

#### Mental Health, Addiction and Recovery Services Board of Lorain County

Meeting held on November 17, 2022

### Amy H. Levin Learning & Conference Center 1165 North Ridge Road East, Lorain, OH 44055

**Board Members Present:** David Ashenhurst, Mike Babet, Chief Tim Barfield, Monica Bauer, Patricia Bell, Tim Carrion, Michael Finch, Michael Flanagan, Inez James, Marie Leibas, Pat McGervey, John Nisky, Regan Phillips, Sandra Premura, James Schaeper, Daniel Urbin

Board Members Absent: Kreig Brusnahan, Dr. Hope Moon

**Staff Present:** Michael Doud, Peggy Baron, Tonya Birney, Lauren Cieslak, Amanda Divis, Arielle Edwards, Barry Habony, Mark Johnson, Rebecca Jones, Patrice McKinney, Vinaida Reyna, Johanna Vakerics

#### **CALL TO ORDER:**

Board Chair Daniel Urbin called the meeting to order at 5:31 p.m.

#### **ROLL CALL:**

Roll Call taken and quorum found.

#### PRESENTATION:

Salvatore Rini and David Urbansky, Perspectus, and Todd Cooper, Hill International

Presenters opened with a brief intro of their organizations' history and work. After
intro, presenters shared the process taken to narrow down some designs for the future
crisis center and other logistics (furniture choices, colors, materials, etc.) with the
LCCRC subcommittee.

#### **CONSENT AGENDA:**

**RESOLUTION 22-11-01** Motion by Inez James, seconded by Patricia Bell to approve the consent agenda. Motion carried. Resolution adopted.

#### **COMMITTEE REPORTS:** (reports attached)

- a. Ad Hoc Disparities Committee Report by Regan Phillips
- b. Ad Hoc Levy Committee Report by Co-Chair Regan Phillips



#### Mental Health, Addiction and Recovery Services Board of Lorain County

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- c. Community Planning & Oversight Committee Report by Mark Johnson
- d. Finance Committee Report by Mike Babet

#### Executive Committee and Chairperson Report (verbal) by Daniel Urbin

- Again, thank you for all the work put into the Levy.
- Attended the Pegs Foundation Dinner, and the NAMI Awards Dinner where Lauren Cieslak was recognized.
- Will be attending the Primary Purpose Dinner on Saturday, November 18th.

#### Executive Director Report by Michael Doud

• Michael could not emphasize enough his gratitude to the board members and staff on their hard work on the 2022 Levy Campaign. It was a success!!

#### **UNFINISHED BUSINESS**

- Michele Flanagan suggested the board start now building relationships with the
  community and partners in preparation of the next Levy 2024. David Ashenhurst agreed
  and suggested we prepare to share more on the LCCRC Project. Tim Carrion feels the
  community needs to know more about what we do (good things). Our goal should be
  100% voter support.
- The Board has begun the process for selling the former ADAS Board building on Oberlin Avenue.

#### **NEW BUSINESS**

 Sandra Premura shared Let's Get Real's upcoming raffle. Flyer will be emailed to the board and staff.

#### PUBLIC COMMENT

 Don Schiffbauer shared the newly planned Urgent Care Services coming to Nord's Sheffield office. A soft opening is planned for December 6, 2022. Further details will be shared via email (flyer).

#### ADJOURNMENT at 6:24 p.m.



### Mental Health, Addiction and Recovery Services Board of Lorain County

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**Board Chair** 

**Board Secretary** 



### BOARD MEETING – CONSENT AGENDA – November 17, 2022 (RESOLUTION 22-11-01)

Once the motion has been received to approve the consent agenda the chairman opens the floor for any questions from the board members. During this time, board members may ask questions or request items be removed from the consent agenda for further discussion. If any items were removed from the consent agenda the chairman will determine where on the agenda those items will be discussed.

#### Approval of Board Meeting Minutes of October 25, 2022

#### **Community Planning & Oversight Committee:**

- 1. Recommendation FY23 Allocation Increase FY22 carryover request to Finance Committee C
- 2. Recommendation FY23 Allocation request to Finance Committee C
- 3. Recommendation FY23 Allocation Increase C
- 4. Recommendation FY23 Budget Allocation C

#### **Finance Committee:**

- Recommendation Approval of the MHARS Board FY22 Financial Statements through October 2022 RESOLUTION 22-11-02 C
- 2. Recommendation Approval of the MHARS Board FY23 Financial Statements through October 2022 RESOLUTION 22-11-03 C
- **3.** Recommendation Approval of the MHARS Board Listing of Expenses for October totaling \$1,896,716.64 **RESOLUTION 22-11-04 C**
- Recommendation Approval of the MHARS Board Revised Budget for FY23 RESOLUTION
   22-11-05 C
- 5. Recommendation Approval of Contracts to be Authorized by the MHARS Board of Directors **RESOLUTION 22-11-06** C
- © = Consent Agenda by the Board Chair
- **C** = Consent Agenda by the Committee Chair



### Mental Health, Addiction and Recovery Services Board of Lorain County Meeting held on October 25, 2022

Amy H. Levin Learning & Conference Center 1165 North Ridge Road East, Lorain, OH 44055

**Board Members Present:** David Ashenhurst, Mike Babet, Chief Tim Barfield, Kreig Brusnahan, Tim Carrion, Michael Finch, Inez James, Marie Leibas, Pat McGervey, Dr. Hope Moon, John Nisky, Regan Phillips, Sandra Premura, James Schaeper, Karen Sutera, Daniel Urbin

Board Members Absent: Monica Bauer, Michele Flanagan

**Staff Present:** Michael Doud, Peggy Baron, Tonya Birney, Lauren Cieslak, Amanda Divis, Arielle Edwards, Barry Habony, Mark Johnson, Patrice McKinney, Vinaida Reyna, Johanna Vakerics

**Guests Present:** Chuck Craft, David Frederick, Rick Kellar, Nicole Klimas-Morrison, Don Schiffbauer, Charles A. Smith

#### **CALL TO ORDER:**

Board Chair Daniel Urbin called the meeting to order at 5:30 p.m.

#### **OATH OF OFFICE:**

Kreig Brusnahan administered the oath of office appointments of Michael Finch and John Nisky

#### **ROLL CALL:**

Roll Call taken and quorum found.

#### **PRESENTATION:**

#### a. Rick Kellar and David Frederick of Pegs Foundation

Mr. Kellar and Mr. Frederick shared the Clear Pathways purpose to improve outcomes for people in crisis, alleviate overburdened criminal justice and hospital systems, and create cross-systems connections and improvements. Their goal is to collaboratively create more efficient crisis response systems in Ohio.



### Mental Health, Addiction and Recovery Services Board of Lorain County Meeting held on October 25, 2022

#### **CONSENT AGENDA:**

**RESOLUTION 22-10-01** Motion by Dr. Hope Moon, seconded by Sandra Premura to approved the consent agenda. Chief Tim Barfield asked to have the following item removed from consent:

i. Ad Hoc Disparities Committee: Item 2 – Confess Project Motion carried. Resolution adopted.

#### Discussion of removed consent agenda item

a. Chief Tim Barfield shared his support of the Confess Project but did agree on the use of "police brutality" in the document provided. Regan Phillips shared the length of time the committee has worked on this project and its presentation to the board at various meetings. Discussion continued with various suggestions ending with Board Chair Dan Urbin asking the Ad Hoc Disparities Committee to take it back to the committee and asked Chief Tim Barfield to attend the meeting for better understanding.

