr. Michael Gillette from Bioethical Services, VA titled "Budgeting Ethics and the Allocation of Scarce Resources." Barry Habony recently attended OACBHA's Sponsored State Auditor Webinar with updates on federal funds, uniform guidance, and audit trends. Heather Distin has been our Board's lead on the Ohio RISE development, which will create strong coordination and partnerships amongst managed care organizations, boards and providers and Medicaid to coordinate critical needs of children with complex needs.

Elaine thanked the Lorain County Commissioners for their investment in recovery and domestic violence in Lorain County. They recently allocated CARES Act Funding to The Road to Hope House \$500,000, Let's Get Real \$150,000, Alpha House \$150,000 and \$150,000 to Genesis House.

Elaine acknowledged the success of Lorain County Children Services on the passage of their levy and also to all of our peer Boards as all the behavioral health levies passed this past election:

November 2020 Election
Local ADAMH Levy Information
Unofficial Results

Board/County	Millage	Term	Type	Pass	Fail
Ashland County	1.0 Mill	5 Years	Renewal	72.18%	27.82%
Butler County	1.0 Mill	5 Years	Renewal	72.68%	27.32%
Clermont County	0.75 Mill	5 Years	Renewal	65.84%	34.16%
Columbiana County	1.3 Mill	10 Years	Renewal	64.80%	35.20%
Marion County	1.0 Mill	5 Years	Renewal	54.83%	45.17%
Franklin County	2.2/ 0.65 Mill	5 Years	Renewal/Increase	71%	29%
Tuscarawas County	0.5 Mill	5 Years	Renewal	69.12%	30.87%

Congratulations: our county's Suicide Prevention Coalition received a mini grant of \$2,500 from the Ohio Suicide Prevention Foundation. This grant will support implementation steps from the recently completed Community Readiness Assessment that was recently completed, and our community will be part of a learning collaborative with other peer coalitions around Ohio. Members from OhioMHAS recently attended our CHIP Mental Health Subgroup to learn more about the work that is occurring in our county.

We will soon begin our Community's Readiness Assessment around the opioid issues in Lorain County. This will be spearheaded by our Americorp/VISTA Member Shakeer Mokerrom with assistance from Jinx Mastney and Sarah Reinhold – our team for the FR CARA Grant. We will also begin to coordinate the work of Lorain County's Opioid Action team with the HRSA Rural Opioid Grant received by the LCADA Way. Our most up-to-date data from the Lorain County Coroner's office is that there are 72 accidental overdose deaths (through 9/17/20) – 2019's annual overdose death rate was 90 for our county. Ohio Department of Health has recently released Ohio's 2019 Overdose report – it can be found [here](#).

Kudos to our Business department who continue to integrate our financial systems and payment processes and much appreciation to our Administrative Team for all their work supporting our office and community partners. Much appreciation to our clinical team (added with Prevention) and our special projects staff for all the work they continue to do in our system and with our community.

Elaine was honored to represent our Board at a Director's only roundtable discussion with Senator Sherrod Brown last week hosted by OACBHA. Senator Brown was truly supportive of the work we are all doing in our communities.

We have been invited to participate in the county's weekly Community Protection Team – which is hosted by the Lorain County Commissioners towards their initiative for public education campaigns to support residents during the coming months. Clare Rosser will represent our Board on this team.

Elaine presented updates about MHARS at the Cleveland Clinic's Avon Hospital Community Advisory Meeting last month. Tonya Birney will be presenting the Oberlin Rotary Club in December and at the Speak Out Event in January.

Our FEMA CCP agencies – El Centro de Servicios Sociales and Elyria YWCA are currently in federal training with the plan to begin their services to reach out and engage individuals in our county who are facing stress and substance abuse issues due to COVID.

We continue to keep our offices closed to the public, masks are required for all staff in our common areas and staff who are able are permitted to continue to work from home.

Elaine thanked the team from The Road to Hope House and Jinx Mastney's daughter who availed themselves on two occasions to drive to Columbus to pick up much needed Personal Protective Equipment– including masks, disinfecting wipes, and gloves for our system.

Along with our staff, Elaine wished Board Members and their families a healthy, joyous holiday season. Are there any questions? There were no questions.

8. **UNFINISHED BUSINESS:**

There was no unfinished business.

9. **NEW BUSINESS:**

There was no new business.

10. Ad Hoc Executive Director Search Committee, reported by Dr. Tracey Frierson:

Committee Members Present: Dr. Tracey Frierson (Committee Chair), Sandra Premura, Karen Sutura, Karen McIlwaine, Dr. Denise Eacott, Dr. Hope Moon (ex-officio)

Staff Present: Patrice McKinney

Guests: Heidi Geiger Milosovic and Eric Peterson, Waverly Partners

The Committee met on 11/03/2020 at 5:00 p.m. via GoToMeeting and via Facebook Live for the public. The Committee presented with two recommendations.

Recommendations:

1. **Executive Search Firm** – At the October 22nd Board meeting, the Board adopted **Resolution 20-10-20** to hire the Scion Executive Search Firm to conduct the Executive Director search. Scion is a highly reputable and professional firm with experience recruiting for non-profits. However, Board Members expressed concern both prior to voting and after the Board meeting that it would be beneficial to engage the services of an executive search firm with experience recruiting for public boards. Since the Board did not enter into a contract with Scion, the Committee reached out to Waverly Partners.

There was a motion by Dr. Tracey Frierson, seconded by Sandra Premura with a roll call vote that the Committee go into Executive Session with Waverly Partners in accordance with Ohio Revised Code 340 to discuss the hiring of a public official. Facebook Live was paused and later resumed upon the Committee's return to an open meeting.

(Resolution 20-12-12) The Committee **Recommended** the Board rescind **Resolution 20-10-20** to hire the Scion Executive Search Firm.

Roll Call (Aye): Pamela Waite, Chair Pro Tem; David Ashenhurst, Kreig Brusnahan, David DiTullio, Dr. Denise Eacott, Dr. Tracey Frierson, Joseph Hribar, Inez James, Karen McIlwaine, Regan Phillips, Sandra Premura, James Schaeper, Karen Sutera, Daniel Urbin

Carried.

Resolution adopted.

(Resolution 20-12-13) The Committee **Recommended** the Board enter into a contract with Waverly Partners for \$38,880 for Professional Fees, and an amount not to exceed \$1,200 for indirect expenses, and for reasonable out-of-pocket expenses as pre-approved by the Ad Hoc Committee Chair (**Attachment 12**).

Roll Call (Aye): Pamela Waite, Chair Pro Tem; David Ashenhurst, David DiTullio, Dr. Denise Eacott, Dr. Tracey Frierson, Joseph Hribar, Inez James, Karen McIlwaine, Regan Phillips, Karen Sutera

Nay: Kreig Brusnahan, Sandra Premura, James Schaeper, Daniel Urbin

Carried.


Resolution adopted.

NEXT COMMITTEE MEETING: December 8, 2020 at 5:00 p.m.

11. ADJOURNMENT:

There was a motion by Dr. Tracey Frierson, seconded by Dr. Denise Eacott that the meeting adjourned at 7:04 p.m. Staff excused themselves, Facebook Live ended, and Board Members remained for a focus group with Waverly Partners.


Chair


Secretary

FINANCE COMMITTEE REPORT

January 28, 2021

Committee Members Present: Jim Schaeper (Committee Chair), Dr. Hope Moon (ex-officio), Karen Sutera, Dan Urbin and Pam Waite

Staff Present: Elaine Georgas and Barry Habony

The Finance Committee met at the Board's Administrative Office Conference Room 118 and via virtual meeting on January 19th 2021 at 5:00 p.m., and reports two (2) informational items and three (3) recommendations.

Informational Items:

1. **List of Contracts** – The Committee reviewed the attached list of *Contracts Authorized by the Executive Director on Behalf of the MHARS Board of Directors*.
2. **MHARS Board FY21 Revised Budget** – The Committee reviewed the attached MHARS Board FY21 revised budget Executive Director revisions per Authorization for Year-End Accounting Activity - Resolution 20-10-19.

Recommendations:

1. **Approval of the Fiscal Year 21 Statement of Revenue and Expenses and Statement of Cash Position** – The Committee reviewed the attached fiscal year 21 Statement of Revenue and Expenses and Statement of Cash Position, along with supporting schedules for the period ended November and December 2020 and found them to be in order.

(Resolution 21-01-01) The Committee **Recommends** approval of the fiscal year 21 financial statements for the period ended December 2020.

2. **Approval of the MHARS Board Listing of Expenses for November and December** – The Committee reviewed the attached Listing of Expenses for November totaling \$1,097,842.80 and December totaling \$1,943,974.58 and found them to be in order.

(Resolution 21-01-02) The Committee **Recommends** approval of the MHARS Board November and December Listing of Expenses.

3. **Approval of the MHARS Board Revised Budget for Fiscal Year 21** – The Committee reviewed the attached MHARS Board Revised Budget for Fiscal Year 21. The budget revisions for fiscal year 21 were found to be in order.

(Resolution 21-01-03) The Committee **Recommends** approval of the MHARS Board Revised Budget for Fiscal Year 21.

Committee was informed that Barry will be moving forward on the process of contracting for the addition as Karen Davis is no longer with the County. The 5-Year budget projection and final FY20 financial statements will be reviewed during the next finance committee meeting. Discussion will also be slated to addressing the Strategic Plan - Finance 1.2 in regards to fund balance and developing a reserve policy.

Committee affirmed all informational items and recommendations to be approved as a Consent Agenda

Next Meeting of the Finance Committee is February 16th 2021 at 5:00pm.

Contracts Authorized by the Executive Director on Behalf of the MHARS Board of Directors

November 17, 2020

Consultants - Vendors	Service Provided	Amount Paid
Gregory Klima	Provide services as a Peer Recovery Support Trainer	NTE \$1,500 for 9/1/20 - 10/15/20
Victoria J. Webb	Provide services as a Peer Recovery Support Trainer	NTE \$1,500 for 9/1/20 - 10/15/20
*I Care Healthcare, LLC	Provide services as a Homemaker Personal Care (HPC) service provider and provider of HPC transportation @ \$25.56/hour and mileage	NTE \$3,380.30 for 11/2/20 - 11/6/20
* ISP Contract for which the Board is the Fiscal Agent.		

MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD OF LORAIN COUNTY

STATEMENT OF REVENUES AND EXPENSES FY20

Unaudited

JULY 1, 2019 TO OCTOBER 31, 2020

	BUDGET		ACTUAL			VARIANCE	% OF VARIANCE
	AMENDED FY20 BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	OCTOBER 2020			
REVENUES							
Levy 0.6 mill 5-year renewal expires 12/31/22	\$ 3,675,778	\$ 3,675,778	\$ 3,715,564	\$ -	\$ 39,786	1.1%	
Levy 1.2 mill 10-year renewal expires 12/31/24	7,672,198	7,672,198	7,969,239	-	297,041	3.9%	
Local Grants	24,316	24,316	24,316	-	-	0.0%	
State Allocations & Grants	3,959,438	3,959,438	3,959,437	37,209	(1)	0.0%	
Federal Allocations & Grants	4,165,964	4,165,964	4,042,988	6,092	(122,976)	-3.0%	
Pass-Through Grants	400,502	400,502	400,502	-	-	0.0%	
Integrated Services Partnership	1,676,380	1,676,380	1,698,961	-	22,581	1.3%	
Miscellaneous	187,400	187,400	454,620	30,090	267,220	142.6%	
TOTAL REVENUES	\$ 21,761,976	\$ 21,761,976	\$ 22,265,627	\$ 73,391	\$ 503,651	2.3%	
EXPENSES							
Personnel - Salary & Benefits	\$ 1,886,421	\$ 1,886,421	\$ 1,703,646	\$ -	\$ 182,775	9.7%	
Operating	648,667	648,667	561,256	750	87,411	13.5%	
Board Development & Recognition	5,000	5,000	130	-	4,870	97.4%	
Auditor & Treasurer Fees - Levy	197,355	197,355	196,964	-	391	0.2%	
Integrated Services Partnership	1,762,702	1,762,702	1,218,320	1,487	544,382	30.9%	
Pass-Through Grants	400,502	400,502	400,542	-	(40)	0.0%	
Agency & Community	4,711,514	4,711,514	1,547,064	52,604	3,164,450	67.2%	
Network Agency Contracts	16,520,551	16,520,551	15,453,900	128,453	1,066,651	6.5%	
TOTAL EXPENSES	\$ 26,132,712	\$ 26,132,712	\$ 21,081,822	\$ 183,294	\$ 5,050,890	19.3%	
REVENUES - EXPENSES (NET)	\$ (4,370,736)	\$ (4,370,736)	\$ 1,183,805	\$ (109,903)	\$ (4,547,239)		

Payroll FY21 84,984
Report of Expenses 1,617,550
Less Expenses FY21 (1,519,240)
183,294

MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD OF LORAIN COUNTY

STATEMENT OF CASH POSITION FY20

JULY 1, 2019 TO OCTOBER 31, 2020

Unaudited

	AMENDED FY20 BUDGET	YEAR TO DATE ACTUAL
Board Levy Cash Balance - Beginning of Period	\$16,548,673	\$16,548,673
Board Levy Cash Balance - End of Period	\$12,197,762	\$14,046,543
Board Unrestricted Cash Balance - Beginning of Period	\$129,644	\$129,644
Board Unrestricted Cash Balance - End of Period	\$141,794	\$187,732
Board Allocations & Grants Cash Balance - Beginning of Period	\$140,745	\$140,745
Board Allocations & Grants Cash Balance - End of Period	\$195,092	\$3,287,952
ISP Cash Balance - Beginning of Period	\$2,238,183	\$2,238,183
ISP Cash Balance - End of Period	\$2,151,861	\$2,718,823
Total Cash Balance - Beginning of Period	\$19,057,245	\$19,057,245
Total Cash Balance - End of Period	\$14,686,509	\$20,241,050
Net Difference	(\$4,370,736)	\$1,183,805

Allocations & Grants Supporting Schedule

Local Grants:

Addiction Treatment Program for Indigent Residents in Sober Homes
 CT Peer Review - NAMI Ohio
 CT Training Grant - NAMI Ohio
 Crisis Text Line - OACBHA
 Indians Ticket Sales Allocation - Cleveland Indians Baseball
 Lorain County Suicide Prevention Coalition - OSPF
 Parent Coach Training Stipend - National Center on Addiction and Substance Abuse
 Vicarious Trauma Training Grant - Community Foundation of Lorain County

FY20 BUDGET	FY20 RECEIVED
10,000	10,000.00
1,000	1,000.00
1,000	1,000.00
1,000	1,000.00
82	81.34
5,500	5,500.00
1,250	1,250.00
4,484	4,484.00
24,316	24,315.34

State Allocations & Grants:

Access Success II Program
 Addiction Services Partnership with Courts - Community Transition Program (CTP Court)
 Community Innovations - Community Medication (Psychotropic Drug)
 Continuum of Care - Additional Community Investment
 Continuum of Care - Additional Community Investment
 Continuum of Care - Community Investments (Board Elected)
 Continuum of Care - Community Investments (Central Pharmacy)
 Continuum of Care - Community Investments (MH Portion)
 Continuum of Care - Community Investments (SUD Portion)
 Continuum of Care - NEO Collaborative Care Coordination
 Criminal Justice Services - Addiction Treatment Program (ATP)
 Criminal Justice Services - Community Transition Program (CTP)
 Criminal Justice Services - Forensic Monitoring
 Lorain Crisis Stabilization - Crisis Services (Operating)
 Prevention & Wellness - Prevention Services Evidence Based Practice (EBP)
 Problem Casino/Gambling Addiction - SUD Gambling Addiction Prevention
 Problem Casino/Gambling Addiction - SUD Gambling Addiction Treatment
 Recovery Housing Operating Allocation
 Statewide Treatment & Prevention - K-12 Prevention Education
 Subsidized Docket Support - Specialized Docket Payroll Subsidy Project

Mental Health
 Addiction & Recovery Services

9,393	-	9,393	9,393.00
100,000	-	100,000	100,000.00
69,285	-	69,285	69,285.00
-	65,885	-	65,885.00
-	14,489	-	14,489.00
-	65,456	-	65,456.00
343,700	-	343,700	343,699.91
889,208	-	889,208	889,208.00
-	139,646	-	139,646.00
44,624	-	44,624	44,623.16
50,000	-	325,000	325,000.00
11,434	-	50,000	50,000.00
1,000,000	-	1,000,000	1,000,000.00
-	24,800	-	24,800.00
-	22,685	-	22,685.00
-	87,419	-	87,419.00
-	11,528	-	11,528.00
-	45,900	-	45,900.00
433,986	-	433,986	433,986.00
-	205,000	-	205,000.00
2,951,630	1,007,808	3,959,438	3,959,437.07

Federal Allocations & Grants:

First Responders Comprehensive Addiction and Recovery Act (FR-CARA) Grant (Jul-Sep FFY19)
 First Responders Comprehensive Addiction and Recovery Act (FR-CARA) Grant (Oct-Jun FFY20)
 Housing and Urban Development (HUD) Grant - Shelter + Care
 Lorain County Offender Recovery Court Grant (Jul-Sep FFY19)
 Mental Health Block Grant
 Projects for Assistance in Transition from Homelessness (PATH) Grant
 Sober Truth on Preventing Underage Drinking Act (STOP) Grant (Jul-Sep FFY19)
 Sober Truth on Preventing Underage Drinking Act (STOP) Grant (Oct-Jun FFY20)
 State opioid Response (SOR) Family Recovery Housing (Jul-Sep FFY19)
 State opioid Response (SOR) Grant - Local Project Treatment and Recovery (Jul-Sep FFY20)
 State opioid Response (SOR) Grant - Local Project Treatment and Recovery (Oct-Jun FFY20) (SOR T/R)
 State opioid Response (SOR) Persons in Recovery Housing (Jul-Sep FFY19)
 State opioid Response (SOR) Persons in Recovery Housing (Oct-Jun FFY20)
 Substance Abuse Block Grant (SABG) - Adolescent Treatment Services
 Substance Abuse Prevention and Treatment (SAPT) Block Grant - Prevention
 Substance Abuse Prevention and Treatment (SAPT) Block Grant - Treatment
 Title XX Grant

Pass-Through Grants:

Lorain County Domestic Relations Family and Juvenile Drug Court
 Substance Abuse Block Grant (SABG) - Circle for Recovery
 Women's Treatment & Recovery

149,808	-	149,808	149,808.00
841,114	3,324,850	4,165,964	4,042,987.28
-	82,616	-	82,616.00
-	75,354	-	75,354.00
-	242,532	-	242,532.00
-	400,502	-	400,502.00