#### **COMMITTEE REPORTS:** (reports attached)

- a. Ad Hoc Levy Committee Report by Co-Chair Dr. Hope Moon
- b. Ad Hoc Disparities Committee Report by Regan Phillips
- c. Community Planning & Oversight Committee Report by Kreig Brusnahan
- d. Finance Committee Report by Mike Babet

#### Chairperson Report (verbal) by Daniel Urbin

Asked BODs to take yard signs and distribute in community

#### **Executive Director Report** by Michael Doud

- Michael highlighted some topics from his report.
  - o Reminded BODs of Drug Take Back Day on 10/29
  - o Shared there are seats available to 2 upcoming events (10/27 Pearls of Wisdom; 11/11 El Centro's Gala)

#### **UNFINISHED BUSINESS**

- Dr. Hope Moon shared the correction made to packets per David Ashenhurst. Thanked David for catching the error.
- Sandra Premura and Mike Babet shared concerns of the recent overdose hike; we need to continue to educate the community.



### Mental Health, Addiction and Recovery Services Board of Lorain County Meeting held on October 25, 2022

#### **NEW BUSINESS**

- Inez James invited the board to speak at the upcoming Democratic Women's meeting on 11/1 at 6:30 p.m. Dr. Hope Moon will coordinate a speaker for the meeting.
- Tim Carrion suggested moving the consent agenda to the end of the meeting so there is time to discuss the items after committee reports. Dr. Hope Moon will add this request to the upcoming Governance Committee meeting.

#### **PUBLIC COMMENT**

• Charles Smith of Road to Recovery shared his interest to present a proposal to the Board for the Sober Living organization he has in Lorain.

**ADJOURNMENT** at 6:43 p.m.

Board Chair	Board Secretary	



### BOARD MEETING – CONSENT AGENDA – October 25, 2022 (RESOLUTION 22-10-01)

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#### Approval of Board Meeting Minutes of September 27, 2022

#### **Ad Hoc Disparities Committee:**

- 1. Informational Hispanic Heritage Month Celebration C
- 2. Informational The Confess Project C Item removed per Chief Tim Barfield
- 3. Informational The Suicide Prevention Coalition: Communities of Color Subcommittee C
- 4. Informational Planning speaker presentation for We Don't Talk About This: Suicide in the Black Community C
- 5. Informational FY23 Budget Award C
- 6. Unfinished Business C
- 7. New Business C

#### **Community Planning & Oversight Committee:**

- 1. Recommendation FY22 Allocation Increase Money Management with El Centro request to Finance Committee C
- 2. Recommendation FFY22 Allocation Increase SOR2.0: Road to Hope and UMADAOP request to Finance Committee C
- 3. Recommendation FFY23 Allocation SOSR3.0 request to Finance Committee C
- 4. Recommendation FY23 Allocation ATP Pooled Funding request to Finance Committee C
- 5. Recommendation FY23 Allocation Mental Health Court Recovery Supports and Treatment Supports request to Finance Committee C
- 6. Recommendation Approval to enter into FY23 contract with EDEN, Inc. Bridge Pointe Commons request to Finance Committee C
- 7. Recommendation FY23 Allocation School Based Services to Catholic Charities request to Finance Committee C



### BOARD MEETING – CONSENT AGENDA – October 25, 2022 (RESOLUTION 22-10-01)

#### **Finance Committee:**

- Informational List of Contracts Authorized by the Executive Director on Behalf of the MHARS Board of Directors C
- 2. Recommendation Approval of the MHARS Board FY22 Financial Statements through September 2022 **RESOLUTION 22-10-02 C**
- Recommendation Approval of the MHARS Board FY23 Financial Statements through September 2022 RESOLUTION 22-10-03 C
- **4.** Recommendation Approval of the MHARS Board Listing of Expenses for September totaling \$1,768,903.98 **RESOLUTION 22-10-04** C
- Recommendation Approval of the MHARS Board Revised Budget for FY23 RESOLUTION
   22-10-05 C
- 6. Recommendation Approval of Contracts to be Authorized by the MHARS Board of Directors **RESOLUTION 22-10-06 C**
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#### **Ad Hoc Levy Committee Meeting Report**

October 4, 2022 6:30p.m. Amy Levin Center

The Ad Hoc Levy Committee shall evaluate proposals and strategies related to levy preparations for Fall 2022.

**Expected Board Members:** Committee Co-Chairs Reagan Phillips and Dr. Hope Moon, David Ashenhurst, Mike Babet, Patricia Bell, Sandra Premura, Jim Schaeper, Dan Urbin, Ex-Officio

**Staff:** Michael Doud, Peggy Baron

Guests: Jens Sutmoller, Nancy Kelsey

Please note: Board Members are expected to attend in-person. Zoom link is provided for consultants.

#### I. Informational:

a. Recap of events and activities September 19<sup>th</sup> event 100 in attendance. Sign-up for signs, speaker's bureau and volunteering for activities available.

#### b. Endorsements

A list of endorsement has been created. To date, we have endorsements from UAW, CT, Catholic Charities. We now have access to America Votes. The goal no later than 10/21 have 25 endorsements w/permission for use of logos on Issue 9 materials to be mailed later this month.

#### c. Speakers Bureau

VR has the list of volunteers to speak at events. Front desk staff have been reaching out to organizations requesting to present on Issue 9. Staff have spoken at several events. Dr. Moon agreed to manage requests and all board members will be invited to participate.

#### d. Additional Recommendations

Digital ads on social media will be targeted to specific voter groups beginning 10/17. Absentee chase mail will begin 10/12 and following dates until 10/30. Weekly email will be sent seeking volunteers. Thursday, 10/6 volunteers will be available to assist with completing personal messages on Neigh-to-Neighbor cards and finish with assembling signs. A list of signs to be distributed to agencies has been created. Need to reach out to agencies to pick-up signs.

#### II. **Unfinished Business** – None to report

#### **III. New Business** – None to report

**Next Meeting:** Tuesday, 10/18/22 6:30 p.m.

#### **Ad Hoc Levy Committee Meeting Report**

October 18, 2022 6:30p.m. Amy Levin Center

The Ad Hoc Levy Committee shall evaluate proposals and strategies related to levy preparations for Fall 2022.

**Expected Board Members:** Committee Co-Chairs Reagan Phillips and Dr. Hope Moon, David Ashenhurst, Mike Babet, Patricia Bell, Sandra Premura, Jim Schaeper, Dan Urbin, Ex-Officio

Expected Staff: Michael Doud, Executive Director, Peggy Baron

**Expected Guests:** Levy Consultants

Please note: Board Members are expected to attend in-person. Zoom link is provided for consultants.

#### I. Informational:

a. Update on Speakers Bureau
Discussed speaking engagements the past week and opportunity to record a show with Avon Lake Common Sense local cable program. We are scheduled to present Issue 9 at the Lorain County Township Meeting 10/20/22 @ 7pm. No additional events scheduled at this time.

- Update on Endorsements
   Update list of new endorsements for Issue 9 sent to Jens. Request to continue to seek additional endorsements. Calls placed to state legislators, local mayors and City of Lorain Council as well.
- c. Update on Campaign Materials
  Jens walked through the campaign materials that have scheduled dates to
  be released, radio and digital/social media ads started last week. Will look
  into the possibility to place an ad at local HS football games.
- d. Update on Volunteer Activity
  There is a google link to register as a volunteer at polling sites. There is a need to assign volunteers where there is an expected large voter base.
  More details to follow as we approach Nov 8<sup>th</sup>.

#### II. Unfinished Business

#### III. New Business

Next Meeting: November 1, 2022 6:30pm.

#### **Ad Hoc Disparities Committee Report**

#### October 4, 2022 5:30 p.m. Amy H. Levin Learning & Conference Center

Committee Members Present: Regan Phillips (Committee Chair), Mike Babet, Monica Bauer, Daniel Urbin (ex-officio)

Absent: Inez James, Marie Leibas

Staff Present: Mark Johnson, Tonya Birney, Rebecca Jones, Michael Doud

#### **Informational Items**

- A. Hispanic Heritage Month Celebration: Eliminating Disparities and Building Equity: A Social Justice Lens

  Attachment A
  - Tonya Birney highlighted this event and pointed out it was put on by the Galilean Theological Center. This committee supports funding for their LatinX Project.

#### B. The Confess Project

#### Attachment B

- Rebecca Jones Spoke about this project and its ability to dovetail with Cuts and Conversations discussed in this committee. The Committee discussion led to a motion to move this project forward. The motion recommended that we allocate an amount not to exceed \$300 for contracting with The Confess Project and for the project to be spearheaded by the Suicide Prevention Coalition. The motion was seconded and carried with a vote.
- C. The Suicide Prevention Coalition: Communities of Color Subcommittee
  - Rebecca Jones highlighted this reconvened subcommittee and proposed that it be the entity to pursue the above Confess Project. This was agreed upon by the committee.
- D. Planning speaker presentation We Don't Talk About This: Suicide in the Black Community Dr. Josephine Ridley
  - Rebecca Jones spoke of this opportunity to bring in a speaker that is in its formative planning.

#### E. FY23 Budget Award

• Mark Johnson outlined the \$30,000 allocation to this committee to fund projects, programs or services that it wants to prioritize. Funds can also be sought elsewhere by moving recommendations to the CP&O Committee or through braiding funds.

#### **Unfinished Business**

• Discussed in the past, a check in question was raised regarding the status of UMADAOP as an agency and their capacity. Mrs. Birney gave history of this organization and an incident in the past which significantly damaged its reputation. They have struggled to recover and are much smaller in comparison with other counties. They are still seeking Board Members as well.

#### **New Business**

- Mike Babet will pursue contact information of youth coaching groups to possibly use as a group to promote mental health and prevention opportunities.
- It was asked if there could be dissemination of recovery materials to the jails. Persons who are incarcerated can be considered a disparate population and have barriers to care.

#### **Determination of Consent Agenda**

• All items were agreed to be on the Consent Agenda

Next Meeting: Tuesday, November 1, 2022 at 5:30pm

#### **Community Planning and Oversight Committee Report**

#### October 11, 2022 5:30 p.m. Amy Levin Center

COMMUNITY PLANNING AND OVERSIGHT COMMITTEE: The Community Planning and Oversight Committee shall evaluate new programs and determine service gaps and unmet needs in the community. The Committee shall also set standards for evaluating service providers funded by the Board with respect to meeting the service terms of contracts, programs, goals and objectives, and the quality of service, and periodically monitor and review provider status. The Committee shall facilitate the development of a schedule of regular presentations to the BOD pertaining to current programming and emerging needs in the community.

Committee Members Present: Kreig Brusnahan, Committee Chair, Monica Bauer, Patricia Bell, Marie Leibas

Committee Members Absent: David Ashenhurst, Sandra Premura

**Staff Present:** Tonya Birney, Lauren Cieslak, Amanda Divis, Michael Doud, Arielle Edwards, Rebecca Jones, Patrice McKinney, Vinaida Reyna

#### Informational

- Mark Johnson shared the updated Glossary of Terms and Acronyms (attachment A) to keep Board Members current on MH & SUD language.
- Mark also shared the People Matter. Words Matter. Handout (attachment B) as a guide to help have appropriate conversations around suicide. Let's be part of changing the language in our community in a positive way.
- Arielle Edwards promoted the upcoming Homeless Stand Down with the event flyer (attachment C).

#### **Recommendations (Agenda Process Sheet (APS))**

- **A.** FY22 Allocation increase Money Management with El Centro \$5,937.74 **APS 10.22.01** Motion carried. All in favor.
- **B.** Federal Fiscal Year (FFY)22 Allocation Increase State Opioid Response (SOR)2.0
  - Road to Hope \$9,109.52 (new total: \$383,415.52)

**APS 10.22.02** 

• UMADAOP - \$2,139.19 (new total: \$52,139.19)

**APS 10.22.03** 

Motion carried. One abstention.

C. FFY23Allocation – State Opioid and Stimulant Response 3.0 (SAMHSA through OMHAS) **APS 10.22.04-16** Motion carried. All in favor.

Provider Name	<b>Amount Allocated</b>	<b>Agenda Process Sheet</b>
The LCADA Way	148,755.34	APS 10.22.04
Lorain County Health & Dentistry	67,175	APS 10.22.05
Lorain County Sheriff's Office	44,074.89	APS 10.22.06
Let's Get Real	90,426.67	APS 10.22.07
MedMark Treatment Centers	51,180.67	APS 10.22.08

Provider Name	<b>Amount Allocated</b>	Agenda Process Sheet
Neighborhood Alliance (PATH)	18,435	APS 10.22.09
Northern Ohio Recovery Assoc.	77, 463.22	APS 10.22.10
The Nord Center	24,271	APS 10.22.11
Ohio Guidestone	15,251.67	APS 10.22.12
A Place to Recover	141,612.62	APS 10.22.13
Road to Hope	188,954.35	APS 10.22.14
Silver Maple	66,666.67	APS 10.22.15
UMADAOP	20,000	APS 10.22.16

#### **APS 10.22.17 omitted intentionally**

- **D.** FY23 Allocation Addiction Treatment Program (ATP) Pooled Funding \$295,818.50 **APS 10.22.18** Motion carried. One abstention.
- E. FY23 Allocation Mental Health Court Judge James Miraldi Recovery Supports and Treatment Supports \$9,840.30 **APS 10.22.19** Motion carried. All in favor.
- **F.** Approval to Enter into a Contract FY23 with EDEN Inc. for Bridge Pointe Commons \$168,063 **APS 10.22.20** Motion carried. All in favor.
- **G.** FY23 Allocation School Based Services to Catholic Charities **APS 10.22.21** Motion carried. All in favor.

**Unfinished Business** – None to report

New Business – None to report

**Determination of Consent Agenda** – All items under recommendation to go to Finance Committee for approval. Motion carried. All in favor.

Following Meeting: 5:30 pm, November 8, 2022 at The Amy Levin Center

#### **Finance Committee Report**

#### October 18, 2022 5:30 p.m. Amy Levin Center

<u>FINANCE COMMITTEE</u>: The Finance Committee shall review all expenditures of the Board monthly financial statements and shall report on these to the BOD. The Committee shall review the annual budget proposed by the Executive Director and shall make recommendations on the annual budget to the BOD.

The Committee shall review results from the annual county financial audit and monitor the implementation of any corrective action plans required by the audit.