Network Agency Contracts Supporting Schedule

	Mental Health	Addiction & Recovery Services	TOTAL FY20 BUDGET	Allocation/Grant FY20 Expense	Levy FY20 Expense	Other FY20 Expense	TOTAL FY20 EXPENSE
Applewood	708,518	\$ -	708,518	88,548.41	528,705.96	-	617,254.37
Beech Brook	42,000	-	42,000	-	29,346.50	-	29,346.50
Bellefleur JCB	662,000	-	662,000	53,927.36	361,706.60	-	415,633.96
Big Brothers Big Sisters	60,000	79,800	139,800	85,244.00	60,000.00	-	145,244.00
El Centro	310,563	-	310,563	-	301,709.35	-	301,709.35
Far West	148,151	-	148,151	7,226.10	137,737.97	-	144,964.07
Firelands	713,465	250,789	964,254	573,061.17	402,456.81	4,744.80	980,262.78
Gathering Hope House	483,994	-	483,994	-	463,452.00	-	463,452.00
Let's Get Real	25,000	265,646	290,646	304,438.50	-	-	304,438.50
Lorain Urban Minority Alcoholism and Drug Abuse Outreach Program (UMADAOP)	-	95,000	95,000	102,260.00	-	-	102,260.00
Lucy Idol	105,000	-	105,000	-	105,000.00	-	105,000.00
Lutheran Metropolitan Ministry - Guardianship Services	56,661	-	56,661	-	46,123.70	-	46,123.70
NAMI	139,983	-	139,983	-	139,983.00	-	139,983.00
New Directions	-	85,000	85,000	76,388.33	-	-	76,388.33
New Sunrise	761,597	-	761,597	425,479.00	300,404.87	-	725,883.87
Ohio Guidestone	602,000	-	602,000	17,312.98	542,574.01	-	559,886.99
Pathways	102,000	-	102,000	427.28	87,641.17	11,000.00	99,068.45
Safe Harbor/Genesis House	150,000	-	150,000	-	150,000.00	-	150,000.00
Silver Maple Recovery	-	478,259	478,259	202,864.50	-	-	202,864.50
Stella Maris	-	83,759	83,759	82,800.56	-	-	82,800.56
The LCADA Way	-	1,006,108	1,006,108	1,119,024.87	-	13,200.00	1,132,224.87
The Nord Center	8,658,631	-	8,658,631	418,259.66	7,811,763.45	2,499.35	8,232,522.46
The Road to Hope House	-	444,854	444,854	396,588.84	-	-	396,588.84
Expansion Pool	13,729,563	2,789,215	16,518,778	3,953,851.56	11,468,605.39	31,444.15	15,453,901.10
	1,773	-	1,773	-	-	-	-
	\$ 13,731,336	\$ 2,789,215	\$ 16,520,551				

Pass-Through Grants:	Grant
Lorain County Domestic Relations Family and Juvenile Drug Court	FY20 Expense
Lorain UMADAOP - Substance Abuse Block Grant (SABG) - Circle for Recovery	82,656.00
The LCADA Way - Womens' Treatment & Recovery	75,354.00
	242,532.00
	400,542.00

**Variance Analysis
October 2020**

REVENUES:

Levy – \$39,786 & 1.1% and \$297,041 & 3.9%

- We have received all of our tax levy funds for our FY20. We received \$336,827 more than estimated, primarily due to an increase in delinquent payments.

Local Grants – No Variance

State Allocations & Grants – (1) & (0.0%)

- Variance deemed immaterial.

Federal Allocations & Grants – (\$122,976) & (3.0%)

- Federal funding continues to be reconciled against actual amounts with unused funding being requested for carryover into the next fiscal year.

Pass-Through Grants – No Variance

Integrated Services Partnership – 22,581 & 1.3%

- Variance due to child support monies received that were unbudgeted.

Miscellaneous – \$267,220 & 142.6%

- Variance primarily due to \$14,574 grant reimbursements of salaries, \$21,564 over payment of rents reimbursed, \$32,960 Medicaid retro reimbursements over budgeted and approximately \$190,000 of reimbursements or revenue streams that have been identified that were not previously budgeted. Adjustments to be made next meeting to finalize FY20.

**Variance Analysis
October 2020**

EXPENSES:

Personnel-Salary & Benefits – \$182,775 & 9.7%

- Personnel expenses are lower due to current vacant positions and turnover throughout the fiscal year.

Operating – \$87,411 & 13.5%

- Operating expenses were under budget for the fiscal year.

Board Development & Recognition – \$4,870 & 97.4%

- Minimal activity has taken place to date.

Auditor & Treasurer Fees-Levy – \$391 & 0.2%

- Variance deemed immaterial.

Integrated Services Partnership – \$544,382 & 30.9%

- This variance resulted from less children in care per budgeted.

Pass-Through Grants – (\$40) & (0.0%)

- Overpayment to Agency, we are currently awaiting return of funds.

Agency & Community – \$3,164,450 & 67.2%

- Comprised of \$1,000,000 Crisis Operating, \$433,986 K-12 Prevention allocations and \$250,000 PIRHL PSH gap funding to be carried over into next fiscal year. \$750,000 unspent capital allocation originally budgeted for Mercy. Approximately \$300,000 unspent due to COVID. Remaining grant and allocation amounts will either be carried over into the next fiscal year or reclassified from other line items. Adjustments to be made next meeting to finalize FY20.

Network Agency Contracts – \$1,066,651 & 6.5%

- Current estimates project an approximate overall variance of \$957,000 at the end of the current fiscal year in levy funds with additional carryover of non-levy funds into next fiscal year.

MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD OF LORAIN COUNTY

STATEMENT OF REVENUES AND EXPENSES FY21

Unaudited

JULY 1, 2020 TO OCTOBER 31, 2020

	BUDGET		ACTUAL			% OF VARIANCE
	AMENDED FY21 BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	OCTOBER 2020	VARIANCE	
REVENUES						
Levy 0.6 mill 5-year renewal expires 12/31/22	\$ 3,641,207	\$ 1,733,207	\$ 1,758,115	\$ 1,805	\$ 24,908	1.4%
Levy 1.2 mill 10-year renewal expires 12/31/24	7,805,773	3,713,773	3,770,253	3,862	56,480	1.5%
Local Grants	5,000	1,500	1,500	-	-	0.0%
State Allocations & Grants	2,629,817	741,094	764,957	403,056	23,863	3.2%
Federal Allocations & Grants	3,642,770	516,421	516,421	82,141	-	0.0%
Pass-Through Grants	632,502	363,943	363,943	79,471	-	0.0%
Integrated Services Partnership	895,231	250,015	250,287	41,639	272	0.0%
Miscellaneous	455,372	35,250	-	-	(35,250)	-100.0%
TOTAL REVENUES	\$ 19,707,672	\$ 7,355,203	\$ 7,425,476	\$ 611,974	\$ 70,273	1.0%
EXPENSES						
Personnel - Salary & Benefits	\$ 1,901,954	\$ 554,736	\$ 403,042	\$ 84,984	\$ 151,694	27.3%
Operating	492,740	146,968	98,454	31,655	48,514	33.0%
Printing & Advertising	80,000	26,666	35,850	6,824	(9,184)	-34.4%
Board Development & Recognition	5,000	651	651	-	-	0.0%
Capital Outlay	350,000	-	-	-	-	0.0%
Auditor & Treasurer Fees - Levy	198,000	88,000	76,558	136	11,442	13.0%
Integrated Services Partnership	1,634,356	474,560	131,107	85,318	343,453	72.4%
Pass-Through Grants	632,502	363,943	345,105	60,633	18,838	5.2%
Agency & Community	2,467,135	584,887	223,629	33,027	361,258	61.8%
Network Agency Contracts	17,883,541	5,822,564	3,426,992	1,216,663	2,395,572	41.1%
TOTAL EXPENSES	\$ 25,645,228	\$ 8,062,975	\$ 4,741,388	\$ 1,519,240	\$ 3,321,587	41.2%
REVENUES - EXPENSES (NET)	\$ (5,937,556)	\$ (707,772)	\$ 2,684,088	\$ (907,266)	\$ (3,251,314)	

Payroll FY21	84,984
Report of Expenses	1,617,550
Less Expenses FY20	(183,294)
	<u>1,519,240</u>

MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD OF LORAIN COUNTY

STATEMENT OF CASH POSITION FY21

Unaudited

JULY 1, 2020 TO OCTOBER 31, 2020

AMENDED FY21 BUDGET	YEAR TO DATE ACTUAL
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Board Levy Cash Balance - Beginning of Period	\$14,918,739	\$14,046,543
Board Levy Cash Balance - End of Period	\$11,049,294	\$16,192,028

Board Unrestricted Cash Balance - Beginning of Period	\$129,644	\$187,732
Board Unrestricted Cash Balance - End of Period	\$129,644	\$156,625

Board Allocations & Grants Cash Balance - Beginning of Period	\$1,328,986	\$3,287,952
Board Allocations & Grants Cash Balance - End of Period	\$0	\$3,719,683

Pass-Through Cash Balance - Beginning of Period	\$0	\$0
Pass-Through Cash Balance - End of Period	\$0	\$18,799

ISP Cash Balance - Beginning of Period	\$2,770,440	\$2,718,823
ISP Cash Balance - End of Period	\$2,031,315	\$2,838,003

Total Cash Balance - Beginning of Period	\$19,147,809	\$20,241,050
Total Cash Balance - End of Period	\$13,210,253	\$22,925,138

Net Difference	(\$5,937,556)	\$2,684,088
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Allocations & Grants Supporting Schedule

	FY21 BUDGET	FY21 RECEIVED
Local Grants:		
Local Grants	3,500	-
OACBHA Week of Appreciation Mini-Grant	1,500	1,500.00
	5,000	1,500.00
State Allocations & Grants:		
Addiction Services Partnership with Courts - Community Transition Program (CTP Court)	25,000	-
Community Innovations - Community Medication (Psychotropic Drug)	66,000	-
Continuum of Care - Additional Community Investment	50,000	73,864.00
Continuum of Care - Community Investments (Board Elected)	130,202	-
Continuum of Care - Community Investments (Central Pharmacy)	258,982	74,782.46
Continuum of Care - Community Investments (MH Portion)	889,208	444,604.00
Continuum of Care - Community Investments (SUD Portion)	139,646	69,823.00
Continuum of Care - NEO Collaborative Care Coordination	25,000	-
Criminal Justice Services - Addiction Treatment Program (ATP)	325,000	-
Criminal Justice Services - Community Transition Program (CTP)	50,000	-
Criminal Justice Services - Forensic Monitoring	11,434	5,717.00
Indigent Patient Placement	57,735	-
Lorain Crisis Stabilization - Crisis Services (Operating)	250,000	-
Prevention & Wellness - Prevention Services Evidence Based Practice (EBP)	24,800	12,400.00
Prevention & Wellness - Primary Prevention	22,685	11,342.50
Problem Casino/Gambling Addiction - SUD Gambling Addiction Prevention	87,419	43,709.50
Recovery Housing Operating Allocation	11,528	5,764.00
Substance Abuse Stabilization Centers - Crisis Services (Infrastructure)	45,900	22,950.00
	159,278	-
	2,629,817	764,956.46
Federal Allocations & Grants:		
Continuum of Care - NEO Collaborative Emergency COVID-19	51,564	12,890.95
FEMA Crisis Counseling Program	392,987	-
First Responders Comprehensive Addiction and Recovery Act (FR-CARA) Grant (Jul-Sep FFY20)	241,147	-
First Responders Comprehensive Addiction and Recovery Act (FR-CARA) Grant (Oct-Jun FFY21)	375,000	-
Housing and Urban Development (HUD) Grant - Shelter + Care	433,387	-
Mental Health Block Grant	172,144	86,072.00
Ohio Healthy Transitions Project	72,689	-
Projects for Assistance in Transition from Homelessness (PATH) Grant	96,417	-
Sober Truth on Preventing Underage Drinking Act (STOP) Grant (Jul-Sep FFY20)	11,786	1,308.92
Sober Truth on Preventing Underage Drinking Act (STOP) Grant (Oct-Jun FFY21)	36,080	-
State opioid Response (SOR) Grant - Local Project Treatment and Recovery (Jul-Sep FFY20) (SOR T/R)	251,250	118,717.63
State opioid Response (SOR) Grant - Local Project Treatment and Recovery (Oct-Nov FFY20) (SOR T/R)	-	-
State opioid Response (SOR) Grant - Local Project Treatment and Recovery (Oct-Jun FFY21) (SOR T/R)	-	-
State opioid Response (SOR) Grant - Medication Assisted Treatment (MAT) (Jul-Sep FFY21)	43,038	-
Substance Abuse Block Grant (SABG) - Adolescent Treatment Services	276,573	-
Substance Abuse Prevention and Treatment (SAPT) Block Grant - Prevention	295,762	73,940.50
Substance Abuse Prevention and Treatment (SAPT) Block Grant - Treatment	743,682	185,920.50
Title XX Grant	149,264	37,571.00
	3,642,770	516,421.50
Pass-Through Grants:		
Lorain County Domestic Relations Family and Juvenile Drug Court	82,616	-
Lorain County Family Drug Court Therapist Reimbursement to The LCADA Way	27,000	-
Subsidized Docker Support - Specialized Docker Payroll Subsidy Project	205,000	205,000.00
Substance Abuse Block Grant (SABG) - Circle for Recovery	75,354	37,677.00
Women's Treatment & Recovery	242,532	121,266.00
	632,502	363,943.00

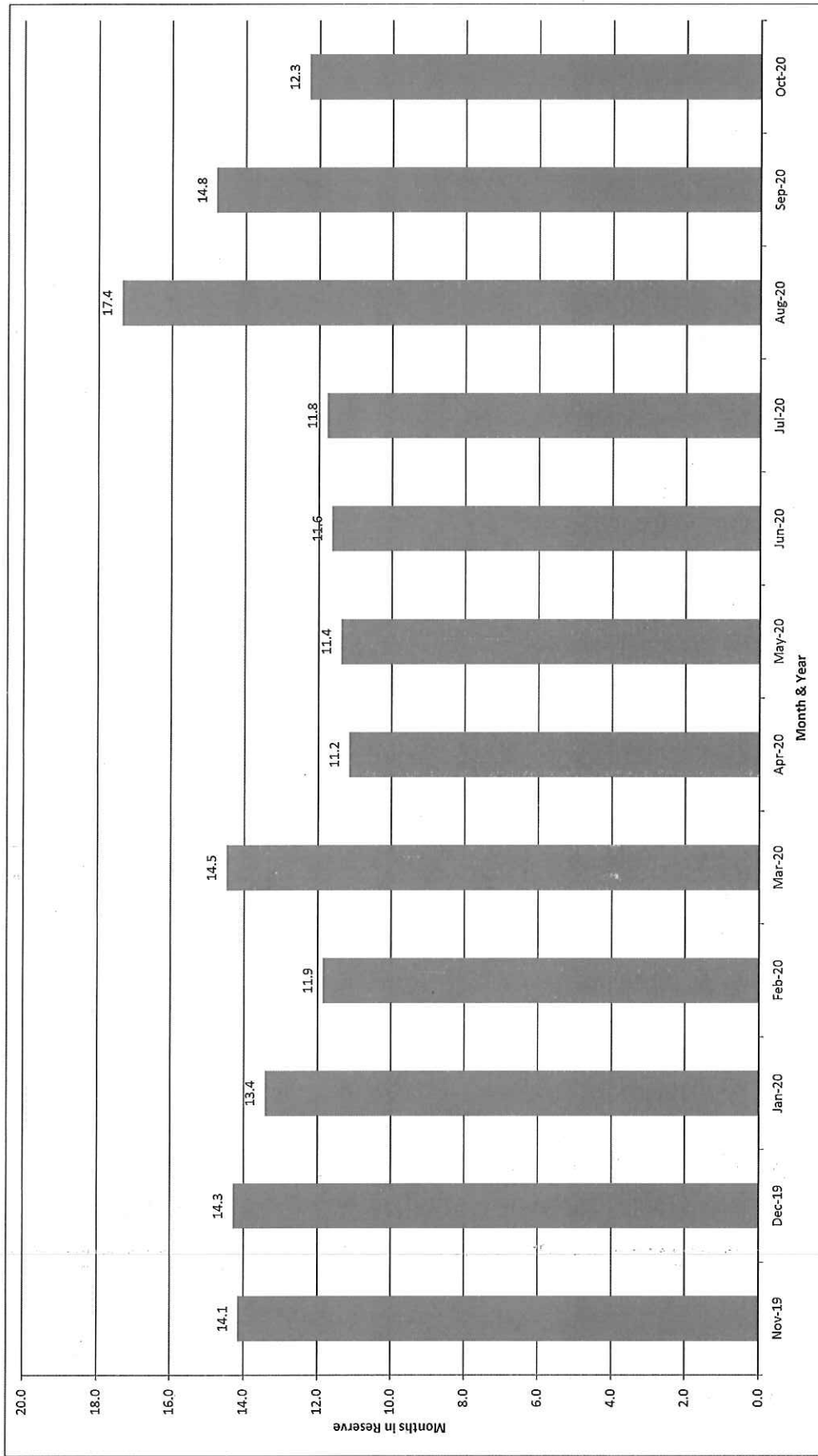
Agency & Community Supporting Schedule

	Allocation/Grant FY21 Budget	Levy FY21 Budget	TOTAL FY21 BUDGET	Allocation/Grant FY21 Expense	Levy FY21 Expense	TOTAL FY21 EXPENSE
Supplies/Materials	-	15,000	15,000	-	-	-
Contractual/Purchased Services (Trainings, Consultations, etc.)	-	150,000	150,000	-	2,466.28	2,466.28
Transport Services - LifeCare	-	75,000	75,000	-	2,736.89	2,736.89
Adult Inpatient Local Bed Days (Mercy)	-	350,000	350,000	-	-	-
Youth Inpatient Local Bed Days (Various)	-	15,000	15,000	-	-	-
Respite (Blessing House)	-	15,000	15,000	-	-	-
Youth Led Suicide "You Belong" Initiative	-	40,000	40,000	-	-	-
Integrated Services Partnership Contribution	-	158,500	158,500	-	158,500.00	158,500.00
Other Miscellaneous Expenses	-	30,000	30,000	-	-	-
PIRHL Gap Funding	-	250,000	250,000	-	-	-
Local Grants	3,500	-	3,500	-	-	-
Week of Appreciation Mini-Grant - OACBHA	1,500	-	1,500	1,500.00	-	1,500.00
Lorain County Suicide Prevention Coalition - OSPF	5,500	-	5,500	3,500.00	-	3,500.00
Parent Coach Training Stipend - NCASA	1,250	-	1,250	-	-	-
Crisis Text Line Mini-Grant - OACBHA	-	-	-	-	-	-
BWC Substance Use Recovery and Workplace Safety Program	55,590	-	55,590	-	-	-
Addiction Treatment Program (ATP)	149,162	-	149,162	-	-	-
Prevention & Wellness	29,497	-	29,497	-	-	-
Psychotropic Drug Program	66,000	-	66,000	-	-	-
K-12 Prevention Education	433,986	-	433,986	-	-	-
NEO Collaborative Emergency COVID-19	10,793	-	10,793	10,629.66	-	10,629.66
Indigent Patient Placement	57,735	-	57,735	-	-	-
Ohio Healthy Transitions Project (OHTP)	72,689	-	72,689	-	-	-
FEMA Crisis Counseling Program	217,144	-	217,144	-	-	-
FR-CARA (FFY20)	38,750	-	38,750	42,987.58	-	42,987.58
FR-CARA (FFY21)	130,885	-	130,885	-	-	-
SOR (FFY20)	3,750	-	3,750	-	-	-
SOR MAT (FFY20)	43,038	-	43,038	-	-	-
STOP (FFY20)	11,786	-	11,786	1,308.92	-	1,308.92
STOP (FFY21)	36,080	-	36,080	-	-	-
	1,368,635	1,098,500	2,467,135	59,926.16	163,703.17	223,629.33