**Committee Members Present**: Mike Babet (Committee Chair), Chief Tim Barfield, Time Carrion, Michelle Flanagan, Pat McGervey, James Schaeper

Staff Present: Michael Doud and Barry Habony

The Finance Committee met at the Amy Levin Center on October 19<sup>th</sup> 2022 at 5:30 p.m. and reports one (1) informational item and five (5) recommendations.

#### **Informational Items:**

1. **List of Contracts** – The Committee reviewed the attached list of *Contracts* Authorized by the Executive Director on Behalf of the MHARS Board of Directors.

#### **Recommendations:**

 Approval of the Fiscal Year 22 Statement of Revenue and Expenses and Statement of Cash Position – The Committee reviewed the attached fiscal year 22 Statement of Revenue and Expenses and Statement of Cash Position, along with supporting schedules for the period ended September 2022 and found them to be in order.

(Resolution 22-10-02) The Committee Recommends approval of the fiscal year 22 financial statements for the period ended September 2022.

2. Approval of the Fiscal Year 23 Statement of Revenue and Expenses and Statement of Cash Position – The Committee reviewed the attached fiscal year 23 Statement of Revenue and Expenses and Statement of Cash Position, along with supporting schedules for the period ended September 2022 and found them to be in order.

(Resolution 22-10-03) The Committee Recommends approval of the fiscal year 23 financial statements for the period ended September 2022.

3. **Approval of the MHARS Board Listing of Expenses for September –** The Committee reviewed the attached Listing of Expenses for September 2022 totaling \$1,768,903.98 and found them to be in order.

#### **Finance Committee Report**

October 18, 2022 5:30 p.m. Amy Levin Center

(Resolution 22-10-04) The Committee Recommends approval of the MHARS Board September 2022 Listing of Expenses.

- 4. Approval of the MHARS Board Revised Budget for Fiscal Year 23 The Committee reviewed the attached MHARS Board Revised Budget for Fiscal Year 23. The budget revisions for fiscal year 23 were found to be in order.
- (Resolution 22-10-05) The Committee Recommends approval of the MHARS Board Revised Budget for Fiscal Year 23.
- 5. **Approval of Contract** The Committee reviewed the attached *Contracts to be Authorized by the MHARS Board of Directors*, which includes contracts recommended for approval from the Community Planning & Oversight Committee and found it to be in order.
- (Resolution 22-10-06) The Committee Recommends (Flanagan voted no, approved 5-1) that the Executive Director be authorized to execute the *Contracts to be Authorized by the MHARS Board of Directors.*

Committee affirmed all items to be placed on the Consent Agenda

**Next Meeting** of the Finance Committee scheduled for Tuesday, November 15, 2022 @ 5:30pm at the Amy Levin Center.

#### **Ad Hoc Disparities Committee Report**

November 1, 2022 5:30 p.m. Amy Levin Center

**Committee Members in Attendance:** Regan Phillips (Committee Chair), Mike Babet, Monica Bauer, Marie Leibas, Daniel Urbin (ex-officio)

Guest Board Members in Attendance: David Ashenhurst, Chief Tim Barfield

Staff in Attendance: Michael Doud, Mark Johnson, Tonya Birney, Rebecca Jones

#### I. Informational Items

#### A. Galilean Institute Update

Mark Johnson introduced guests Dr. Felix Muniz (via Zoom) and Danny Castro. Mr. Castro is a student of the program and recently received his certificate of completion along with 14 others in Lorain County. Mr. Castro discussed the impact of the program and his ability to help others. Executive Director, Dr. Muniz gave reported successes of the program again and thanked the Committee for their support.

- B. Community Assessment Plan (CAP) Attachment A

  Mark Johnson reviewed the CAP requirement by the State of Ohio and
  highlighted some of the slides in Attachment A. Sections on Equity
  and Disparities have been required of all of the state level social
  services departments by Governor DeWine as a part of his focus for
  Ohio.
- C. **Disparities Action Plan**Mark Johnson briefly reviewed this committee's action plan, showing a connection to the CAP (above). We will add a review of this action plan to each agenda to ensure focus on our plan and dovetailing it with the CAP.

#### **II.** Recommendations – None to report

#### III. Unfinished Business

 Continued discussion from October' full Board Meeting regarding the language used in materials familiarizing the Board with a vendor's work. Available time may have been insufficient for this item.

#### **IV. New Business** – None to report

**Determination of Consent Agenda:** All items were informational and, therefore, not requiring Board vote.

Next Meeting: January 3, 2023 at 5:30 at the Amy Levin Center

# Community Assessment & Plan (CAP) Technical assistance webinar

# Equity and Disparities





Oct. 2022

# Community Plan Pathway to Impact

#### **ADAMH Board Community Plan**

Boards develop a plan that identifies strategies to address unmet needs, close service gaps, meet service requirements and improve outcomes in their communities.



#### Long-range Impact

Ohio has a high-quality mental health and addiction prevention, treatment and recovery system that is effective and valued by all Ohioans\*



#### Vision

End suffering from mental illness, substance use disorders, and problem gambling for Ohioans of all ages, their families and communities\*

**Cross-cutting priority: Equity and cultural competence.** Health equity is achieved when all Ohioans have the opportunity to attain their full health potential, including access to quality prevention, treatment and recovery services.

#### Continuum of care

### Services and programs for children, youth and adults:

- Prevention
- Mental health treatment
- · Substance use disorder treatment
- Medication assisted treatment
- · Crisis services
- Harm reduction
- Recovery supports
- · Pregnant women with SUD
- · Parents with SUD with dependent children

### Collective impact to address social determinants of health

In partnership with other systems

- Education, economic development and workforce development
- Law enforcement and criminal justice
- · Housing, transportation and broadband
- Public health

#### Factors that drive outcomes

### Prevention, treatment and recovery Access and utilization

- Availability of programs and services across continuum of care
- Access to Medicaid or other health insurance and parity
- Behavioral health workforce
- Program and service utilization

### Prevention, treatment and recovery Quality and service outcomes

- Client/ participant satisfaction
- Retention, follow-up and appropriateness of care
- Other program and service outcomes

#### Social determinants of health

- Social and economic environment
- Physical environment
- Health behaviors

#### Population-level outcomes

#### Mental health

- Mental, emotional and behavioral health conditions in children/ youth
- Adult mental illness
- Depression
- Suicide deaths

#### Addiction

- Youth drug use
- Substance use disorder
- Overdose deaths

#### Gambling

Problem gambling



<sup>\*</sup>Aligns with OhioMHAS mission and vision statements and key performance indicators from the 2021-2024 Strategic Plan.

### OhioMHAS Pathway to Impact 2021-2024

OhioMHAS directly influences outcomes

OhioMHAS is one of many factors that influences outcomes

#### **Cross-cutting priorities**

#### What's important to us:

- Health equity and cultural competence
- Communication and collaboration
- Workforce development
- Data collection and analysis

These priorities inform all activities and strategic outcomes.

#### OhioMHAS activities

#### What we do:

- Statewide leadership,
- Technical assistance,
- Communications and
- quality assurance and
- Provide quality services
- Protect rights of people
- Fulfill all statutorily

#### Strategic outcomes

#### How we improve what we do and achieve positive outcomes:

- Innovation: Drive innovation recovery services for all ages
- **Coordination:** Advance development of policies accountability, efficiency and
- **Collaboration:** Strengthen and expand collaboration and
- Culture: Reinforce strong



#### OhioMHAS offices and topic-specific plans

- Disparities and Cultural Competency Advisory Committee Community treatment services (DACC)
- Hospital services
- Community planning and collaboration

- Prevention services
- Other department plans

#### OhioMHAS values

Contribute and Collaborate, Serve Compassionately, Deliver Quality, Be Accountable

#### Long-range impact

Ohio has a high-quality mental health and addiction prevention, treatment and recovery system that is effective and valued by all Ohioans

[mission statement]

- Mental health access
- Substance use disorder treatment access
- Prevention quality/outcome
- Recovery services quality/ outcome

#### Vision

End suffering from mental illness, substance use disorders, and problem gambling for Ohioans of all ages, their families and communities

[vision statement]

- Depression
- Suicide
- Youth drug use
- Overdose deaths
- Problem gambling

#### Additional factors that influence outcomes

- Policies, programs and services of local, state and federal public and private partners
- Related plans, such as RecoveryOhio Recommendations, the Minority Health Strike Force Blueprint and the 2020-2022 State Health Improvement Plan
- Community conditions/social determinants of health

#### Statewide goal

Ohio is a model of health, well-being and economic vitality

# Health equity

All Ohioans have the opportunity to attain their full health potential. Equity is the absence of socially unjust or unfair disparities in access to services, quality of services, and health and behavioral health outcomes.

# Health disparities

Differences in the incidence, prevalence, mortality, and burden of diseases and other adverse health conditions that exist among specific population groups.

Source: DACC Strategic Plan 2021-2024, Ohio Department of Mental Health and Addiction Services

## Racism and discrimination

Discriminatory systems categorize and rank social groups and differently distribute resources and opportunities to those groups based on their perceived inferior or superior ranking.

- Racism: ranking based on race
- Ableism: ranking based on disability status
- Ageism: ranking based on age
- Etc.

# Priority populations

Groups of Ohioans with worse outcomes than Ohioans overall. Priority populations can be identified by:

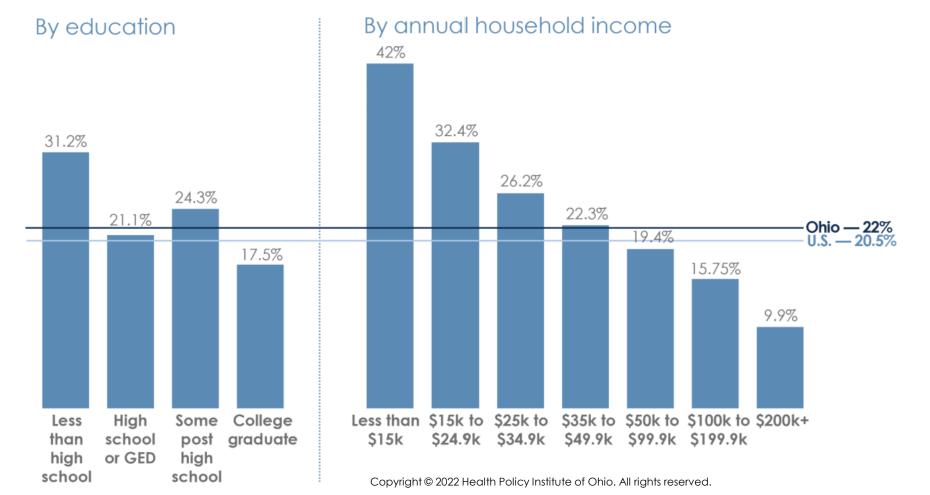
- Disaggregating quantitative data
- Collecting qualitative data (e.g., surveys and focus groups)

Source: 2020-2022 State Health Improvement Plan, Ohio Department of Health

# Depression

Percent of Ohio adults who reported ever having been told by a healthcare provider that they have some form of depression, 2021

Ohioans who have lower educational attainment or lower incomes are more likely to report having ever been told by a healthcare provider that they have depression.



**Source:** Health Policy Institute of Ohio data snapshot, "Trends in mental health among Ohioans." Data from Behavioral Risk Factor Surveillance System, 2021



# Cultural competence

A continuous learning process that builds knowledge, awareness, skills, and capacity to identify, understand, and respect the unique beliefs, values, customs, languages, abilities, and traditions of all Ohioans in order to develop policies to promote effective programs and services

Source: DACC Strategic Plan 2021-2024, Ohio Department of Mental Health and Addiction Services

# Linguistic competence

The ability to communicate effectively and convey information in a manner that is **easily understood by diverse audiences**, including persons of limited English proficiency, those who have low literacy skills and individuals with disabilities.

**Source:** DACC Strategic Plan 2021-2024, Ohio Department of Mental Health and Addiction Services

# Diversity and inclusion

**Diversity:** Respect for and appreciation of differences that individuals bring to the workplace.

**Inclusion:** Creating a working culture and environment that recognizes, appreciates, and effectively utilizes the talents, skills, and perspectives of every employee.

Source: U.S. Department of Housing and Urban Development

## DACC Strategic Plan 2021-2024 Strategic goal areas

**Leadership Development** - Strengthen and broaden diversity in leadership at all levels to improve behavioral healthcare access and outcomes in populations experiencing disparities.

Access to Care Across the Lifespan and Continuum of Care - Improve behavioral healthcare outcomes for racial, ethnic, and underserved populations across the lifespan and continuum of care.

A Culturally & Linguistically Competent Workforce - Improve cultural and linguistic competency and the diversity of the behavioral health workforce.

Data, Research & Evaluation - Improve data availability, coordination and utilization in research and evaluation outcomes.

**Awareness** - Increase awareness of disparities in behavioral health, their impact on Ohio residents, and the actions necessary to improve behavioral health outcomes for racial, ethnic, and other underserved populations.

Health & Human Service Systems Transformation - Collaborate with health and human service (HHS) state agencies to reduce health disparities.

# STRATEGIC GOAL AREA #2 ACCESS TO CARE ACROSS THE LIFESPAN & CONTINUUM OF CARE

Goal: Improve behavioral healthcare outcomes for racial, ethnic, and underserved populations across the lifespan and continuum of care.

#### STRATEGY 3

Encourage and increase behavioral health providers' utilization of the Ohio SBIRT (Screening, Brief Intervention and Referral to Treatment) protocol.

#### **ACTION STEPS**

- 3.1 Facilitate behavioral health practitioners' utilization of the SBIRT protocol among diverse populations.
- 3.2 Ensure delivery of quality patient intervention and referrals in a culturally and linguistically competent manner.
- 3.3 Determine the efficacy of program service delivery across various race, ethnic and cultural populations.

### Health Equity and Cultural Competency (HECC) Plan

#### Health Equity & Cultural Competence (HECC) Plan

County:	
Date:	

#### Section 1

- 1. State the mission/purpose of this HECC plan.
- Identify the person responsible for leading efforts to reduce disparities in your Board area?
   Include name, title, organizational position, education, & relevant experience.
- Describe the demographic makeup in your Board area using available data (race/ethnicity/gender/sexual orientation/language).
- IV. Identify one to three health disparities in your community that this HECC plan will address.
- V. Provide SMART Goals for the HECC plan. What are one to three goals your Board can work on that can help move equity forward in your Board area related to your HECC plan mission/purpose?
- Describe how you determined the goals for this HECC plan (<u>i.e.</u> stakeholder meetings, community plan, Board priorities, etc.).
- VII. Provide insight into how you plan to accomplish the stated goals.