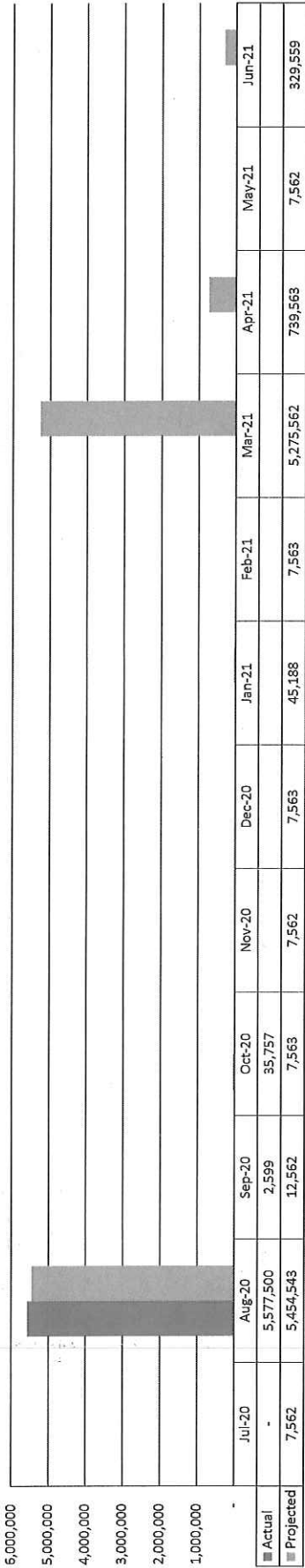
Network Agency Contracts Supporting Schedule

	Allocation/Grant FY21 Budget	Levy FY21 Budget	TOTAL FY21 BUDGET	Allocation/Grant FY21 Expense	Levy FY21 Expense	TOTAL FY21 EXPENSE
Applewood	-	616,412	616,412	-	96,978.60	96,978.60
Beech Brook	-	34,000	34,000	-	3,925.50	3,925.50
Bellefleur JCB	-	437,363	437,363	-	73,741.96	73,741.96
Big Brothers Big Sisters	79,800	60,000	139,800	19,950.00	10,000.00	29,950.00
El Centro	195,844	307,225	503,069	-	17,623.40	17,623.40
Far West	8,000	135,000	143,000	858.67	34,737.31	35,595.98
Firelands	352,556	432,935	785,491	80,031.65	62,908.86	142,940.51
Gathering Hope House	-	470,492	470,492	-	115,423.00	115,423.00
Let's Get Real	285,628	-	285,628	61,275.75	-	61,275.75
Lorain Urban Minority Alcoholism and Drug Abuse Outreach Program (UMADAOP)	95,188	-	95,188	47,594.00	-	47,594.00
Lucy Idol	-	105,000	105,000	-	-	-
Lutheran Metropolitan Ministry - Guardianship Services	-	51,600	51,600	-	22,727.67	22,727.67
NAMI	-	137,632	137,632	-	68,816.00	68,816.00
Neighborhood Alliance	96,417	57,454	153,871	-	-	-
New Directions	75,000	-	75,000	5,246.02	-	5,246.02
New Sunrise	433,387	341,343	774,730	145,825.97	44,796.78	190,622.75
Ohio Guidestone	8,000	550,800	558,800	-	136,906.04	136,906.04
Pathways	-	95,000	95,000	-	11,159.71	11,159.71
Safe Harbor/Genesis House	-	150,000	150,000	-	75,000.00	75,000.00
Silver Maple Recovery	102,571	-	102,571	-	-	-
Stella Maris	92,400	-	92,400	14,231.90	-	14,231.90
The LCADA Way	1,009,224	-	1,009,224	19,999.06	-	19,999.06
The Nord Center	1,189,816	7,728,160	8,917,976	172,199.55	1,988,497.66	2,160,697.21
The Road to Hope House	349,211	-	349,211	96,835.56	-	96,835.56
Service Pool/Unbudgeted	4,373,042	11,710,416	16,083,458	664,048.13	2,762,942.49	3,426,990.62
	1,788,593	11,490	1,800,083	-	-	-
	6,161,635	11,721,906	17,883,541	-	-	-
Pass-Through Grants:						
Lorain County Domestic Relations Family and Juvenile Drug Court			82,616	-	-	-
Lorain County Family Drug Court Therapist Reimbursement to The LCADA Way			27,000	-	-	-
Subsidized Docket Support - Specialized Docket Payroll Subsidy Project			205,000	205,000.00	-	-
Lorain UMADAOP - Substance Abuse Block Grant (SABG) - Circle for Recovery			75,354	18,838.50	-	-
The LCADA Way - Women's Treatment & Recovery			242,532	121,266.00	-	-
			632,502	345,104.50	-	-

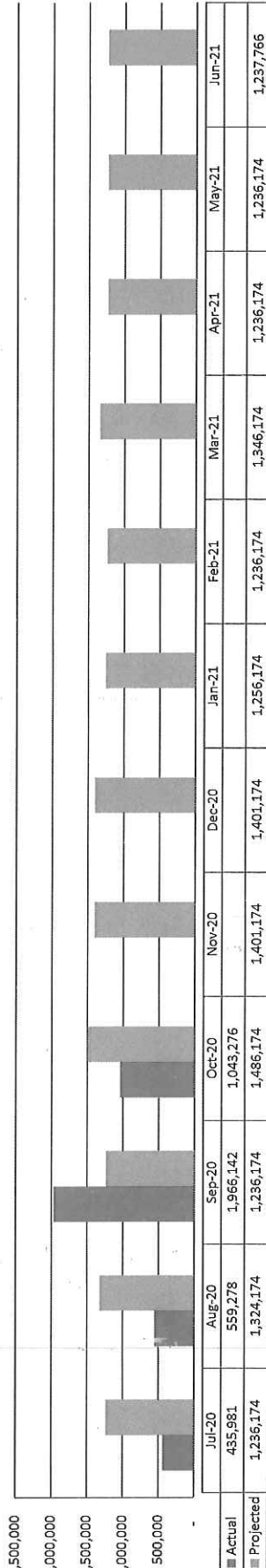
Levy Funds - Months in Reserve (Last 12 Months) - Supporting Table



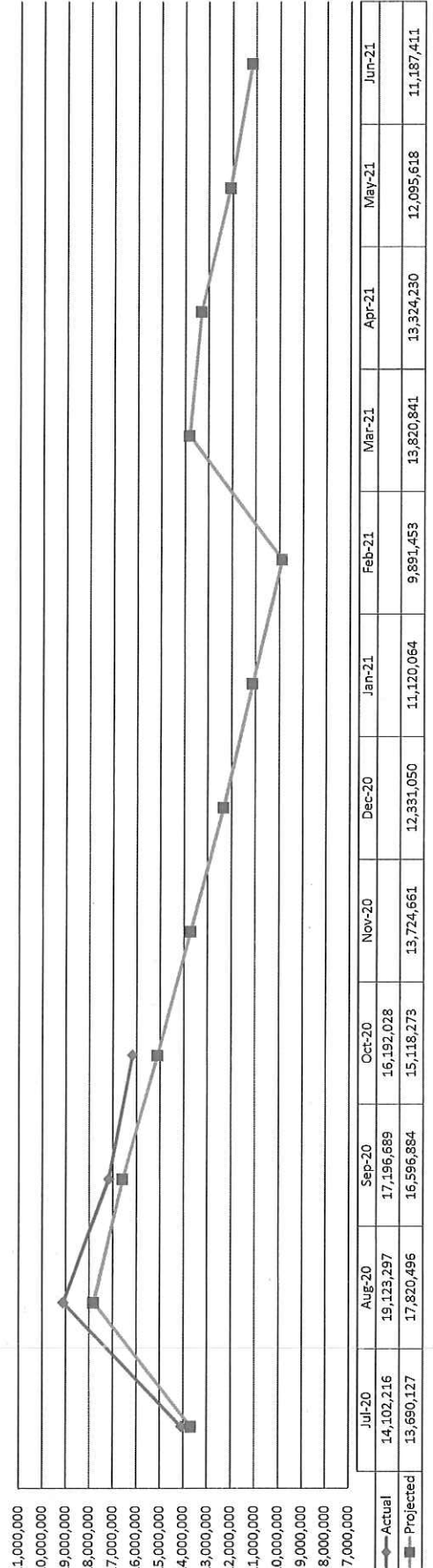
REVENUES



EXPENSES



CASH FLOW



**Variance Analysis
October 2020**

REVENUES:

Levy – \$24,908 & 1.4% and \$56,480 & 1.5%

- We received a slightly higher amount from the 2nd half settlement than what was budgeted, primarily due to an increase in delinquent payments.

Local Grants – No Variance

State Allocations & Grants – \$23,683 and 3.2%

- We received an additional allocation from OMHAS which will be reflected in the budget revisions for FY21.

Federal Allocations & Grants – No Variance

Pass-Through Grants – No Variance

Integrated Services Partnership – \$272 & 0.0%

- Child support payments received that were not budgeted for

Miscellaneous – (\$35,250) & (100.0%)

- Variance due to the inconsistency of the receipt of Medicaid retro funds.

**Variance Analysis
October 2020**

EXPENSES:

Personnel-Salary & Benefits – \$151,694 & 19.7%

- Personnel expenses are lower due to three positions budget for a full year. Two positions were filled after being vacant for three months and the one current vacant position is not expected to be filled at this time.

Operating – \$48,514 & 33.0%

- Operating expenses are currently under budget and are being monitored continuously by the Business Operations Director. We expect to see an increase in expense over the next few months due to several emergency repair items that have surfaced (hot water tank at GHH, alarm system and hot water tanks at the Men's MICA facility, sign repair and automatic door opener repairs at the main administration building).

Printing & Advertising – (\$9,184) & (34.4%)

- Printing & Advertising expenses are being closely monitored, expenses should come back into budgetary alignment as more grant funds are utilized.

Board Development & Recognition – No Variance

Capital Outlay – No Variance

Auditor & Treasurer Fees-Levy – \$11,442 & 13.0%

- Fees associated with the 2nd half tax settlement are under budget.

Integrated Services Partnership – \$343,453 & 87.1%

- This variance is primarily due to the fact that the number of children in care is currently less than what was budgeted.

Pass-Through Grants – \$18,838 & 5.2%

- Variance due to timing of receipt versus payment to agency.

Agency & Community – \$361,258 & 61.8%

- Variance due to the timing of activities and grant cycles.

Network Agency Contracts – \$2,395,572 & 41.1%

- History has shown that billings at the beginning of each fiscal year are typically slow and begin to pick up as we enter the new calendar year.

MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD OF LORAIN COUNTY

LISTING OF EXPENSES OCTOBER 2020

Warrant#	Chk Date	Inv Date	Journal Description/Payee Name	Amount
OPERATING				
4896273	07-OCT-20	24-SEP-20	FRIENDS SERVICE CO INC DBA FRIENDSOFFICE:SUPPLIES	504.60
4896278	07-OCT-20	25-SEP-20	LORAIN COUNTY MENTAL HEALTH BOARD:SUPPLIES	32.64
4896279	07-OCT-20	28-SEP-20	LORAIN COUNTY MENTAL HEALTH BOARD:COMPUTER BAG	32.01
4896291	07-OCT-20	16-SEP-20	PRIMESOURCE DISTRIBUTION LLC:JANITORIAL SUPPLIES	184.50
4896300	07-OCT-20	22-SEP-20	WHITE HOUSE ARTESIAN SPRINGS INC:WATER SERVICE	14.50
4897112	13-OCT-20	29-SEP-20	FRIENDS SERVICE CO INC DBA FRIENDSOFFICE:OFFICE SUPPLIES	48.30
4897116	13-OCT-20	29-SEP-20	LORAIN COUNTY MENTAL HEALTH BOARD:MAILING PACKAGE	2.00
4897117	13-OCT-20	29-SEP-20	PITNEY BOWES INC:POSTAGE METER SUPPLIES	227.97
4897485	15-OCT-20	07-OCT-20	SYNCHRONY BANK:COMPUTER SUPPLIES	61.95
4898547	22-OCT-20	13-OCT-20	WHITE HOUSE ARTESIAN SPRINGS INC:WATER SERVICE	21.75
4899318	27-OCT-20	16-OCT-20	US BANK NATIONAL ASSOCIATION:COPIER LEASE 10/12/20-11/12/20 SUPPLIES	5.59
			SUPPLIES/MATERIALS	1,135.81
4897115	13-OCT-20	01-OCT-20	LORAIN COUNTY MENTAL HEALTH BOARD:GO DADDY ADAS DOMAIN	21.17
4898238	21-OCT-20	09-OCT-20	MICROSOFT CORPORATION:EMAIL LICENSE SUBSCRIPTION 9/9/20-10/8/20	171.47
4898517	22-OCT-20	18-SEP-20	HABONY, BARRY J:MHARS 3340 2 SNEEZE GUARDS FOR GATHERING HOPE HOUSE	88.60
4898830	23-OCT-20	15-OCT-20	LORAIN COUNTY MENTAL HEALTH BOARD:GO TO MEETING SOFTWARE	19.00
4899300	27-OCT-20	26-SEP-20	CDW LLC:CISCO 1-YEAR RENEWAL	97.67
			COMPUTER SYSTEM SOFTWARE	397.91
4896266	07-OCT-20	15-SEP-20	CDW LLC:LAPTOP COMPUTER	1,568.59
4898518	22-OCT-20	10-SEP-20	HABONY, BARRY J:MHARS 3340	374.48
			EQUIPMENT	1,943.07
4899317	27-OCT-20	09-OCT-20	US BANK NATIONAL ASSOCIATION:COPIER LEASE 9/12/20-11/12/20	458.00
4899318	27-OCT-20	16-OCT-20	US BANK NATIONAL ASSOCIATION:COPIER LEASE 10/12/20-11/12/20 SUPPLIES	473.15
			EQUIPMENT LEASE	931.15
4896469	08-OCT-20	25-SEP-20	WYKRENT, CARRIE L:MHARS 3340	44.85
4899305	27-OCT-20	20-OCT-20	LORAIN COUNTY MENTAL HEALTH BOARD:MILEAGE REIMBURSEMENT 10/20/20	117.76
			GAS MILEAGE REIMBURSEMENT	162.61
4896274	07-OCT-20	30-SEP-20	GREAT LAKES COMPUTER CORP:BACKUP SVC SEPT 2020	650.00
4896296	07-OCT-20	08-JUL-20	TELETRONICS SERVICES INC:PHONE SUPPORT 7/8/20	62.50
4897475	15-OCT-20	01-JUL-20	DATACORE CONSULTING LLC:IT SERVICE & SUPPORT OBERLIN AVE SITE AUG-OCT 2020	1,294.53
4898840	23-OCT-20	30-SEP-20	RETRIEVEX INC DBA ACCESS/ACCESS INFORMATION PROTECTED:OFFSITE STORAGE OCT 2020	148.54
4899313	27-OCT-20	15-OCT-20	STERICYCLE INC DBA SHRED IT:SHREDDING SERVICE 10/6/20	168.02
			CONTRACTUAL/PURCHASED SERVICES	2,323.59
4897484	15-OCT-20	06-OCT-20	SHAYNAK DIAZ, CHRISTINA DBA SHAYNAK DIAZ LAW OFFICE:PROFESSIONAL SVC SEPT 2020	114.00
4898821	23-OCT-20	01-OCT-20	BROWN CONSULTING LTD:STRATEGIC PLANNING PROJECT OCT 2020	14,400.00
			PROFESSIONAL SERVICES	14,514.00
4896267	07-OCT-20	19-SEP-20	CENTURYTEL OF OHIO INC DBA CENTURYLINK:FAX DSL SVC 9/19-10/18/20	334.89
4897108	13-OCT-20	23-SEP-20	CHARTER COMMUNICATIONS HOLDINGS LLC DBA SPECTRUM:PHONE SVC 9/22-10/21/21	356.77
4897109	13-OCT-20	01-OCT-20	CITY OF LORAIN UTILITIES DEPARTMENT:WATER SVC OBERLIN AVE SITE 8/11-9/10/20	49.28
4896268	07-OCT-20	18-SEP-20	COLUMBIA GAS OF OHIO INC:GAS SVC OBERLIN AVE SITE SEPT 2020	37.51
4896270	07-OCT-20	22-SEP-20	ELYRIA PUBLIC UTILITIES:WATER SERVICE 8/12-9/11/20	93.19
4898834	23-OCT-20	13-OCT-20	OHIO EDISON:ELECTRIC SVC ALC 9/11/20-10/10/20	170.93
4898835	23-OCT-20	13-OCT-20	OHIO EDISON:ELECTRIC SVC MAIN BLDG 9/11/20-10/10/20	984.52
4896285	07-OCT-20	21-SEP-20	OHIO EDISON:ELECTRIC SVC OBERLIN AVE SITE 8/18-9/17/20	113.64
4898836	23-OCT-20	13-OCT-20	OHIO EDISON:ELECTRIC SVC SIGN 9/11/20-10/10/20	84.30
4897118	13-OCT-20	01-OCT-20	REPUBLIC SERVICES INC:WASTE REMOVAL OBERLIN AVE SITE OCT 2020	154.27
4897119	13-OCT-20	30-SEP-20	SPRINT SPECTRUM LP DBA SPRINT:CELL PHONE HOT SPOTS 8/27-9/26/20	215.99
			UTILITIES	2,595.29
4896275	07-OCT-20	29-SEP-20	JFS CORPORATION DBA ANAGO OF CLEVELAND:JANITORIAL SVC OCT 2020 & SEPT 2020	1,076.92
4896276	07-OCT-20	28-SEP-20	JFS CORPORATION DBA ANAGO OF CLEVELAND:JANITORIAL INITIAL CLEAN 9/26/20	650.00
4896292	07-OCT-20	18-SEP-20	PROTEGIS HOLDINGS LLC:SERVICE INSPECTION FIRE EXTINGUISHERS	136.50
4897106	13-OCT-20	02-OCT-20	BRIAN KYLES CONSTRUCTION INC:LAWN CARE OCT 2020	1,695.99
4898235	21-OCT-20	01-OCT-20	GUNDLACH SHEET METAL WORKS INC:ANNUAL MAINT AGREEMENT FY2021	3,150.00
4898826	23-OCT-20	09-OCT-20	IRVIN'S INC:LAWN CARE OBERLIN AVE SITE SEPT 2020	100.00
			MAINTENANCE	6,809.41
4897104	13-OCT-20	23-SEP-20	AMERICAN SECURITY & AUDIO VIDEO SYSTEMS INC:SERVICE CALL FOR SECURITY SYSTEM	249.00

MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD OF LORAIN COUNTY

LISTING OF EXPENSES OCTOBER 2020

Warrant#	Chk Date	Inv Date	Journal Description/Payee Name	Amount
			REPAIR	249.00
4897113	13-OCT-20	01-OCT-20	LORAIN COUNTY CHAMBER OF COMMERCE:MEM DUES C ROSSER 2020-2021	275.00
			DUES	275.00
4896280	07-OCT-20	30-SEP-20	LORAIN COUNTY PRINTING & PUBLISHING:YRLY NEWSPAPER SUBSCRIPTION 10/22-10/22/21	286.00
4897478	15-OCT-20	05-OCT-20	LORAIN COUNTY BOARD OF EDUCATION DBA EDUCATIONAL SERVICE CENTER OF LORAIN	32.00
			OTHER EXPENSES	318.00
			TOTAL OPERATING	31,654.84
4896253	07-OCT-20	30-JUN-20	21ST CENTURY MEDIA NEWSPAPER LLC DBA THE MORNING JOURNAL:MHARS AD JUNE 2020	750.00
4898817	23-OCT-20	30-SEP-20	21ST CENTURY MEDIA NEWSPAPER LLC DBA THE MORNING JOURNAL:MHARS BOARD AD 9/30/20	600.00
4898517	22-OCT-20	18-SEP-20	HABONY, BARRY J:MHARS 3340 INDEED and LINKEDIN FOR OPEN POSITIONS	834.46
4898831	23-OCT-20	30-SEP-20	LORAIN COUNTY PRINTING & PUBLISHING:MHARS BOARD AD SEPT 2020	975.00
4898237	21-OCT-20	07-OCT-20	MARXAN SOLUTIONS:SUICIDAL PREVENTION AD SEPT 2020	500.00
4898546	22-OCT-20	12-OCT-20	THE RURAL-URBAN RECORD:MHARS AD 12/10/20	231.00
4896299	07-OCT-20	28-SEP-20	THE RURAL-URBAN RECORD:NEWSPAPER AD	231.00
4898247	21-OCT-20	05-OCT-20	THE SUPERPRINTER INC:NAVIGATOR & MHARS FLYERS	452.20
4898248	21-OCT-20	30-SEP-20	WDLW RADIO INC:MHARS AD SEPT 2020	1,500.00
4898249	21-OCT-20	30-SEP-20	WOBL RADIO INC.:MHARS AD SEPT 2020	1,500.00
			TOTALPRINTING/ADVERTISING	7,573.66
AUDITOR & TREASURER FEES - LEVY				
Created by	08-OCT-20		DRETAC FEES	38.98
Created by	08-OCT-20		2020 FULL YR PERS PROP DRETAC LAND BANK	38.98
Created by	08-OCT-20		REAL ESTATE ASSESSMENT FEES	31.19
Created by	08-OCT-20		TREASURER FEES	7.40
Created by	08-OCT-20		AUDITOR FEES	19.49
			TOTAL AUDITOR & TREASURER FEES - LEVY	136.04
INTEGRATED SERVICES PARTNERSHIP				
4897469	15-OCT-20	15-SEP-20	APPLEWOOD CENTERS INC:CLIENT PLACEMENT AUG 2020	5,614.10
4896262	07-OCT-20	21-SEP-20	BELLEFAIRE JEWISH CHILDRENS BUREAU:ADD'L JOP BED MAY 2020	1,487.24
4896263	07-OCT-20	15-SEP-20	BELLEFAIRE JEWISH CHILDRENS BUREAU:CLIENT PLACEMENTS AUG 2020	59,098.53
4899298	27-OCT-20	15-OCT-20	BELLEFAIRE JEWISH CHILDRENS BUREAU:JOP BED SEPT 2020	11,377.50
4897105	13-OCT-20	24-SEP-20	BELLEFAIRE JEWISH CHILDRENS BUREAU:REIMBURSE AGENCY FOR 4-C YOUTH SVC	40.00
4897107	13-OCT-20	22-SEP-20	CASCADE MANAGEMENT SERVICES INC DBA APPLES:V#12094 ASSIST CLIENT W FOOD 9/22/20	200.00
4897473	15-OCT-20	21-SEP-20	COLUMBIA GAS OF OHIO INC:ASSIST CLIENT W PAST UTILITIES 10/7/20	158.00
4897474	15-OCT-20	28-AUG-20	COLUMBIA GAS OF OHIO INC:ASSIST CLIENT W PAST UTILITIES 10/7/20	797.61
4898671	23-OCT-20	13-OCT-20	ICARE HEALTHCARE LLC:CMHB 2020003143	1,405.80
4898538	22-OCT-20	28-AUG-20	LORAIN COUNTY MENTAL HEALTH BOARD:ASSIST CLIENT W CLOTHING-TARGET GIFT CARD	180.11
4897114	13-OCT-20	29-SEP-20	LORAIN COUNTY MENTAL HEALTH BOARD:GIFT CARDS FOR ANCILLARY CLIENT	95.00
4898829	23-OCT-20	07-OCT-20	LORAIN COUNTY MENTAL HEALTH BOARD:REIMBURSE FOR TARGET GIFT CARDS FAM STABILY PROGRAM	1,200.00
4897479	15-OCT-20	07-OCT-20	MARGOLIS, DONALD J DBA AMHERST OUTLET:ASSIST CLIENT W BED APPROVE 10/7/20	275.00
4896281	07-OCT-20	21-SEP-20	MCCANN-ENOVITCH, ERIN:CLINICAL ASSISTANT AUG 2020	708.00
4899309	27-OCT-20	09-OCT-20	NATE ENTERPRISES INC DBA SANDY'S FURNITURE:ASSIST CLIENT W FURNITURE APPROVE 10/21/20	897.00
4897480	15-OCT-20	30-SEP-20	NESPER, CAROL C:FACILITATOR SERVICE 4-C CLIENT	1,046.86
4897481	15-OCT-20	01-OCT-20	OHIO EDISON:ASSIST CLIENT W PAST UTILITIES 10/7/20	632.00
4897482	15-OCT-20	10-SEP-20	OHIO EDISON:ASSIST CLIENT W PAST UTILITIES EMER 10/7/20	368.00
4897483	15-OCT-20	07-OCT-20	SECURE ASSET MANAGEMENT LTD:ASSIST CLIENT W OCT 2020 RENT 10/1/2020	675.00
4896295	07-OCT-20	25-SEP-20	SYNCHRONY BANK:ANCILLARY SERVICES 4-C CLIENT	76.51
4897486	15-OCT-20	07-OCT-20	SYNCHRONY BANK:ASSIST CLIENT W COMPUTER EQUIP APPROVE 10/7/20	223.99
4897487	15-OCT-20	07-OCT-20	SYNCHRONY BANK:ASSIST CLIENT W FITNESS BOUNCER APPROVE 10/7/20	249.00
			TOTAL INTEGRATED SERVICES PARTNERSHIP	86,805.25
PASS-THROUGH GRANTS				
4898828	23-OCT-20	13-SEP-20	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:2ND QTR FY21 SEPT-DEC	60,633.00
			TOTAL PASS-THROUGH GRANTS	60,633.00
AGENCY & COMMUNITY				
4898789	23-OCT-20	30-SEP-20	21ST CENTURY MEDIA NEWSPAPER LLC DBA THE MORNING JOURNAL:FR-CARA GRANT FIRST RESPONDER	660.00
4899294	27-OCT-20	30-SEP-20	21ST CENTURY MEDIA NEWSPAPER LLC DBA THE MORNING JOURNAL:OACBHA GRANT SEPT 2020	1,500.00

MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD OF LORAIN COUNTY

LISTING OF EXPENSES OCTOBER 2020

Warrant#	Chk Date	Inv Date	Journal Description/Payee Name	Amount
4899290	27-OCT-20	30-SEP-20	LORAIN COUNTY PRINTING & PUBLISHING:FR-CARA GRANT AD SEPT 2020	3,325.00
4899306	27-OCT-20	30-SEP-20	LORAIN COUNTY PRINTING & PUBLISHING:SSOSPC GRANT SEPT 2020	1,500.00
4898798	23-OCT-20	01-SEP-20	MARXAN SOLUTIONS:RECOVERY MONTH AD SEPT 2020	500.00
4897103	13-OCT-20	15-SEP-20	THE SUPERPRINTER INC:FR-CARA GRANT QUICK RESPONSE TEAM RESOURCE FOLDERS	140.00
			PRINTING/ADVERTISING	7,625.00
4898820	23-OCT-20	14-OCT-20	BEN-PORATH, DENISE DBA DBP TRAINING & CONSULTING:DBT CALL 10/12/20	300.00
4896265	07-OCT-20	10-AUG-20	BEN-PORATH, DENISE DBA DBP TRAINING & CONSULTING:DBT CALL 8/10 9/14/20	600.00
4896269	07-OCT-20	28-SEP-20	EDEN INC:HOUSING INSPECTIONS AUG 2020	61.28
4897111	13-OCT-20	30-SEP-20	FERRER, MICHAEL:YOU BELONG GRANT COORDINATOR 8/1/20-9/30/20	945.00
4898791	23-OCT-20	29-AUG-20	KELLEY, DEBORAH:STOP GRANT PROJECT COORDINATOR JULY-SEPT 2020	899.00
4896277	07-OCT-20	21-JUL-20	LIFECARE AMBULANCE:TRANSPORT SVC FOR CLIENTS JUL-AUG 2020	1,187.04
4899289	27-OCT-20	13-OCT-20	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:SB 131/80 SVC 1/1/2019-	17,230.63
4899288	27-OCT-20	13-OCT-20	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:SB 131/80 SVC 1/1/20-	3,522.43
4899287	27-OCT-20	13-OCT-20	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:SB 131/80 SVC 7/1/2018-	10,749.46
4897127	13-OCT-20	01-AUG-20	LORAIN COUNTY COURT OF COMMON PLEAS:ATP GRANT FY20 ADM FEES	17,015.53
4897128	13-OCT-20	01-AUG-20	LORAIN COUNTY DOMESTIC RELATIONS COURT:ATP GRANT FY20 ADM FEES	2,835.92
4898795	23-OCT-20	30-SEP-20	LORAIN COUNTY GENERAL HEALTH DISTRICT:FR-CARA GRANT FIRST RESPONDER OUTREACH AUG-SEPT	9,641.00
4898797	23-OCT-20	28-SEP-20	LORAIN COUNTY SHERIFF:FR-CARA GRANT QUICK RESPONSE TEAM 9/20/20	100.00
4898832	23-OCT-20	03-OCT-20	LORAIN COUNTY URBAN LEAGUE INC:SSOSPC GRANT OCT 2020	2,000.00
4896005	05-OCT-20	12-SEP-20	LORMET ALLIED CREDIT UNION:ALC/DRUG 2000 2004	409.92
4898241	21-OCT-20	01-OCT-20	OHIO ASSOCIATION OF COUNTY BEHAVIORAL HEALTH AUTHORITIES DBA OACBHA:PERSONAL PROTECTIVE	7,487.62
4897122	13-OCT-20	29-SEP-20	YALE UNIVERSITY:PLANNING CALL 9/23/20	260.00
			CONTRACTUAL/PURCHASED SERVICES	75,244.83
4897099	13-OCT-20	29-SEP-20	FRIENDS SERVICE CO INC DBA FRIENDS OFFICE:FR-CARA SUPPLIES	79.07
4897100	13-OCT-20	17-SEP-20	LUCRIO, LLC DBA LOCKMED MEDICAL PRODUCT CO:FR-CARA GRANT LOCK MED BAGS	1,415.09
4898796	23-OCT-20	15-SEP-20	LORAIN COUNTY MENTAL HEALTH BOARD:FR-CARA GRANT FIRST RESPONDER SUPPLIES	17.04
4899291	27-OCT-20	29-JUN-20	OHIO ASSOCIATION OF COUNTY BEHAVIORAL HEALTH AUTHORITIES DBA OACBHA:FR-CARA GRANT MASKS	1,250.00
			SUPPLIES/MATERIALS	2,761.20
			TOTAL AGENCY & COMMUNITY	85,631.03

NETWORK AGENCY CONTRACTS

4896255	07-OCT-20	22-SEP-20	APPLEWOOD CENTERS INC:10363-RA266	2,059.01
4896259	07-OCT-20	28-SEP-20	APPLEWOOD CENTERS INC:10363-RA272	584.57
4896258	07-OCT-20	28-SEP-20	APPLEWOOD CENTERS INC:10363-RA272	11.74
4898230	21-OCT-20	08-OCT-20	APPLEWOOD CENTERS INC:10363-RA282	2,271.67
4898818	23-OCT-20	15-OCT-20	APPLEWOOD CENTERS INC:10363-RA289	2,870.29
4899296	27-OCT-20	20-OCT-20	APPLEWOOD CENTERS INC:10363-RA294	1,285.03
4896257	07-OCT-20	15-SEP-20	APPLEWOOD CENTERS INC:ECMH SERVICES AUG 2020	755.73
4896256	07-OCT-20	22-SEP-20	APPLEWOOD CENTERS INC:ECMH SVC JAN-APR 2020	2,563.56
4896260	07-OCT-20	15-SEP-20	APPLEWOOD CENTERS INC:ECMH SVC OCT-DEC 2019	868.09
4899295	27-OCT-20	14-OCT-20	APPLEWOOD CENTERS INC:MST SVC SEPT 2020	629.44
4896254	07-OCT-20	15-SEP-20	APPLEWOOD CENTERS INC:MST/PSB SVC MAR 2020	6,137.04
4897468	15-OCT-20	05-OCT-20	APPLEWOOD CENTERS INC:PSY INC WAITLIST 9/11/20	1,000.00
4896261	07-OCT-20	28-SEP-20	BEECH BROOK:10205-RA272	387.00
4898231	21-OCT-20	08-OCT-20	BEECH BROOK:10205-RA282	532.50
4899297	27-OCT-20	20-OCT-20	BEECH BROOK:10205-RA294	618.00
4896264	07-OCT-20	28-SEP-20	BELLEFAIRE JEWISH CHILDRENS BUREAU:10415-RA272	6,702.59
4897470	15-OCT-20	28-SEP-20	BELLEFAIRE JEWISH CHILDRENS BUREAU:10415-RA272	33,327.36
4898232	21-OCT-20	08-OCT-20	BELLEFAIRE JEWISH CHILDRENS BUREAU:10415-RA282	4,922.39
4898819	23-OCT-20	15-OCT-20	BELLEFAIRE JEWISH CHILDRENS BUREAU:10415-RA289	1,282.77
4899299	27-OCT-20	20-OCT-20	BELLEFAIRE JEWISH CHILDRENS BUREAU:10415-RA294	5,575.05
4897471	15-OCT-20	05-OCT-20	BELLEFAIRE JEWISH CHILDRENS BUREAU:PSY INC FTE JUL-SEPT 2020	450.00
4897472	15-OCT-20	05-OCT-20	BELLEFAIRE JEWISH CHILDRENS BUREAU:PSY INC WAITLIST 9/11/20	1,000.00
4898233	21-OCT-20	08-OCT-20	EL CENTRO DE SERVICIOS SOCIALES:10112-RA282	16,296.28
4896271	07-OCT-20	28-SEP-20	FAR WEST CENTER:10460-RA272	5,496.85
4898234	21-OCT-20	08-OCT-20	FAR WEST CENTER:10460-RA282	4,522.03
4898822	23-OCT-20	15-OCT-20	FAR WEST CENTER:10460-RA289	2,384.62
4897110	13-OCT-20	30-SEP-20	FAR WEST CENTER:1ST QTR FY21 JUL-SEPT 2020 PSY INC FTE	2,340.00
4896272	07-OCT-20	22-SEP-20	FIRELANDS REGIONAL MEDICAL CENTER:12848-RA266	29,797.76
4897476	15-OCT-20	28-SEP-20	FIRELANDS REGIONAL MEDICAL CENTER:12848-RA272	17,604.72
4898823	23-OCT-20	08-OCT-20	FIRELANDS REGIONAL MEDICAL CENTER:12848-RA282	11,452.86
4899303	27-OCT-20	20-OCT-20	FIRELANDS REGIONAL MEDICAL CENTER:12848-RA294	11,239.66
4898825	23-OCT-20	02-OCT-20	FIRELANDS REGIONAL MEDICAL CENTER:CPST OUTCOMES FY20 JAN-JUNE 20	4,020.00
4897123	13-OCT-20	17-SEP-20	FIRELANDS REGIONAL MEDICAL CENTER:FR-CARA GRANT QUICK RESPONSE TEAM JUL-AUG 2020	2,988.34

MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD OF LORAIN COUNTY

LISTING OF EXPENSES OCTOBER 2020

Warrant#	Chk Date	Inv Date	Journal Description/Payee Name	Amount
4898824	23-OCT-20	15-OCT-20	FIRELANDS REGIONAL MEDICAL CENTER:HOMELESS SHELTER JULY-OCT 2020	18,686.68
4899302	27-OCT-20	16-OCT-20	FIRELANDS REGIONAL MEDICAL CENTER:PSY INC FTE JULY-SEPT 2020	1,657.50
4899301	27-OCT-20	16-OCT-20	FIRELANDS REGIONAL MEDICAL CENTER:PSY INC WAITLIST ADULT WRAP JULY-SEPT 2020	10,710.86
4898790	23-OCT-20	04-AUG-20	FIRELANDS REGIONAL MEDICAL CENTER:SOR LOCAL PROJECT T-R 9/30/2019	68.50
4897124	13-OCT-20	25-SEP-20	FIRELANDS REGIONAL MEDICAL CENTER:SOR LOCAL PROJECT T-R JAN-SEP 2020	2,541.27
4899284	27-OCT-20	14-OCT-20	FIRELANDS REGIONAL MEDICAL CENTER:SOR LOCAL PROJECT T-R MAT WELLNESS ACTIVITY SEPT 2020	1,291.70
4897125	13-OCT-20	11-SEP-20	LET'S GET REAL INC:FR-CARA GRANT WARM HANDS OFF PROJECT 8/21-9/3/20	3,200.00
4899285	27-OCT-20	12-OCT-20	LET'S GET REAL INC:FR-CARA GRANT WARM HANDS OFF PROJECT 9/18/20-9/29/20	3,330.00
4898792	23-OCT-20	02-OCT-20	LET'S GET REAL INC:FR-CARA GRANT WARM HANDS OFF PROJECT 9/4/20-9/17/20	3,725.00
4898827	23-OCT-20	21-SEP-20	LET'S GET REAL INC:PEER SUPPORT INDEPENDENT PROJECT 8/21-9/3/20	2,143.75
4897477	15-OCT-20	28-SEP-20	LET'S GET REAL INC:PEER SUPPORT SVC INDEPENDENT PROJ JUL-SEPT 2020	1,863.75
4897126	13-OCT-20	14-SEP-20	LET'S GET REAL INC:SOR LOCAL PROJECT T-R AUG 2020	8,819.00
4898793	23-OCT-20	02-OCT-20	LET'S GET REAL INC:SOR LOCAL PROJECT T-R SEPT 2020	10,334.00
4898794	23-OCT-20	10-SEP-20	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:FR-CARA GRANT QUICK	2,182.15
4899304	27-OCT-20	14-OCT-20	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:PREVENTION PROBLEM	2,670.00
4899286	27-OCT-20	09-OCT-20	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:SOR LOCAL PROJECT T-R	9,725.98
4899307	27-OCT-20	16-OCT-20	LORAIN COUNTY SAFE HARBOR DBA GENESIS HOUSE:2ND QTR FY21 AGENCY ALLOC SEPT-DEC 2020	37,500.00
4899308	27-OCT-20	14-OCT-20	LORAIN UMADAOP:2ND QTR FY21 OCT-DEC 2020 AGENCY ALLOC	23,797.00
4898833	23-OCT-20	13-OCT-20	LUTHERAN METROPOLITAN MINISTRY:2ND QTR FY21 AGENCY ALLOC	11,250.00
4898236	21-OCT-20	08-OCT-20	LUTHERAN METROPOLITAN MINISTRY:GUARDIANSHIP UNDER 45 AUG-SEPT 2020	182.14
4898239	21-OCT-20	01-OCT-20	NAMI LORAIN COUNTY:2ND QTR FY21 AGENCY ALLOC OCT-DEC 2020	34,408.00
4899310	27-OCT-20	15-OCT-20	NEW DIRECTIONS INC:01119-RA289	5,246.02
4897101	13-OCT-20	10-SEP-20	NEW DIRECTIONS INC:SYSTEM OF CARE ADOLESCENT TREATMENT 6/18/20-6/30/20	2,772.51
4898240	21-OCT-20	08-OCT-20	NEW SUNRISE PROPERTIES:11235-RA282	5,967.00
4896282	07-OCT-20	23-SEP-20	NEW SUNRISE PROPERTIES:HUD GRANT RENTS OCT 2020 ADD'L SEPT 2020	33,254.00
4896283	07-OCT-20	31-AUG-20	NEW SUNRISE PROPERTIES:HUD GRANT-ADM & MANAGER AUG 2020	6,827.10
4896284	07-OCT-20	31-AUG-20	NEW SUNRISE PROPERTIES:RETENTION & SECURITY AUG 2020	9,511.31
4896288	07-OCT-20	22-SEP-20	OHIOGUIDESTONE:06871-RA266	1,963.89
4896287	07-OCT-20	28-SEP-20	OHIOGUIDESTONE:06871-RA272	7,151.64
4896286	07-OCT-20	28-SEP-20	OHIOGUIDESTONE:06871-RA272	206.24
4898242	21-OCT-20	08-OCT-20	OHIOGUIDESTONE:06871-RA282	21,860.19
4898837	23-OCT-20	08-OCT-20	OHIOGUIDESTONE:06871-RA282	5,539.24
4898838	23-OCT-20	15-OCT-20	OHIOGUIDESTONE:06871-RA289	12,246.03
4898243	21-OCT-20	30-SEP-20	OHIOGUIDESTONE:1ST QTR FY21 JUL-SEP 2020 IHBT INCENTIVE	15,000.00
4898540	22-OCT-20	30-SEP-20	OHIOGUIDESTONE:ECMH COUNSELING SVC SEPT 2020	2,244.11
4898539	22-OCT-20	30-SEP-20	OHIOGUIDESTONE:PATIENT CARE MLTPL SEPT 2020	8,748.02
ON BEHALF	21-OCT-20		ON BEHALF PAYMENT (CENTRAL PHARMACY)	26,311.90
4896290	07-OCT-20	28-SEP-20	PATHWAYS COUNSELING AND GROWTH CENTER:10635-RA272	687.78
4896289	07-OCT-20	28-SEP-20	PATHWAYS COUNSELING AND GROWTH CENTER:10635-RA272	111.55
4899311	27-OCT-20	20-OCT-20	PATHWAYS COUNSELING AND GROWTH CENTER:10635-RA282	1,031.90
4898839	23-OCT-20	15-OCT-20	PATHWAYS COUNSELING AND GROWTH CENTER:10635-RA289	1,139.08
4897102	13-OCT-20	01-SEP-20	ROAD TO HOPE HOUSE INC.:SOR LOCAL PROJECT T/R FAM/REG HOUSING AUG 2020	20,837.60
4898541	22-OCT-20	01-SEP-20	ROAD TO HOPE INC:MHARS FUNDING AUG 2020 FAMILY/REG HOUSING	3,223.85
4898841	23-OCT-20	05-OCT-20	ROAD TO HOPE INC:SAPT SVC SEPT 2020	7,024.15
4899292	27-OCT-20	05-OCT-20	ROAD TO HOPE INC:SOR LOCAL PROJECT T-R FAM/REG HOUSING SEPT 2020	21,350.00
4899312	27-OCT-20	15-OCT-20	STELLA MARIS INC:01072-RA289	2,270.30
4896294	07-OCT-20	22-SEP-20	STELLA MARIS INC:1072-RA266	10,982.40
4896293	07-OCT-20	29-SEP-20	STELLA MARIS INC:1072-RA273	979.20
4898241	21-OCT-20	01-OCT-20	THE NORD CENTER OHIO ASSOCIATION OF COUNTY BEHAVIORAL HEALTH AUTHORITIES DBA	113.38
4896297	07-OCT-20	28-SEP-20	THE NORD CENTER:01147-RA272	65,673.43
4897488	15-OCT-20	28-SEP-20	THE NORD CENTER:01147-RA272	5,286.54
4898244	21-OCT-20	08-OCT-20	THE NORD CENTER:01147-RA282	128,119.86
4898246	21-OCT-20	08-OCT-20	THE NORD CENTER:01147-RA282	18.00
4898843	23-OCT-20	08-OCT-20	THE NORD CENTER:01147-RA282	10,517.82
4898844	23-OCT-20	15-OCT-20	THE NORD CENTER:01147-RA289	66,299.57
4899316	27-OCT-20	15-OCT-20	THE NORD CENTER:01147-RA289	5,083.92
4899314	27-OCT-20	20-OCT-20	THE NORD CENTER:01147-RA294	65,291.89
4898245	21-OCT-20	05-OCT-20	THE NORD CENTER:1ST QTR FY21 TITLE XX JUL-SEP 2020	37,571.00
4898543	22-OCT-20	06-OCT-20	THE NORD CENTER:ADULT WRAP TRANSPORT SUPPORT EMPLY SEPT 2020	7,415.32
4898545	22-OCT-20	08-OCT-20	THE NORD CENTER:COVID-19 NEO COLLABORATIVE	937.86
4898845	23-OCT-20	02-OCT-20	THE NORD CENTER:CRISIS EXPANSION SEPT 2020	11,030.13
4896298	07-OCT-20	14-JUL-20	THE NORD CENTER:CRISIS FTE INCENTIVE FY20	10,000.00
4898542	22-OCT-20	06-OCT-20	THE NORD CENTER:PATIENT CARE MLTPL	4,911.67
4898544	22-OCT-20	14-OCT-20	THE NORD CENTER:PATIENT CARE MLTPL	237,744.80
4897120	13-OCT-20	25-SEP-20	THE NORD CENTER:PATIENT CARE MLTPL SEPT 2020	12,640.20
4898842	23-OCT-20	07-OCT-20	THE NORD CENTER:PRISON RE-ENTRY COORDINATOR SEPT 2020	4,728.92
4899315	27-OCT-20	07-OCT-20	THE NORD CENTER:PRISON RE-ENTRY CTP LINE SEPT 2020	6,224.33
4897489	15-OCT-20	28-SEP-20	THE NORD CENTER:PSY INC WAITLIST SEPT 2020	5,000.00

MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD OF LORAIN COUNTY

LISTING OF EXPENSES OCTOBER 2020

Warrant#	Chk Date	Inv Date	Journal Description/Payee Name	Amount
4897121	13-OCT-20	01-OCT-20	THE NORD CENTER:RENT SUBSIDY, HAP PATH, HAP, SEPT 2020	27,049.00
4899293	27-OCT-20	02-OCT-20	THE NORD CENTER:SOR LOCAL PROJECT T-R HARM REDUCTION BADGES	2,606.88
4897490	15-OCT-20	30-SEP-20	THE NORD CENTER:SUPPORTED EMPLOYMENT PSY INC SEPT 2020	22,300.38
TOTAL NETWORK AGENCY CONTRACTS				1,345,116.14
APPROVED BY EXECUTIVE DIRECTOR:				
TOTAL MHARS BOARD EXPENSES - SEPTEMBER 2020				1,617,549.96

Mental Health, Addiction and Recovery Services Board of Lorain County
Revised Budget for FY21

	Original Budget FY21	Prior Approved Revisions FY21	Proposed Revisions FY21	Revised Budget FY21
Estimated Beginning Cash Balance - Board Levy	\$ 14,918,739		\$	14,918,739
Estimated Beginning Cash Balance - Unrestricted	129,644			129,644
Estimated Beginning Cash Balance - Board Allocations & Grants	1,328,986			1,328,986
Estimated Beginning Cash Balance - ISP	2,770,440			2,770,440
Estimated Beginning Cash Balance - TOTAL	19,147,809			19,147,809
Revenues:				
Levy	11,446,980	-	-	11,446,980
Local Grants	5,000	-	-	5,000
State Allocations & Grants	2,104,642	525,175	(108,871)	2,520,946
Federal Allocations & Grants	2,669,902	972,868	128,516	3,771,286
Pass-Through Grants	400,502	232,000	75,000	707,502
Integrated Services Partnership	895,231	-	-	895,231
Miscellaneous	455,372	-	-	455,372
Total Revenues	17,977,629	1,730,043	94,645	19,802,317
Expenses:				
Personnel - Salary and Benefits	1,910,500	(8,546)	-	1,901,954
Operating	396,500	96,240	-	492,740
Printing & Advertising	80,000	-	-	80,000
Board Development & Recognition	5,000	-	-	5,000
Capital Outlay	350,000	-	-	350,000
Auditor & Treasurer Fees - Levy	198,000	-	-	198,000
Integrated Services Partnership	1,619,683	14,673	-	1,634,356
Pass-Through Grants	400,502	232,000	75,000	707,502
Agency & Community	2,083,592	383,543	66,193	2,533,328
Network Agency Contracts	16,669,755	1,213,786	361,826	18,245,367
Total Expenses	23,713,532	1,931,696	503,019	26,148,247
Net Income	(5,735,903)	(201,653)	(408,374)	(6,345,930)
Estimated Ending Cash Balance - Board Levy	11,236,274			10,640,920
Estimated Ending Cash Balance - Unrestricted	129,644			129,644
Estimated Ending Cash Balance - Board Allocations & Grants	-			-
Estimated Ending Cash Balance - ISP	2,045,988			2,031,315
Estimated Ending Cash Balance - TOTAL	\$ 13,411,906		\$	12,801,879

Increase State Allocations & Grants revenue and Network Agency Contracts expense \$23,864 for OMHAS Community Investments Additional allocation
 Increase Pass-Through Grants revenue and expense \$75,000 for additional Subsidized Docket Support to Lorain Municipal Court
 Increase Federal Allocations & Grants revenue \$81,258 and Network Agency Contracts expense \$67,008 for carryover of unused funds and no cost extension of State Opioid Response (SOR) Grant
 Increase Network Agency Contracts expense \$250,000 for OMHAS Crisis Services Operating allocation
 Decrease State Allocations & Grants revenue and Network Agency Contracts expense \$75,000 for OMHAS Community Transition Program (CTP) unfunded for FY21
 Decrease Network Agency Contracts expense \$13,350 for reduced carryover of OMHAS Community Transition Program (CTP) funds from FY20 to FY21
 Increase Agency & Community expense \$75,683 for carryover of unused Addiction Treatment Program (ATP) funds from FY20 to FY21
 Increase Network Agency Contracts expense \$13,075 for carryover of unused OMHAS Evidence Based Practice (EBP) and Primary Prevention funds from FY20 to FY21
 Increase Network Agency Contracts expense \$16,906 for carryover of unused OMHAS Gambling Prevention and Treatment funds from FY20 to FY21
 Increase Network Agency Contracts expense \$79,323 for carryover of unused OMHAS SABG Adolescent funds from FY20 to FY21
 Decrease Federal Allocations & Grants revenue and Agency & Community expense \$10,477 for reduced carryover of STOP Grant funds from FY20 to FY21
 Decrease Agency & Community expense \$3,750 for unused carryover of SOR Grant funds from FY20 to FY21
 Increase Agency & Community expense \$4,737 for carryover of unused FR-CARA funds from FY20 to FY21
 Shift \$57,735 from State Allocations & Grants revenue to Federal Allocations & Grants revenue as Indigent Patient Placement has been deemed Federal funding

State Allocations & Grants	Federal Allocations & Grants	Agency & Community	Network Agency Contracts
23,864	81,258	75,683	23,864
(75,000)	(10,477)	(10,477)	67,008
(57,735)	57,735	(3,750)	250,000
		4,737	(75,000)
			(13,350)
			13,075
			16,906
			79,323
(108,871)	128,516	66,193	361,826

BUDGET REVISION NOTES

PRIOR APPROVED REVISIONS FY21

REVENUES

DATE	CATEGORY	AMOUNT	EXPLANATION
07/25/20	State Allocations & Grants	244,362	Finalized OMHAS budget and reclassification
07/25/20	Federal Allocations & Grants	51,564	OMHAS funding Emergency COVID-19
07/25/20	Pass-Through Grants	205,000	Finalized OMHAS budget and reclassification
08/27/20	State Allocations & Grants	159,278	OMHAS funding Crisis Infrastructure
08/27/20	State Allocations & Grants	65,000	Finalized OMHAS budget
08/27/20	State Allocations & Grants	43,038	OMHAS/SAMHSA funding SOR MAT
08/27/20	Federal Allocations & Grants	(544)	Finalized OMHAS budget
10/22/20	State Allocations & Grants	56,535	OMHAS Indigent Patient Placement and reduction of OMHAS Additional funding allocation
10/22/20	Federal Allocations & Grants	878,810	FR-CARA (FFY21)/OHTP/FEMA/STOP (FFY21)/PATH additional funding
10/22/20	Pass-Through Grants	27,000	Lorain County Family Drug Court Therapist Reimbursement to The LCADA Way
NET REVENUE CHANGE		1,730,043	OVERALL AMOUNT REVENUES INCREASED / (DECREASED)

EXPENSES

DATE	CATEGORY	AMOUNT	EXPLANATION
06/25/20	Operating	30,000	Ad Hoc Committee allocation to create and implement an action plan to address racial and health disparities
07/25/20	Personnel - Salary and Benefits	(8,546)	Reclassification
07/25/20	Operating	14,400	Contract extension from FY20 into FY21
07/25/20	Pass-Through Grants	205,000	Finalized OMHAS budget and Reclassification
07/25/20	Agency & Community	(305,411)	Finalized OMHAS budget, Carryover Budgeting and Reclassification
07/25/20	Network Agency Contracts	614,346	Finalized OMHAS budget, Carryover Budgeting and Reclassification
08/27/20	Network Agency Contracts	158,734	Finalized OMHAS budget and Additional Funding
08/27/20	Agency & Community	166,933	Finalized OMHAS budget, Carryover Budgeting and Additional Funding
08/27/20	Network Agency Contracts	27,380	Contract Increases per Community Review & Plan Committee
10/22/20	Integrated Services Partnership	14,673	Carryover of SUD funds from FY20 to FY21
10/22/20	Pass-Through Grants	27,000	Lorain County Family Drug Court Therapist Reimbursement to The LCADA Way
10/22/20	Agency & Community	522,021	FR-CARA (FFY21)/OHTP/FEMA/STOP (FFY21)/PATH additional funding
10/22/20	Network Agency Contracts	413,326	FR-CARA (FFY21)/OHTP/FEMA/STOP (FFY21)/PATH additional funding
10/22/20	Operating	51,840	Ad Hoc Committee allocation for Executive search firm
NET EXPENSE CHANGE		1,931,696	OVERALL AMOUNT EXPENSES INCREASED / (DECREASED)

NET OVERALL CHANGE (201,653) **OVERALL AMOUNT ENDING BALANCE INCREASED / (DECREASED)**

Contract to be Authorized by the MHARS Board of Directors

October 17, 2020

Consultants - Vendors	Service Provided	Amount Paid
Lorain Municipal Recovery Court	Pass through funding from OMHAS for Specialized Docket Drug Courts Grant	NTE \$75,000 for 7/1/20 - 6/30/21

The Road to Hope Program Description

The Road To Hope (RTH) provides quality recovery housing so their residents can get connected to essential recovery services and supports that they need while engaging in Medicine Assisted Treatment (MAT) and other recovery pathways. Services and supports allow people to build the social and environmental factors that are needed to live in long-term recovery. Our housing program will help a person develop the networks and resources needed to maintain recovery including housing; transportation; physical and behavioral health; and a positive social network that is supportive of their recovery. While at the RTH, a person will not only have access to a safe and affordable living environment but will also be connected to peers in recovery as well as other recovery supports. We are knowledgeable about the benefits of Medicine Assisted Treatment (MAT) and have implemented best practices and strategies to support people who use MAT. All operating staff of the RTH is required to complete the OHMAS Curriculum for Medicine Assisted Treatment in Recovery Housing. The curriculum has been developed in conjunction with Ohio Recovery Housing (ORH) and The E-Based Academy Training .