#### Section 2

- Describe your organization's committee/workgroups that focus on efforts to improve equity and reduce disparities in access, quality, and treatment outcomes for marginalized populations.
- Describe the membership of these committees/workgroups, how they operate, and how recommendations are transmitted to decision makers.

#### Section 3

- How much are you requesting in funding for this HECC plan?
  - a. These are SOR funds that need to be encumbered by 9/29/2022.
  - Any Board receiving funds will be required to sign a one-page agreement with OACBHA.
  - c. Funding available will be based on the number of Boards completing a plan.
- II. Provide a short narrative on how you plan to utilize these funds.

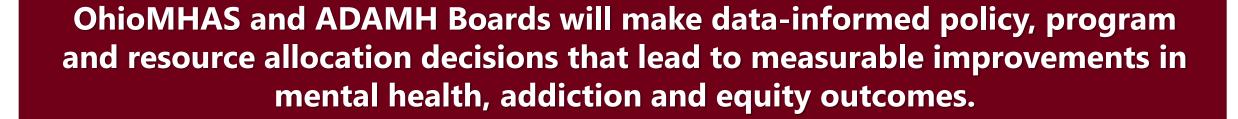


And Service Inventory (3 years)

**Plan** 

(3 years)

Progress Report





# Embedding equity throughout the assessment process

Engage	Collect	Use
<ul> <li>Engage broad range of partners</li> <li>Inclusive decision making in planning process</li> </ul>	<ul> <li>Collect, share and use disaggregated data</li> <li>Be creative to fill in data gaps (qualitative methods, oversampling smaller groups, etc.)</li> <li>Explore root causes for disparities</li> </ul>	<ul> <li>Highlight strengths, challenges and disparities</li> <li>Share findings with the community</li> <li>Transparency</li> <li>Accountability and action</li> </ul>

### Primary quantitative

# Examples

### A board:

- Administers a survey of their contracted providers to gather information about workforce diversity
- Analyzes their own provider data to look for patterns in wait times by age group and zip code
- Partners with an Educational Service Center to administer the YRBS or OHYES! survey in several school districts

### Primary qualitative

# Examples

### A board conducts:

- Focus groups with immigrants, refugees and migrant farm workers
- Key-informant interviews with veterans and veteran service providers
- Parent community forum hosted at a middle school with a large number of economically disadvantaged students
- Community conversations with Black residents



#### Mental Health Recovery Board of Clark, Greene & Madison Counties

March 9 · 3

An open invitation to community members who live or work in Clark, Greene, and Madison counties to join us in part II of community conversations to call out and discuss needed solutions around issues of racism within our mental health & addiction systems. Use this link to register! https://weighin.eventbrite.com

- \*Onsite childcare available.
- \*Lunch will be provided.
- \*A \$25 travel voucher is given to those who attend. (County employees excluded)
- \*This event is FREE to attend b... See more



# Weighing In On The Black Experience



Register Using This Link: <a href="https://weighin.eventbrite.com">https://weighin.eventbrite.com</a>
-OR- Call to register (937) 322-0648

An open invitation to community members who live or work in Clark, Greene, and Madison counties to join us in part II of community conversations to call out and discuss needed solutions around issues of racism within our mental health & addiction

DATE: Saturday, March 26th, 2022 TIME: 11:00 AM - 2:00 PM PLACE: Career ConnectED 700 South Limestone Street Springfield, OH 45505



#### Mental Health Recovery Board of Clark, Greene & Madison Counties

February 8 · 🕙

Tonight is the 1st of (4) sessions where we are inviting black residents of Clark, Greene, & Madison counties to to join us in part II of community conversations to call out and discuss needed solutions around issues of racism within our mental health & addiction systems. If you didn't register for this session we have 3 more sessions that you can join. Register using the link below.

https://equityvirtual.eventbrite.com

#### BEHAVIORAL HEALTH EQUITY VIRTUAL ROUNDTABLE



An open invitation to Black/African-American community members who live or work in Clark, Greene and Madison counties to join us in part II of community conversations to call out and discuss needed solutions around issues of racism within our mental health & addiction systems. All sessions are county specific, and will be held virtually via zoom.



## Secondary qualitative

# Examples

A board assessment draws upon:

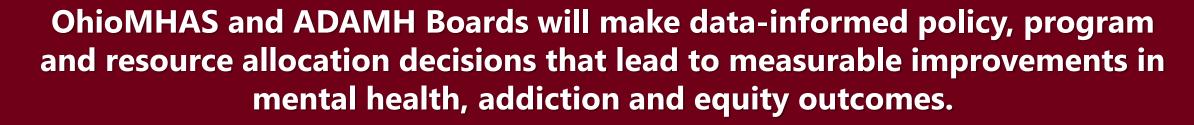
- A summary of key themes from a community forum facilitated by the local health department as part of their Community Health Assessment
- Findings of **focus groups** with LGBTQ+ youth summarized in a report from a youth advocacy organization

### Assessment

And Service Inventory (3 years)



## Progress Report





# Embedding equity throughout the planning process

#### **Prioritize Implement Engage** Tailor for cultural and Engage broad range Use assessment linguistic of partners findings to identify • Inclusive decision priorities and priority appropriateness making in planning populations Allocate resources to Address root causes of fill gaps process disparities Develop SMART objectives to monitor progress

# SMART objectives

Specific
Measurable
Achievable
Realistic
Ime-bound
Specific
Indicator and source
Target data value
Baseline and target years

#### 4. Optional: SMART objectives for priority populations and groups experiencing disparities

To monitor progress toward achieving equity, you can develop SMART objectives using disaggregated data (if available

for your community).

Priority population or group experiencing disparities	Outcome indicator	Data source	Baseline year	Baseline	Target year	Target
Instructions Indicate the priority population or group experiencing disparities	Fill in the relevant outcome indicator from the priorities table above	Identify the data source for the outcome indicator	Indicate the year (or other time period) the baseline data was collected	Enter the baseline data value for the outcome indicator	Indicate the year (or other time period) that you will set a target for to assess progress	Enter the data value for the outcome indicator that you aim to achieve, reflecting a decrease in or elimination of a disparity
Example Males	Youth suicide deaths among males. (Number of deaths due to suicide for males, ages 8-17, per 100,000 population.)	ODH Vital Statistics, accessed through the Public Health Data Warehouse	2018	6.0	2025	3.0

## SMART objective example (outcome)

- Priority population: Black residents enrolled in Medicaid
- Outcome indicator: Follow-up after ED visit for substance use within 7 days
- Data source: Medicaid data (HEDIS measure), via OhioMHAS
- Baseline year: 2021
- Baseline: 35%
- Target year: 2024
- **Target:** 50%

# SMART objective example (output)

- **Priority population:** Children from families with low income (students in grades K-5 in buildings with 50% or more of students economically disadvantaged)
- Outcome indicator: Number of students who participated in PAX Good Behavior Game
- Data source: Educational Service Center
- Baseline year: 2022-23 school year
- Baseline: 340 students
- Target year: 2023-2024 school year
- Target: 500 students

#### Mental Health, Addiction and Recovery Services Board of Lorain County - Behavioral Health Disparities Action Plan

### Goal 1: Increase access to behavioral health services for minorities and underserved populations Deliverables:

- Increase access points for care (community, schools, faith-based, cultural centers)
- Develop culturally appropriate resource information
- Translation
- After hour services

Data	Community	Strategies	Implementation	Outcomes
	Engagement			
Disparities Data			Ad G II is a C GDYDT D	
		A. Increase Screening, Brief Intervention and Referral to Treatment  Work with local	A1. Solicit partners for SBIRT. Determine trusted and representative navigators and coordinators for communities of color A2. Train on SBIRT A3. Expand handoff capacity for referrals	
		communities to increase culturally meaningful screening, early	A4. Contribute to MRSS development's focus on disparities A5. Revive Communities of Color	
		intervention and linkage to treatment in primary healthcare, community settings and institutions.	Subcommittee of the Suicide Prevention Coalition	
		B. Ensure that MHARS Resources align with CLAS standards	B1. Review resource (print) materials, social media and public service announcements through the CLAS lens	
			B2. Map and publish MHARs services with available translation and after-hours capacity	
			B3. Explore virtual interpreting support for providers	
		C. Map services provided after hours and weekends to identify (and promote)	C. As stated	

Mental Health, Addiction and Recovery Services Board of Lorain County - Behavioral Health Disparities Action Plan

providers, gaps and seek
to augment as needed

Strategic Plan Alignment Programs and Services: 1.3 Utilize Disparities data to improve services' utilization for identified sub-populations Programs and Services 1.5 Integrate National Standards for Culturally and Linguistically Appropriate Services to advance health equity, improve quality and help eliminate health care disparities throughout the Board's planning and operations

### Goal 2: Improve the quality of behavioral health services for minorities and underserved populations Deliverables:

- Culturally Competent Workforce
- Culturally Competent Services
- Culturally Competent Justice System

Data	<b>Community Engagement</b>	Strategies	Implementation	Outcomes
MHARS provider demographic information (FY 22 application)	- LCCC/Oberlin partnership - Promotion of PRS training	A. Build connections with health and career preparation programs, professional experiences and mentoring programs for high school, college and postbaccalaureate students.	A1. Develop academic and experiential opportunities for students. A2. Develop mentoring along the way	A1. We are utilizing the Crisis Continuum of Care Subcommittee to support a 1-year certificate and Associates degree in Applied Sciences/Behavioral Health.
	- Collaboration with entities trusted and involved with BIPOC and LGBTQIA communities	B. Formalize partnerships with grass roots, and faith-based organizations to recruit and retain people of color in prevention and behavioral health programs including those with lived experience	B1. Explore Financial guidance/supports for advancing education and obtaining licensure  B2. Financially Support persons becoming a	

Mental Health, Addiction and Recovery Services Board of Lorain County - Behavioral Health Disparities Action Plan **Registered Prevention** in mental health and/or substance use. Applicant and facilitate Substance Abuse Professional (SAP) training to obtain Ohio **Certified Prevention Specialist** assistant certification (OCPSA), identifying options for supervision. **B3.** Identify LGBTQIA initiatives to support C. Enhance training to law enforcement entities to C1. Ensure enhancement of support practices that reduce Crisis Intervention Training inequities and disparities in with cultural competence/

Strategic Plan Alignment: Programs and Services 2.2 Build capacity for behavioral healthcare services for disparate populations. Human Resources/Workforce Development 1.2 Enhance/increase collaborations with high schools, universities/educational institutions to engage students for behavioral health interest.

cultural humility

the criminal justice system.

Notes: LCCC is working on a grant for development in BH workforce. Trying to create a certificate. (also aligned with CHIP). Early start and sets a course through AA and BA with perhaps a social work linkage/ nursing. There is also a pathway into substance use treatment track. Tonya has experience with this from CC and also brought up Peer Recovery Supporter training opportunities. Further connection as the prior goal regarding comfort first being felt within comfort of neighborhood, and people who look like me.

Many of our law enforcement/court initiatives are focused on BH. CIT training has components on diversity and disparities. Augmenting this with further training could be offered as an enhanced skillset.

Mental Health, Addiction and Recovery Services Board of Lorain County - Behavioral Health Disparities Action Plan

Follow up: CIT statistics: 293 officers trained since 2002

#### **Ad Hoc Levy Committee Meeting Report**

November 1, 2022 6:30p.m. Amy Levin Center

The Ad Hoc Levy Committee shall evaluate proposals and strategies related to levy preparations for Fall 2022.

**Board Members:** Committee Co-Chairs Reagan Phillips David Ashenhurst, Mike Babet, Sandra Premura, Jim Schaeper, Dan Urbin, Ex-Officio

Staff: Michael Doud, Executive Director, Peggy Baron

Guest: Jens Sutmoller, Consultant

Please note: Board Members are expected to attend in-person. Zoom link is provided for consultants.

#### I. Informational:

a. Update on Speakers Bureau There are 2 speaking engagements to fulfill and no additional request pending at this time. Channel 5 WEWS reached out to interview Michael on the 4th.

#### b. Update on Endorsements

The endorsement list has been completed and information submitted to Jens. Good job on obtaining endorsements that represents a broad spectrum of supporters. City of Lorain Council will endorse Issue 9 on Monday, November 7<sup>th</sup> with support by Pam Carter, 3<sup>rd</sup> Ward Council.

- c. Update on Campaign Materials
  Jens updated the group on the last round of chase mail absentee ballots
  and the brochure with (Tomlinson, Donaldson & Sheriff) to be released by
  Wednesday, 2<sup>nd</sup>. Radio ads and social media ads up and running.
- d. Update on Volunteer Activity The link to seek volunteers has been released to the board's mailing list. As of today, 4 board members have registered to volunteer at polling sites on the 8<sup>th</sup>. Staff and Michael will send out another email blast to the system seeking volunteers.

#### II. Unfinished Business

#### III. New Business

**Next Meeting:** Tuesday, November 22<sup>nd</sup> @5:00pm (revisit our experience and discuss success and challenges)

#### **Community Planning and Oversight Committee Agenda**

#### November 8, 2022 5:30 p.m. Amy H. Levin Learning & Conference Center

COMMUNITY PLANNING AND OVERSIGHT COMMITTEE: The Community Planning and Oversight Committee shall evaluate new programs and determine service gaps and unmet needs in the community. The Committee shall also set standards for evaluating service providers funded by the Board with respect to meeting the service terms of contracts, programs, goals and objectives, and the quality of service, and periodically monitor and review provider status. The Committee shall facilitate the development of a schedule of regular presentations to the BOD pertaining to current programming and emerging needs in the community.

**Committee Members:** Kreig Brusnahan, Committee Chair, David Ashenhurst, Monica Bauer, Marie Leibas, Sandra Premura, Dan Urbin (ex officio)

Unable to attend: Patricia Bell,

**Staff:** Tonya Birney, Lauren Cieslak, Amanda Divis, Michael Doud, Arielle Edwards, Rebecca Jones, Vinaida Reyna

#### I. Informational:

- A. Homeless Stand Down follow-up report
  - Arielle Edwards reported on the Homeless Stand Down event which returned after a three-year absence. Despite poor weather and a concurrent wedding which limited music, the event was successful. Many ideas for next year are planned as lessons learned.
- B. Staff Recognition NAMI Award
  - Rebecca Jones shared that Lauren Cieslak is being recognized for her work on the suicide prevention mural. She will receive the Malcom L. Peel Award at the NAMI Banquet on 11/14/22

#### **II.** Recommendations:

A. FY23 Allocation increase - FY22 carryover Agenda Process Sheet 11.22.01

Projects for Assistance in Transition from Homelessness – PATH Neighborhood Alliance \$23,633.17