The RTH provides long term housing and recovery services to those in need. We provide an alcohol and drug free environment that supports residents on their road to long-term recovery. We provide access to substance abuse and mental health assessments. Residents benefit from peer support, accountability, intensive case management, and community outreach We assist them with resume writing, basic life skills, employment, banking and budgeting, and valuable relapse prevention skills.

The RTH has been a certified associate of ORH, the state affiliate of the National Alliance of Recovery Residences (NARR), since 2015. We provide quality Level I, II, and III recovery housing, MAT housing, and housing for women with children. The RTH is the only certified recovery housing provider in Lorain County. ORH certification is now required for funding from multiple county boards and is being considered as a requirement for many private funding sources.

The RTH is certified to provide drug and alcohol testing through the Substance Abuse Monitoring System (S.A.M.S.). The S.A.M.S. program is used by Lorain County Court systems and the Lorain County Dept. of Probation. We test our residents and others throughout the county referred to us for S.A.M.S. testing by the criminal justice system.

The RTH utilizes a recovery plan system to measure each resident's progress toward achieving predetermined goals. Resident goals are mutually derived between the resident and their program director as a peer driven exercise. The program director and the resident, at move-in, complete an Initial Needs Assessment. This assessment provides necessary demographic data along with basic and long-term needs of the resident. Immediate needs, including food assistance, medical coverage, and a drug and alcohol assessment are done within the resident's first week. The program director and the resident meet every 30 days and determine progress toward goals and establish new goals as needed. Long-term goals include pursuing opportunities to further their education through attaining their GED, vocational training, or higher education. Assist the

resident in preparation and obtaining gainful employment. Residents have access to financial planning which includes establishing bank accounts, fine/bill payment, and programs to pay reinstatement fees to various government agencies. We continue to update our recovery plan system and analyze the data collected to improve the success of our residents and enhance the quality of our program.

A resident's first 30 days are considered an engagement period. Resident's activities are restricted to treatment, recovery group attendance, and interaction with peers in the home and recovery group mentors. Employment and weekend passes are not available during this period. Family members can visit at the facility. We can provide various pathways for rental subsidies during this period.

Daily check-ins are conducted between a staff member and the resident for the first 6 months. These check-ins list the resident's activities, appointments, court dates, and treatment activity. These allow the resident and staff to address any issues, needs, concerns, and questions daily. All monthly recovery plans and daily check-ins are documented and scanned into the residents' file.

Residents are required to participate in the local recovery community. They can opt to participate in the twelve-step community, faith-based recovery, or any other established recovery pathway. They have a weekly meeting requirement based on their work schedule. They must meet with their sponsor, mentor, or peer supporter one hour each week. They are required to provide documentation of their participation at the weekly house meeting.

We emphasize community service opportunities to be asset in recovery. Examples of community service are; Hope Lutheran Church in Sheffield, Avon Lake United Church of Christ in Avon Lake, and "Feed the People" at the Christ Episcopal church in Oberlin weekly (these activities have been on hold because of COVID-19 restrictions). We assist in annual campaigns such as Lorain County Toys For Tots. We offer volunteer services to the indigent and senior members of our community by request.

RESIDENTS	2013-2019	COMBINED	2020	MEN	2020	WOMEN	2020	COMBINED
ENGAGED	1063	82%	106	85%	175	76%	281	79%
NOT ENGAGED	234	18%	18	15%	55	24%	73	21%

SUCCESSFUL TOTAL	2013-2019	COMBINED	2020	MEN	2020	WOMEN	2020	COMBINED
YES	804	74%	91	86%	158	91%	249	89%
NO	281	26%	15	14%	15	9%	30	11%

6 Months and Greater

YES	274	88%	29	88%	66	94%	95	92%
NO	36	15%	4	12%	4	6%	8	8%

Less than 6 Months

YES	511	68%	62	85%	94	90%	156	88%
NO	242	32%	11	15%	11	10%	22	12%

LENGTH OF STAY	2013-2019	COMBINED	2020	MEN	2020	WOMEN	2020	COMBINED
0 TO 3 MONTHS	522	45%	57	54%	87	50%	144	51%
4 TO 6 MONTHS	239	21%	22	21%	35	20%	57	20%
7 TO 9 MONTHS	210	18%	9	8%	18	10%	27	10%
10 TO 12 MONTHS	78	7%	6	6%	17	10%	23	8%
OVER 1 YEAR	107	9%	12	11%	18	10%	30	11%

AVERAGE LENGTH OF STAY

5.9 5.4 5.6

AGE	2013-2019	COMBINED	2020	MEN	2020	WOMEN	2020	COMBINED
18 - 25	219	21%	17	16%	25	14%	42	15%
26 - 40	532	51%	50	47%	107	61%	157	56%
41 - 60	264	25%	35	33%	41	23%	76	27%
Over 60	31	3%	4	4%	2	1%	6	2%

The Road to Hope Inc. 2020 Resident Outcomes As of 11/1/2020

SOBRIETY	2013-2019	COMBINED	2020	MEN	2020	WOMEN	2020	COMBINED
0 TO 3 MONTHS	543	47%	43	39%	57	33%	100	35%
4 TO 6 MONTHS	252	22%	26	24%	39	22%	65	23%
7 TO 9 MONTHS	140	12%	15	14%	27	15%	42	15%
10 TO 12 MONTHS	66	6%	7	6%	18	10%	25	9%
OVER 1 YEAR	155	13%	18	17%	34	19%	52	18%

EDUCATION	2013-2019	COMBINED	2020	MEN	2020	WOMEN	2020	COMBINED
Limited Schooling	94	12%	13	12%	34	19%	47	17%
HS Grad./GED	293	39%	48	45%	52	30%	100	36%
Some College	186	25%	26	25%	50	29%	76	27%
Trade/Tech./Vocational	86	11%	11	10%	24	14%	35	12%
College Graduate	91	12%	8	8%	15	9%	23	8%
Other	4	1%	0	0%	0	0%	0	0%

ETHNICITY	2013-2019	COMBINED	2020	MEN	2020	WOMEN	2020	COMBINED
Hispanic or Latino	45	6%	6	6%	10	6%	16	6%
Black or African American	43	6%	19	18%	6	3%	25	9%
Native American	3	0%	0	0%	2	1%	2	1%
Asian / Pacific Islander	7	3%	3	3%	1	1%	4	1%
White	636	84%	77	73%	153	87%	230	82%
Chose not to disclose	4	1%	0	0%	0	0%	0	0%
Other	21	3%	1	1%	3	2%	4	1%

INITIAL EMPLOYMENT	2013 - 2019		COMBINED	2020		MEN	2020		WOMEN	2020		COMBINED
Employed		232	30%		32	30%		39	22%		71	25%
Not Employed		535	70%		74	70%		136	78%		210	75%

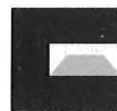
DEPARTURE EMPLOYMENT		2013-2019		COMBINED		2020		MEN		2020		WOMEN		2020		COMBINED			
Employed		302		65%				37		53%		50		43%		87		47%	
Not Employed		163		35%				33		47%		67		57%		100		53%	

LIFE SITUATION	2013-2019	COMBINED	2020	MEN	2020	WOMEN	2020	COMBINED
Married	43	6%	6	6%	9	5%	15	5%
Seperated	38	5%	14	13%	10	6%	24	9%
Divorced	107	14%	3	3%	27	15%	30	11%
Single	433	57%	64	60%	99	57%	163	58%
Widowed	21	3%	4	4%	4	2%	8	3%
In a Relationship	115	15%	15	14%	26	15%	41	15%

Crisis Expansion Project Update for Mental Health and Addiction



The Nord Family Foundation



The NordCenter
prevention • treatment • advocacy



WHERE RECOVERY BEGINS

Current State

- **12 beds**
 - 6 designated SUD
 - 6 designated BH
 - 6 month waiver from OMHAS
- **ASAM 3.5 and 3.2 WM level of service provided**
 - **Level 3.5** assists individuals whose addictions are so out of control that they need a 24-hour supportive care environment to initiate and continue the recovery process
 - **Level 3.2 Withdrawal Management** is an organized service that provides 24-hour supervision, observation and support for patients who are intoxicated or experiencing withdrawal
- Care is coordinate and delivered by both Nord Center and LCADA Way health care providers
- Comprehensive outcomes and quality metrics are being tracked
 - First quality dashboard to be compiled and shared following 30 days of service



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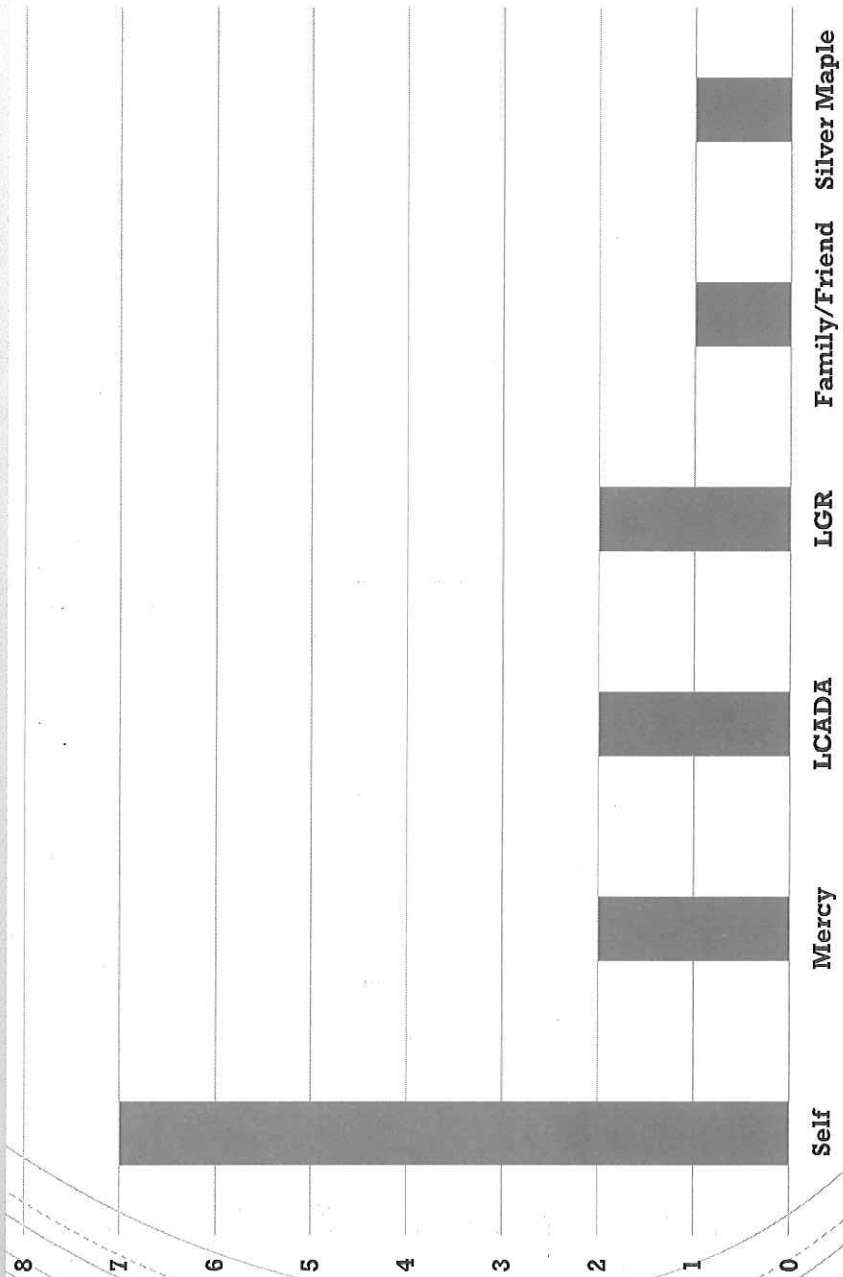
SUD REFERRAL TRACKING

Date of Referral	LOS	Age	Sex	Client ID	Referral Source	EA	Disposition	Reason Not Admitted	Payer	Rec'd MH Serv.
10/23/2020	0	30	F	29102	Self	X	Community	Client Refused		
10/28/2020	0	37	M	20345	Self			Provided Other Referrals		
10/28/2020	0	55	M	9104065	Self			Client Refused		
10/29/2020	0	37	F	9588	Mercy	X	AWOL	Client Refused		
10/29/2020	0	43	M	74859	LCADA			Client Refused		
10/30/2020	6	48	F	103070	Mercy	X	CSU	Admitted to CSU; Medicaid/Buckeye	Buckeye	
11/2/2020	3	35	F	26293	Let's Get Real	X	CSU	Admitted to CSU/Left AMA;	Caresource	
11/4/2020	1	43	F	74859	Let's Get Real	X	NBHS	Client Pink Slipped after Adm to CSU		
11/4/2020	10	58	M	445499	Self	X	CSU	Admitted to CSU	Commercial	X
11/8/2020	0	35	F	26293	Friend	X	AWOL	Client Refused		
11/10/2020	2	28	F	445281	Self	X	CSU	Admitted to CSU	United Healthcare	
11/10/2020	7	30	F	29102	Mother/Self	X	CSU	Admitted to CSU	Medicare/Medicaid	X
11/11/2020	6	48	M	448904	LCADA	X	CSU	Admitted to CSU	Medicaid Pending	
11/11/2020	0		M		Silver Maple			No Bed Available		
11/13/2020	4	35	F	26293	Self	X	CSU	Admitted to CSU	Caresource	



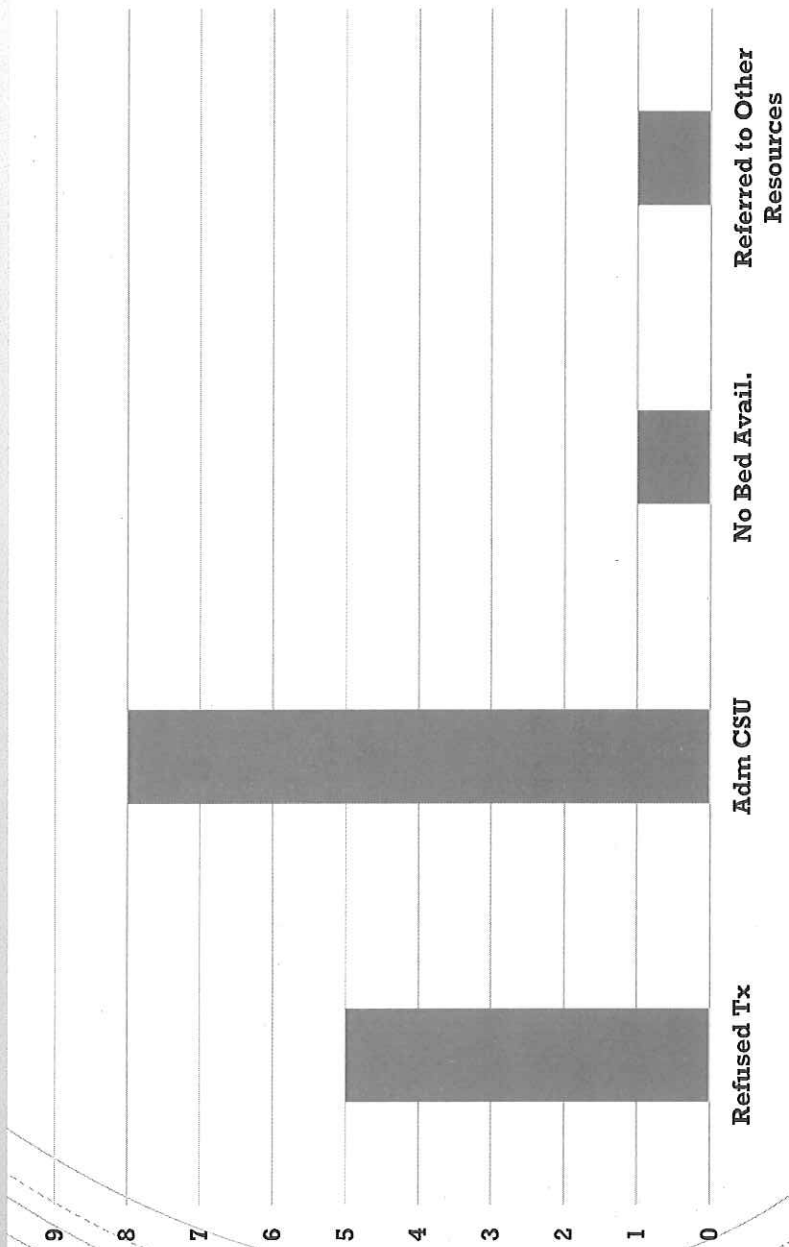
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Referral Source



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Disposition



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Attachment C

SFY 2020 Reconciliations - Substance Use Disorder Services Services provided and billed in excess of contract	Recommendation Based on Available \$
Prevention:	
Big Brothers Big Sisters	\$ 2,522.34
LCADA	17,385.64
UMADAOP	2,324.50
Subtotal	\$ 22,232.48
Treatment/Recovery:	
Stella Maris	\$ 1,377.60
Let's Get's Real (Independent - Peer Supports (non court, non opiod)	33,313.75
LCADA (Men's IOP/OP)	19,811.77
Firelands (IOP)	4,470.19
LCADA (Women's Treatment)	71,225.30
Subtotal	\$ 130,198.61
TOTAL	\$ 152,431.09

FY20 Reconciliations - Mental Health Services provided and billed in excess of contract	Recommendation Based on Available Levy \$
The Far West Center	\$7,171.34

Attachment D

State Opioid Response Contract Adjustments Inclusive of (07/01/20 - 09/30/20) and No Cost Extention (10/1-11/30/20)	Recommended Contract Adjustments
Firelands Counseling and Recovery Services	\$ 2,806.51
LCADA	6,246.51
Let's Get Real	20,252.00
Nord Center	(6,473.54)
Road to Hope	\$ 37,415.56
Silver Maple	5960.92
Lorain County Sheriff's Office - Jail MAT*	\$ 800.00
Total	\$ 67,007.96

* Enter into contract with LCSO

K-12 PREVENTION FUNDING INITIATIVE

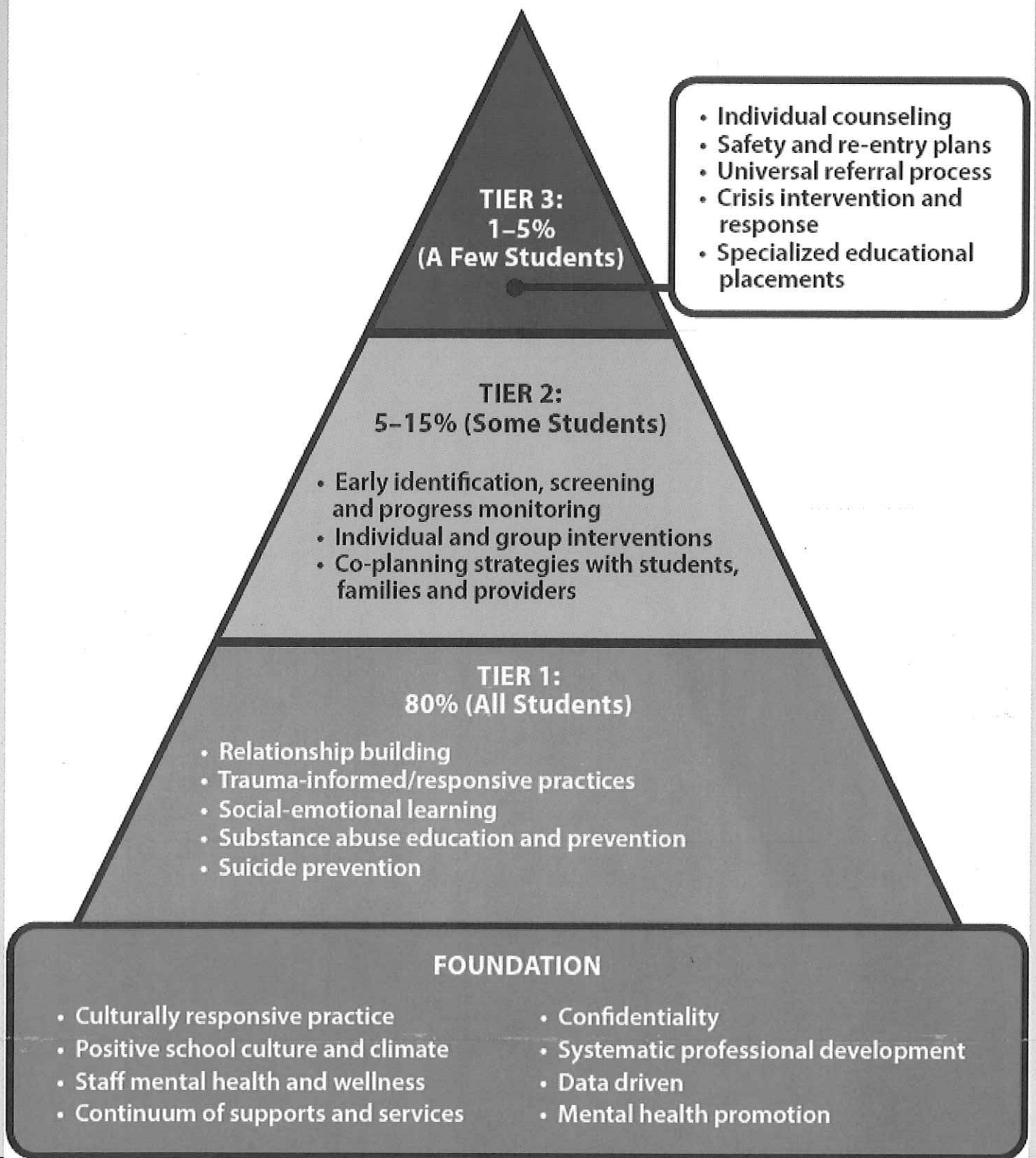
MHARS BOARD OF LORAIN COUNTY – PLANNING
UPDATE

PURPOSE OF THE K-12 FUNDING INITIATIVE

Under the leadership of Ohio Governor Mike DeWine and the RecoveryOhio initiative, the Ohio Department of Mental Health and Addiction Services (OhioMHAS) and the Ohio Department of Education (ODE) will collaborate to distribute \$18 million included in the SFY 2020 budget to support prevention education for students in grades K-12. This state partnership will empower local communities in their efforts to help children build resiliency and reduce risk factors that contribute to the development of behavioral health conditions. This investment will assist communities with the ultimate goal of providing evidence-informed prevention services for every child, in every grade, in every school. In addition, the budget provides \$1 million in each fiscal year for ODE to invest in professional development grants to educational service centers (ESCs) to train educators and related service personnel on the models and tenets of prevention of risky behaviors.

IPS Mental Health Framework

Promoting relationships, wellness and learning



SCHOOLS IN PROCESS WITH SIGNED AGREEMENTS IN PLACE FOR K-12 FUNDING

School District	Assessment	Plan	Level
AMHERST EXEMPTED VILLAGE	Email follow up this week		
AVON LOCAL	Complete	Met to discuss plan (needs & resources).	Foundation, Tier I
AVON LAKE	Complete	Complete	TIER I, TIER II and TIER II
CLEARVIEW LOCAL	Complete	Complete	TIER I, TIER II and TIER II
COLUMBIA STATION	Complete	Meeting with District Team on Friday	
FIRELANDS LOCAL/SOUTH AMHERST	Complete	Met to discuss plan (needs & resources).	
KEYSTONE	Complete	Met to discuss plan (needs & resources).	Foundation, Tier II, Tier III
LORAIN CITY	Complete	Waiting for response back to meet to discuss plan (needs & resources)	
LORAIN PREPARATORY ACADEMY	Complete	Complete and waiting for response to meet to review plan.	
MIDVIEW LOCAL	Complete	Met to discuss plan (needs & resources).	Foundation, Tier I
NORTH RIDGEVILLE	Complete	Complete	TIER I, TIER II and TIER II
OBERLIN CITY SCHOOLS	Met to discuss assessment (needs & resources). Waiting for assessment submission	Met to discuss assessment (needs & resources). Waiting for plan submission	
SHEFFIELD/SHEFFIELD LAKE SCHOOLS	Will follow-up next year due to COVID -19 and Governor Mandate		
WELLINGTON EXEMPTED VILLAGE	Complete	Complete	Foundation, Tier I, Tier II and Tier III

AVON LAKE SCHOOL DISTRICT RECOMMENDATION FOR K-12 FUNDING

- \$10,000 for mentors' stipends, \$1,000 for incentives and supplies, \$1,200 DESSA screener for a total of \$12,200 for Avon Lake School District.
- Additional funding also allocated to LCADA Way for the implementation and lead facilitation of for Youth Led Prevention Group in the amount of \$6466.56.
- Total allocation for the district of \$18,666.56.
- **Evidence Based Interventions:** Connect Mentoring Program, Youth led Prevention Group and the DESSA universal screener.

NORTH RIDGEVILLE SCHOOL DISTRICT RECOMMENDATION FOR K-12 FUNDING

- \$74,000 see attached budget breakdown and narrative
- **Evidence-Based Intervention:** Restorative Practices
- **Overall Goal:** To focus on systemic change, increasing our vastly shifting district's culture and climate, and implementing much-needed SEL programming and support for students on a macro scale across the campus, community, and classroom.

WELLINGTON SCHOOL DISTRICT RECOMMENDATION FOR K-12 FUNDING

- \$19,153.25 see attached budget breakdown and narrative
- **Evidence-Based Intervention:** Trauma Informed Schools
- **Overall Goal:** To improve family and community engagement within the district around academics, social-emotional, and behavioral needs. We will enhance training around Trauma-Informed Care and Adult SEL for staff, thereby decreasing absenteeism for staff and students, improving academics of all students in grades K-12, and increasing the whole child's overall health.

CLEARVIEW SCHOOL DISTRICT RECOMMENDATION FOR K-12 FUNDING

- \$9,833.00 see attached budget narrative
- **Evidence-Based Intervention:** Trauma Informed Schools
- **Target:** High School
- **Overall Goal:** To provide all students with the opportunity to improved their emotional vocabulary and mindfulness practice. We will expand our trauma informed response as a school by creating a calm room where students can go to safely decompress and to have individual and group counseling experiences; this room will focus on providing a sensory supportive environment with tools to help student understand their behaviors and refocus

CLEARVIEW SCHOOL DISTRICT RECOMMENDATION FOR K-12 FUNDING

- \$1,000.00 for calm room where students can go to safely decompress and to have individual and group counseling experiences; this room will focus on providing a sensory supportive environment with tools to help students understand their behaviors and refocus. (Focus is on Tier II and III)
- \$8,833.00 is the cost for app accounts for all teachers and students grades 9-12 for 15 months starting this year 2020-2021. We hope to provide students with the opportunity to improve their emotional vocabulary and mindfulness practice using a web-based application called My Life for schools.
- Total allocation for the district of \$ 9,833.00.
- **Evidence Based Interventions:** Trauma Informed Schools

North Ridgeville K-12

Budget Breakdown

Category	Need Met	Tier/ Who served	RP Influence Tier	\$\$	Total
Professional Development	Cultural competence	1 Staff	Campus (school culture)	\$21,000	\$21,000
SEL	SEL curriculum and implementation	1 Kg-2nd grade RHTA: 2nd-12th grade	Campus, Community, and Classroom	\$10,000	\$31,000
SEL	Tier 2 interventions/	2 Kg-2nd grade 9th-12th grade RHTA: 2nd-12th grade	Community	\$8,000	\$39,000
SEL	PBIS implementation that support SEL-RTI (behavior)	1 Kg-2nd grade 9th-12th grade RHTA: 2nd-12th grade	Campus, Community, and Classroom	\$12,000	\$51,000
Family Outreach	Community and Family Engagement	1 District Wide	Campus, Community and Classroom	\$4,500	\$55,500
Student Leadership	SEL skills	1 and 2 Kg-2nd grade	Community	\$15,500	\$71,000
Assessment	Data collection	1 Pilot 9th-12th grade	Campus, Community, and Classroom	\$3,000	\$74,000

Example of purchases:

Professional Development:

- Unconscious Bias training with workbook for est 700 staff members: \$30 dollar workbooks x700 staff members= \$21,000

SEL:

- Conscious discipline materials for implementation and classroom lessons (7 skills)
<https://consciousdiscipline.com/cart/> \$1,400
- Materials for Baby doll circle time: 2 classroom sets of babies x 60= \$730
https://www.amazon.com/gp/product/B004ITQR6A/ref=ewc_pr_img_1?smid=ATVPDKIKX0DER&psc=1
- Become a license trainer for restorative practices through IIRP- 1 person selected approx \$3,000 dollars (conference, travel/lodge, and training certificate)
<https://www.iirp.edu/continuing-education/become-a-licensed-trainer#costs>
- SEL curriculum to be voted and selected upon by wellness committee (wellness coordinator, pupil service director, assistant superintendent, and district social worker) est \$3,000- Second Step program
<https://assets.ctfassets.net/98bcvzcrxclo/1miYufIKtDOqNgqXbBisrg/bfc1bd3174a1b54955bd4dd1cf56e833/second-step-order-form.pdf>

SEL tier 2:

- sensory/ self-reflection manipulatives for grades identified above:
<https://www.therapysshoppe.com/checkout/cart>, fun and function, amazon (wipeable bean bags, aromatherapy, black lights, coloring stuff for HS) est \$8,000

SEL PBIS:

- PBIS funds for tier 1 to support SEL curriculum and RTI- for behavior in ECLC, Liberty, RHTA, and HS: staff implementation/ PD on PBIS breakfast (1 time) \$1,000 for ECLC, Liberty, RHTA, and HS. EST \$12,000 to be split up and used at ECLC, Liberty, RHTA, and HS for implementation of tier 1 PBIS- money will be allocated to PBIS building teams. Funds will have to be explained and documented (pre and post data too) and given to the district social worker within 7 days before spending. (apx 3,000 per school to spend)

Family Outreach:

- Quarterly (4 a year) family nights hosted at the NRAC: estimated \$4,000 of funds to start committee, roll into/ raise funds for continued monies, and professional speakers/ panels based on topics chosen by committee
- Creation of a community and family engagement committee: one time stipend of \$300 for 15 NRCS staff members- meetings will take place before or after school/ zoom monthly for the remainder of the school year (must have admin, mental health support, teaching staff, and support staff)- open up spots for a student(s)/ parent(s)-non stipend

Student Leadership (staff supported in ECLC and Liberty/ 100% student led in RHTA &

HS; social worker to support these students bi-monthly during lunch periods or via zoom):

- School signage, materials, and shirts for volunteer leader: \$2,000
- Student lead bulletin board in each of the schools (ECLC, Liberty, RHTA, and HS) that promote topics chosen by student leaders and that teach leadership and pro social skills \$500
- Field trip opportunity that promote leadership skills for student leaders: travel and all fees budgeted to \$3,500- \$5,000 depending on students that volunteer
- Banked money allocated to be spent by staff leaders/ student leaders that promote positive school climate and sense of community (ECLC, Liberty, RHTA, and HS) \$8,000

Assessment:

DESSA <https://apertureed.com/dessa-pricing/> \$3,000

**Wellington School District
Budget Breakdown**

Category	Need Met	Tier/ Who served	RP Influence Tier	Cost	Total
Professional Development	Trauma Informed Education	Tier 1 for Staff	Campus (school culture)	\$0(District and OSU extension have certified trainers)	\$0
Professional Development/ Parent and Community Mental Health Education	MHFA-Y (Mental Health First Aid for Youth)	Tier 1 for Staff, Parents, and Community	Community and School Culture	\$0 to \$5900 (The MHARS Board has youth trainers; however, if possible we would like to get two trainers imbedded within the district/community) The amount includes the cost of the Train the Trainer for 2 staff and materials for up to 50 participants.	\$0 Recommend the district to use MHARS Board youth trainers
Professional Development /Parent Training/Community Training	Tier 1 Question, Persuade, Refer (QPR)	Students 16 and up, Staff, Family, and Community Members	Community and School	\$0 (Student Wellness and Success Coordinator is a certified trainer)	\$0
SEL for Parents/Caregivers	Tier 1 SEL Discussion for Parents and Caregivers	Parents/Caregivers of Students K-12	Community	\$0 Curriculum available for free through CASEL	\$0
Family Engagement and Literacy	Tier 1 Partnership for Literacy	Students and Caregivers	School and Community	\$0, program is paid for by a grant through the Ohio Statewide Family Engagement Center	\$0
Student SEL	Tier 1 Yoga4 Classrooms K-12	Staff and Students	School	ESC has a trainer; however, if possible we'd like to have the 3 school counselors trained as trainers at \$500/person for a total of \$1500. We would also like to purchase 15 decks of cards (5 per school) at a cost of \$31.95/deck for a total of \$479.25.	\$1979.25

SEL	Tier 1 Curriculum and Implementation	Students and Parent Engagement	Classroom	Would like to implement the Second Step Program or something similar in middle school which is grades 4-8. Would be \$8,799 for a five-year license for all classrooms.	\$8,799
Staff SEL	Tier 1 and 2 for Teachers grades K-12	Tier 1 and 2 Teachers and School Staff	School	\$0 Curriculum available for free through CASEL	\$0
Student SEL	Tier 1 SEL for Students aged 12-14 Health Rocks	Tier 1 Students	Classroom	No Cost for staff training or materials which are covered by grant funding through the Lorain County OSU Extension	\$0
Student SEL	Tier 2 for Girls ROX	Tier 1 and 2 Students	Small Group Prevention	The High School has a certified trainer who has the materials to run a group for 12-15 girls. Three additional WHS teachers would like to be trained in addition to training one person at the middle school and one person at the elementary school. The cost to have one person trained is \$550 for a total of \$2750 and the cost of materials is \$75/student for a total of \$5625	\$8,375
Student Leadership	SEL Skills	Tier 1 and 2 For students in grades 9-12	Bring Change 2 Mind	\$0 Program comes with a \$500 stipend to purchase materials needed for school wide activities	\$0
Total Request					\$19,153.25

Program Links

<https://traumasensitiveschools.org/>
<https://www.mentalhealthfirstaid.org/population-focused-modules/youth/>
<https://qprinstitute.com/>
https://casel.org/wp-content/uploads/2017/11/CASELCaregiverGuide_English.pdf
<https://ohiofamiliesengage.osu.edu/>
<http://www.yoga4classrooms.com/>
<https://www.secondstep.org/>
<https://casel.org/teacher-resources/>
ROX <https://rulingourexperiences.com>
<https://4-h.org/parents/healthy-living/health-rocks/>
<https://bringchange2mind.org/get-involved/high-school-program>

Clearview High School-Trauma Informed School

Projected budget and plan of implementation

Calm room: \$1,000

- Includes sensory items that students can use to calm themselves when they are in a crisis or experiencing intense emotions.
- Includes soft lighting, comfortable seating for students and foldable chairs that can be used to have a group counseling session in the room as well.
- A corner of the room will be turned into a “nook” where a student can choose to sit quietly (and somewhat privately) and have an opportunity to regulate their emotions.

The calm room concept is based on this picture:



Plan for Implementation:

As a Tier 2 and Tier 3 intervention, we would like to expand our trauma informed response as a school by creating a calm room where students can go to safely decompress and to have individual and group counseling experiences. The calm room will focus on providing a sensory supportive environment, with tools to help students understand their behavior and refocus. Teachers can use this room as well, if they have a student in their classroom who is struggling with emotions that day or is in a state of crisis. The teacher can direct the student who needs a safe place to go while further intervention takes place.

My Life for Schools app: \$8,833

- Includes accounts for all teachers and students grades 9-12 for 15 months starting this school year, 2020-2021.
- **Informational insert included below.**

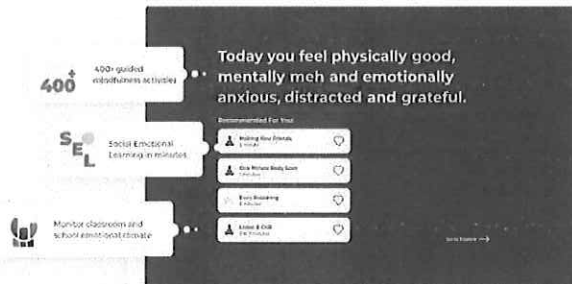
Plan for Implementation:

As a Tier 1 intervention, we hope to provide all students with the opportunity to improve their emotional vocabulary and mindfulness practice using a web-based application called My Life for schools. Each student and teacher will receive an account where they can check in with how they are feeling that day and have the opportunity to engage in a mindfulness practice specific to their needs. The application provides real-time data for teachers and administrators that will allow teachers to make appropriate

instructional decisions. Our goal is to help students become more resilient and emotionally regulated, and to be able to cope with emotions appropriately so they are able to learn and be successful academically, socially and emotionally. Our plan is to implement a school wide use of this application during homeroom each day. Students can access the application throughout the day or at home, and teachers can use it individually in the classrooms. Teachers have access to the application for personal use as well. In this way, we are supporting our students and staff. The data collected in this will also help our building leadership team make decisions to meet our building goal of increasing staff knowledge and understanding of the social emotional factors and the effects they have on student success as well as creating a culture that supports the social emotional needs of students.



MyLife for Schools is a web-based mindfulness application for classroom and at-home use. Middle and High School Students check in regularly with how they're feeling and Mylife recommends short mindfulness activities tuned to their emotions.



How Students Benefit

Both in class and at home



Home & Classroom

A digital tool to reduce stress and anxiety. Easily implemented for distance learning.



A Safe Place

A safe platform for sharing and acknowledging emotions



Personalization

Short and impactful mindfulness activities personalized to emotional state



Data

A way to track their mood overtime

How Teachers Benefit

Join 40K educators in uncovering the power of mindfulness



No professional development requirement



Calm and focused classrooms in under 10 minutes



Personalized and culturally diverse mindfulness content



A true pulse of classroom climate with roll up reporting



How Schools Benefit

Individual student, teacher and administrator accounts accessed through the web



Extensive Content

400+ accessible guided mindfulness tracks and animated videos



Data & Trends

Aggregate overview of product usage and student emotional data



SEL Love

Content that underscores the core competencies of Social Emotional Learning



100% Support

Access to direct program support from the MyLife Team and easy onboarding and implementation

"I was having a bad day and didn't really know why. So I decided to use the checkin and I was able to see all the emotion words they had to describe how someone could be feeling. The check in feature really helps me recognize what emotions I am feeling and allows me to put a word to the feeling."

6th Grade Student

"One of the MyLife videos has had a really positive impact on me because it told me that I was important and that made me a lot more confident about myself." 7th Grade Student

"This is the best behaved class in my 20 YEARS of teaching." 6th Grade Teacher

Emotion Ranking

4/14 - 4/22

Pre Check-in

Post Check-in

Calm 45%

Annoyed 28%

Balanced 16%

Grounded 28%

English 101



Today

Class Usage

- ✓ 26 pre check-ins
- ✓ 14 post check-ins
- 🕒 12 completed activities
- 🕒 22 minutes meditating

Top Activities For English

Completed Check-ins:

14

One Minute to Calm
1 minute



Warmth and Relaxation
5 minutes



One Minute to Mind
2 activities

Today the students are feeling, Pleasant with Low Energy.

How Administrators Benefit

Visual representation of school climate

Aggregate overview of student emotional check-ins

Product usage reports by classroom



Diversity Mission

At MyLife, we believe in representation and education. We want all students to be able to see themselves in the narrators and content available on MyLife for Schools. It is vital to us that our efforts are both mindful and sustained, and that we use our platform to amplify diverse voices, offer education, combat racism and promote compassion.

We recognize that everyone's process is different. Our goal is to meet students where they are and support them on their journey.

Some of the steps we take:

- Commitment to activities that reflect different ethnic and cultural points of view
- 16 meditations for Youth of Color focusing on Black and Latinx experiences
- 21 tracks available in Spanish
- Free, lifetime access to the MyLife mobile app for educators

Learn more about MyLife's narrators of color:

Amy

- Amy Love has been a dedicated Public School educator for over 25 years. During her years of service, Amy has been a classroom teacher, intervention specialist, peer coach, professional development specialist and curriculum writer. In addition to practicing mindfulness with students and teachers in public schools, Amy has experience teaching mindfulness in a variety of other settings such as prisons and community outreach programs. She is particularly interested in bringing mindfulness practices to communities who have been impacted by historical racial trauma and suffering related to issues of poverty and migration.

Oscar

- Oscar was born in East Los Angeles, CA raised in the Mojave Desert with ancestral roots in the Mexican Sierras. He is a Dalai Lama Fellow and co-founder of Mindful Garden Collective: a community garden centered on bridging healing and social justice by educating Oakland, CA families on mindfulness, gardening, and by giving away lots of organic food. Oscar is also a teacher and trainer at the Mind Body Awareness Project where he facilitates healing circles for incarcerated youth.

**Rashid**

- Rashid is a certified mindfulness teacher, yoga instructor, trauma technique tapper, and works as a Restorative Justice Specialist in Washington D.C public schools. As a co-founder and lead meditation teacher of the Heart Refuge Mindfulness Community, Rashid is dedicated to providing mindfulness and other healing practices to communities of color.

Jill


- Jill is an author and mindfulness prep teacher at an east Oakland Elementary School. She was a classroom teacher for thirteen years prior and holds a master's degree in Critical Environmental and Global Literacy.

View Data for

English 101 ▾

from

Today ▾

Update Data 

Completed Check-Ins:

14

Today the students are
feeling, Pleasant with
Low Energy.

Activity of the Day:



Warmth and Relaxation
5 minutes

Class Usage:



26 pre check-ins



14 post check-ins



12 completed activities



22 minutes meditating

Emotion Ranking:

Pre Check-in

Post Check-in

Calm

33%

Annoyed

20%

Excited

15%

Happy

14%

Exhausted

12%

Balanced

10%

Grounded 9%

Open-Minded

7%

Relaxed

4%

Neutral

2%

[Show All](#)

Top Activities for English 101



One Minute to Calm
1 minute



Warmth and Relaxation
5 minutes



One Minute to Mindfulness
2 activities



November 18, 2020

«AddressBlock»

Dear «Title» «Last_Name»:

The Mental Health, Addiction and Recovery Services (MHARS) Board of Lorain County brings together the expertise, resources, and proud histories of the Alcohol and Drug Addiction Services Board of Lorain County (ADAS) founded in 1989 and the Lorain County Board of Mental Health (LCBMH) founded in 1967. The MHARS Board was established in July of 2019. We are responsible for planning, funding, and evaluating publicly funded mental health and substance use disorder services and facilities in Lorain County. We oversee a network of 23 certified mental health and substance use disorder provider agencies that deliver consumer-centered, culturally competent mental health and substance use disorder services that are accessible to Lorain County residents in need.

The people served by the mental health and substance use disorder systems have a common goal, and that is recovery to improve our clients' lives, and also improve the lives of their family members. The goal is that we will maximize delivery of these health services. It means providing the right care, in the right setting, at the right time.

The MHARS Board of Lorain County strives to have balanced representation and our Membership Committee uses various methods including county geography to assure that balance. At a recent meeting, it was noted that we do not have much representation from the southern areas of the county. We are seeking your expertise to ensure that the voices of the southern parts of Lorain County are represented, by asking if you know members in your community that have an interest in serving in a volunteer capacity on our Board of Directors.

Applicants must be residents of Lorain County and be 18 years of age or older. Employees or relatives of employees of any contract agency of the MHARS Board are restricted from applying, as are family members of County Commissioners.

Those interested in being considered for Board appointment or would like additional information are asked to please call Patrice McKinney at (440) 787-2070 or write to the: MHARS Board of Lorain County, 1173 North Ridge Road East, Suite 101, Lorain, Ohio 44055. An application and information about the Board and the agencies it funds are available online at mharslc.org/executive-board. Please forward completed applications to Vinaida Reyna at vreyna@mharslc.org or postal mail to the address above.

Sincerely,

Tim Carrion
Board Member and Membership Committee Chair

TC/pm

Membership Committee: Board Member Recruitment					
from Nine Southern Lorain County Townships					
<u>12/3/2020</u>					
Trustee	Christopher	Stanfield	Brighton Township		
Trustee	Steve	Urbansky	Brighton Township		
Trustee	Ken	Ziegler	Brighton Township		
Trustee	James	Hozalski	Camden Township		
Trustee	Gus	Ristas	Camden Township		
Trustee	James	Woodrum	Camden Township		
Trustee	Ronald	Baumann	Henrietta Township		
Trustee	Joe	Knoble	Henrietta Township		
Trustee	Howard "Butch"	Born	Henrietta Township		
Trustee	Jed	Lamb	Huntington Township		
Trustee	Walter	Rollin	Huntington Township		
Trustee	Robert	Holmes	Huntington Township		
Trustee	Andrew	Gulish	New Russia Township		
Trustee	Patti	Brubaker	New Russia Township		
Trustee	Jack A.	Hoyt	New Russia Township		
Trustee	Richard	Conrad	Penfield Township		
Trustee	Lloyd	Gordon	Penfield Township		
Trustee	Duane R.	Johnson	Penfield Township		
Fiscal Officer	Mandy	Cecil	Pittsfield Township		
Trustee	Adam	Mourton	Rochester Township		
Trustee	Gerald	Cowie	Rochester Township		
Trustee	Kathy	Frombaugh	Rochester Township		
Trustee	LeRoy	Brasee	Wellington Township		
Trustee	Nancy	Fisher	Wellington Township		
Trustee	Fred	Pitts	Wellington Township		
Letters emailed 11/18/2020					

WAVERLY PARTNERS

Executive Search Consultants

**EXECUTIVE SEARCH AGREEMENT
MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD
OF LORAIN COUNTY
Lorain, Ohio
December 3, 2020**

This document serves as our agreement regarding the search for the Executive Director (the "Position") of the Mental Health, Addiction and Recovery Services Board of Lorain County with offices located at 1173 North Ridge Road East, Suite 101, Lorain, Ohio 44055 and 4950 Oberlin Avenue, Lorain, Ohio 44053 (the "Search"). This letter confirms that WAVERLY PARTNERS, LLC ("Waverly Partners," "we," or "us") is retained by Mental Health, Addiction and Recovery Services Board of Lorain County ("Client" or "you") for the Search and sets out the parties' rights and obligations. Waverly Partners will begin the Search upon execution of this Agreement and receipt of Client's Initial Retainer (as defined below).

Duties of Waverly Partners

- Waverly Partners will develop, with Client's assistance, a detailed position specification outlining key selection criteria by which potential candidates will be assessed ("Position Profile").
- Waverly Partners will identify individuals in organizations, companies and industries mutually determined as appropriate sources.
- Waverly Partners will screen and evaluate candidates and generate written reports to profile candidates who appear to possess the required experience, skills, and interest. Waverly Partners will rely on information provided to us by candidates.
- Waverly Partners will review market findings and candidate background summaries periodically with Client.
- Where requested by Client, Waverly Partners will deliver third-party assessment reports, references and independent third-party investigation reports. Third-party investigation reports shall include only academic credentials, employment history, and professional certifications, as applicable.
- Waverly Partners will rely on the information presented to us by Client for the Search.

Duties of Client

- The Client will provide all material information in an accurate, complete and timely manner.
- The Client will advise us of any internal changes that may affect the Position or its requirements.
- The Client will provide to us the names of any candidate, from any source, that come to its attention.
- The Client will provide timely feedback to us regarding the Position Profile and any candidates presented to or interviewed by the Client.
- The Client will advise us of any information relevant to the Search that must be kept confidential, and of organizations we should consider or avoid as sources of candidates.
- The Client will create an attractive and market-based compensation package for the successful finalist.
- The Client will maintain as confidential all information related to a candidate, including the name of the candidate or the fact that the candidate has been presented to the Client, even after the completion of the Search or the termination of this Agreement, except as otherwise provided by law or compelled by a valid court order. The Client is subject to the public records law in Ohio.
- The Client will comply with all federal, state and local laws applicable to the hiring process, and will not request or require Waverly Partners to act contrary to such laws.

P.O. BOX 40531 • CLEVELAND • OH 44140
440.355.6629 • HMILOSOVIC@WAVERLY-PARTNERS.COM

Professional Fees

As a retained executive search firm, WAVERLY PARTNERS' Professional Fees for a single search assignment are standard within the executive search industry: one-third of the successful finalist candidate's first year cash compensation, which includes base salary and any projected sign-on bonus or incentive compensation.

However, we will conduct this Search for a fixed Professional Fee on a reduced charge of 30% of the midpoint of the Client's salary range of the Position which is \$129,600. The Professional Fee is therefore \$38,880.

Waverly Partners will invoice Client the Professional Fee on a performance-driven basis as described below, with payment due and payable within 10 business days of receipt of each invoice:

- An Initial Retainer of \$12,960 is earned and due upon execution of this Agreement and our submission of an invoice.
- A Second Retainer of \$12,960 is earned and due when a written summary profiling the professional backgrounds and credentials of a list of candidates generally conforming with the credentials and qualifications in the Position Profile is presented to Client.
- The Remaining Professional fee of \$12,960 is earned and due when an offer to the successful candidate has been finalized and accepted.

Expenses

Client is responsible for Search-related expenses as follows:

- We will invoice \$400 per month for indirect expenses such as communication charges, third party databases, report production, and other administrative costs associated with candidate development; this will be limited to 3 months.
- We will invoice monthly at cost for reasonable and pre-approved by Ad Hoc Search Committee Chair out-of-pocket Search-related expenses, such candidate and search consultant travel and interview expenses and third-party assessment and investigation reports.
- We will invoice monthly at cost any direct research expenses, plus the cost of any specialized publications or advertisements required for candidate identification, and as pre-approved by Ad Hoc Search Committee Chair.
- Client will be responsible for and be invoiced for any applicable federal, state, or local taxes associated with above mentioned expenses.

All invoices for expenses are due and payable within 10 business days of receipt of each invoice.

Multiple Hires

If, within 12 months of the completion of the Search or the termination of this Agreement, Client (or any of its divisions, business units, subsidiaries or affiliates) hires for any positions additional individuals who were identified in writing or presented to Client by Waverly Partners during the course of this Search, Client agrees to pay an additional fee of 25% of each additional hire's first year's Cash Compensation. This fee is due when an additional candidate has accepted an offer and is due and payable within 10 business days of receipt of an invoice.

Cancellation of Search and Termination

This Search shall be completed when a candidate has accepted the position ("Full Completion"). The Agreement may be terminated earlier than Full Completion by either party upon written notice to the other party. If the Agreement is terminated, the Client's payment obligations are as follows:

Early Termination Caused by Waverly Partners

If this Agreement is terminated before Full Completion due to Waverly Partners' failure to exercise reasonable diligence in recruiting candidates generally conforming with the credentials and qualifications described in the Position Profile or otherwise materially failing to fulfill its obligations under this Agreement, then Client will have

no obligation to pay Waverly Partners any further retainer, fees or expenses beyond those previously earned or incurred by Waverly Partners. Client shall only be entitled to terminate the Agreement under this Section if Waverly Partners' failure to exercise reasonable diligence or material failure to fulfill its obligations remains substantially uncured after 30 days' written notice from Client.

Early Termination Caused by Client

If this Agreement is terminated before Full Completion due to the actions of the Client, then Client shall have the obligation to pay Waverly Partners the following:

- If the termination occurs within 30 days of the execution of this Agreement, Client is obligated to pay the First Retainer, any other retainers or fees that were earned, plus all incurred or accrued expenses;
- If the termination occurs after Waverly Partners has earned the Second Retainer, Client shall be obligated to pay the full Second Retainer, plus any incurred or accrued expenses;
- If the termination occurs after the completion of any face-to-face interviews by Waverly Partners of candidates, then Client is obligated to pay 50% of the Remaining Professional Fee, any other earned Retainers, plus all incurred or accrued expenses; and
- If the termination occurs at any time other than is described in the bullet points above, then Client is obligated to pay any Retainers or fees earned, plus any incurred or accrued expenses.

For purposes of this section, the actions of the Client are defined as either: a) unilateral termination or cancellation of the Search by Client, b) the Client materially changing the Position Profile after it has been agreed to by Client and Waverly Partners, c) events beyond the reasonable control of Waverly Partners or the reasonable expectation of the parties when they entered this Agreement so as to render the Search as a practical matter infeasible to complete, d) Client inactivity for 60 days on the Search, or e) Client materially breaching its responsibilities and obligations under this Agreement. Waverly Partners shall only be entitled to terminate the Agreement under d) or e) of this paragraph if the Client inactivity or material breach of Client's responsibilities or obligations remains substantially uncured after 30 days' written notice from Waverly Partners.

Upon termination of this Agreement or cancellation of the Search, the parties shall have no further duties and obligations to each other related to the Search, except as otherwise provided in this Agreement.

Assurances

If, within the first year of his or her employment, the candidate hired pursuant to the Search ceases employment, and Client notifies Waverly Partners within 30 days of the last day of his or her employment, we agree to conduct a replacement Search, at no additional Professional Fee, for the same Position by using substantially the same Position Profile. Client will remain responsible for all expenses incurred in connection with this replacement Search, and the replacement Search shall be subject to the other provisions of this Agreement. Waverly Partners will not be obligated to perform this replacement Search if the employee's separation from the Client is due to the conduct of the client; a promotion, transfer, elimination of or significant change in the Position; or the Client's bankruptcy, insolvency, reorganization or merger or other event materially affecting the Position, such as downsizing, restructuring, or significant changes in management or governance rendering the Position or its responsibilities materially different from the role accepted by the candidate.

We will not recruit or assist another client in recruiting any employee from Client for 24 months following the conclusion of this Search, unless permitted by Client. Under no circumstances, will we ever recruit a person hired as a result of our work during the course of his or her employment with Client, unless authorized to do so by Client.

The provisions in this section survive the termination of the Agreement or completion of the Search.

Exclusivity

- During the Search, any persons under consideration for the Position by the Client, including any direct contacts, internal candidates, transfers, or referrals, shall be referred to Waverly Partners.
- During the Search and for a period of 3 months after termination of the Search, if Client fills the Position from any other source or referral, whether internal or external, Client is obligated to pay to Waverly Partners the entire Professional Fee and all expenses that would have been paid to Waverly Partners if Waverly Partners had placed the candidate.
- If, within 1 year of the termination or expiration of this Agreement, Client (or any of its divisions, subsidiaries or affiliates) hires any candidate who was identified in writing to Client or presented to Client by Waverly Partners or who becomes known to Client during this Search, even if for a position other than the Position, Client is obligated to pay the full Professional Fee (less any retainers previously paid).
- The provisions in this section survive termination of this Agreement and completion of the Search.

Candidate Assessment, Presentment

The parties agree that all candidates will be assessed and presented to Client solely on the basis of their presented qualifications for the Position Profile, and not on the basis of their race, gender, color, national origin, religion, age, marital status, disability, sexual orientation, veteran status, or any other reason prohibited by applicable law.

Entire Agreement

This Agreement constitutes the entire Agreement between the parties related to Waverly Partners' services and supersedes any other written or oral communications related to such services. Any changes to this Agreement must be in writing, signed or acknowledged by both parties.

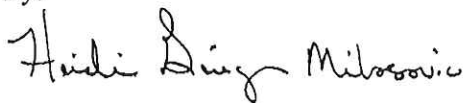
Please sign and scan this letter and email it to EPeterson@Waverly-Partners.com. Our firm's administrative office will submit our First Retainer and expenses invoice after our initial meetings with the Board.

Thank you in advance for providing us with this opportunity. We look forward to representing the Mental Health, Addiction and Recovery Services Board of Lorain County.

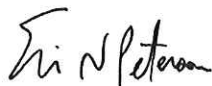
Sincerely,

WAVERLY PARTNERS, LLC

By:



Heidi Geiger Milosovic
Managing Director & Principal



Eric N. Peterson
Managing Director & Principal

ACCEPTED AND APPROVED:

For: Mental Health, Addiction and Recovery Services Board of Lorain County

Date: _____

Title: _____