Motion Carried - All in favor

B. FY23 Allocation

MultiSystem Adult MSA Program
P2R (A Place to Recover) TOTAL \$224,068
0.25 FTE MSA Coordinator NTE \$15,000
Pooled Funding for reimbursement NTE \$209,068

**Motion Carried – All in favor** 

C. FY23 Allocation Increase

You Belong \$10,000 APS 11.22.03

amended APS 11.22.02

**Motion Carried – All in favor** 

## D. FY23 Budget Allocation Catholic Charities Motion Carried – All in favor

**APS 11.22.04** 

- III. Unfinished Business None to report
- **IV.** New Business None to report
- V. **Determination of Consent Agenda** All Recommendations were agreed to be placed on the Consent Agenda

Following Meeting: 5:30 pm, January 10, 2022 at The Amy Levin Center

#### **ATTACHMENT A**

Dear Lauren Cieslak - Bahnsen,

We are excited to announce that you have been selected to receive the **Malcolm L. Peel Leadership Award!** Congratulations on your achievement. By receiving this award, you stood out amongst the other nominees for the award. The Malcolm L. Peel Award

is given to a community member who has displayed exemplary leadership. Your leadership and compassion for those who live with mental illness, as well as your willingness to help uplift those in the mental health community is what made you the ideal honoree for this award.

You will be recognized at our inaugural Annual Meeting and Dinner Banquet on Monday November 14<sup>th</sup> at the Emerald Event Center in Avon. If you have not already, be sure to RSVP by clicking <u>here</u> or contacting us. Be sure to bring your family and friends to celebrate your achievement!

Your dedication toward service to those who live with mental illness is an example to all in Lorain County that "*Mental Health is Health*". We at NAMI Lorain County thank you and we cannot wait to see you on November 14<sup>th</sup>.

Respectfully,

Marcus Atkinson

Marcus Atkinson Outreach and Communications Coordinator NAMI Lorain County



#### Agenda Process Sheet 11.22.01

□ FIN	IANCE C HER CO	TY PLANNING & COMMITTEE MMITTEE FOR DIRECTOR'S N	OVERSIGHT COMMITTEE		
	□NEW	PROGRAM	■CONTINUING PROGRAM	□EXPANDING PROGRAM	
ubject:	PATH I	Program			
ontract Ent	ity(s):	Neighborhood A	Alliance		
ontract Teri	m:	FY23			
unding Sou	rce(s):	OMHAS			
ontract Am	ount: In	crease of \$23,63	33.17 (carryover)		
ccount Nun	nber:				

#### **Project Description:**

 The Projects for Assistance in Transition from Homelessness (PATH) program offers services for people with serious mental illness (SMI), including those with co-occurring substance use disorders. who are experiencing homelessness or are at risk of becoming homeless. PATH services include community-based outreach, mental health, substance abuse, case management and other support services, as well as a limited set of housing services.

#### **Related Facts:**

- Contract increase of \$23, 633.17 in carryover to the original allocation of \$134,917 plus \$18,435 in SOR funding for a total allocation of \$176,985.17. The carryover will be used to help purchase a PATH van that will be used to help do outreach.
- The MHARS Board provides additional funding to help house/maintain housing for people who are in the PATH program.
- Persons who are linked with the PATH program are then linked with the HAP program to help with additional housing supports.
- The PATH program has a SOAR specialist who is trained to help people apply for benefits. The SOAR
  program increases access to Social Security disability benefits for eligible children and adults who are experiencing
  or at risk of homelessness and have a serious mental illness, medical impairment, and/or co-occurring substance
  use disorder.

#### **Number Served:**

• There were 104 persons who were outreached by the PATH program in FY 22 of which 66 received services through the PATH program.

#### System Impact:

• The PATH program is able to outreach and work with our homeless or at risk of being homeless residents and get them linked to the appropriate services they need to get off of the street and successfully out of shelter into housing reducing their chances or returning to the homeless system.

#### Metrics (How will goals be measured)

- Quarterly expenditure and data reports are due to OHMHAS October 31st 2022, January 31st,2023, April 30<sup>th</sup>, 2023, and July 31st, 2023. An annual report is due to SAHMSA at the end of the year, date TBD.
- Metrics reported: Budget, Persons Served, Services Provided, Referrals Provided,
  Outcomes, Housing Outcomes, Demographics: Gender, Age, Race, Ethnicity, Veteran
  Status, Co-Occurring Disorders, SOAR Connection, Prior Living Situation, Length of
  Stay, Chronically Homeless, and Domestic Violence History

## Evaluation/ Outcome Data (Actual results from program)

- For FY21, 104 persons were outreached via the PATH Program. Of those 104, 66 became active with the PATH program.
- There were 19 referrals made for mental health services and of those 19, 15 were connected.
- There were 18 people placed in permanent housing through PATH.

Agenda Process Sheet 11.22.02

<b>COMMUNITY PLANNING &amp; OVERSIGHT</b>	<b>COMMITTEE</b>
FINANCE COMMITTEE	
OTHER COMMITTEE	
BOARD OF DIRECTOR'S MEETING	

■NEW PROGRAM □ CONTINUING PROGRAM □ EXPANDING PROGRAM

Subject: Multi-System Adult Funding (MSA)

Contract Entity(s): Place 2 Recover Training and Resource Center, Inc (P2R)

**Contract Term: FY23** 

Funding Source(s): OhioMHAS

Contract Amount: 0.25 FTE NTE \$15,000

Pooled funding for reimbursables \$209,068

**TOTAL \$224,068** 

**Account Number:** 

#### **Project Description:**

- Multi-System Adult (MSA) funding through OhioMHAS: This project is designed to help adults (18+) in Lorain County who are multi-system involved and have had two psychiatric hospitalizations over the past 12 months. The eligibility requirements are two psychiatric hospitalizations in the past 12 months AND currently involved with a qualifying additional system: Criminal Justice, Department of Disabilities, Aging (65+), Veteran, Homeless. These funds support wrap around recovery supports (housing, transportation, vocational, etc.) up to \$8,000 per eligible client.
- The MSA Coordinator will meet with already established treatment meetings where clients who are eligible for these funds are served in order to identify clients and work with their treatment teams to utilize the funding effectively. A portion of the MSA Project will fund a part time P2R employee to act as a single point of coordination for these dollars. Utilizing a Peer Recovery Supporter to fulfill the MSA Coordinator role adds someone with lived experience to the client's team to have the dual benefit of their coordination and execution of MSA funding, as well as being able to offer treatment engagement support.
- \$15,000 of this dollar amount will fund the part time position of the MSA Coordinator and \$209,068 will be utilized to fund recovery supports for eligible clients.

#### **Related Facts:**

• Those receiving the funding do not have to be connected to a behavioral health treatment system for ongoing care per OhioMHAS guidelines. These funds are designed to support stability in a person's life so that they are then able to focus on their mental health recovery.

#### **Number Served:**

• Served 6 clients in FY22 for support with transportation, furniture and emergency basic needs. Already there are 13 additional clients identified for FY23 with additional methods of identifying and linking clients being put in place.

#### **System Impact:**

• These funds will allow stability in a person's life who otherwise may be involved with, or vulnerable to involvement with, an institution such as hospitalization or incarceration.

Metrics (How will goals be measured)	Spreadsheet of clients served and what services/supports were funded
Evaluation/ Outcome Data (Actual results from program)	Meet with OhioMHAS monthly to review program and provide feedback on program as necessary.

Recommendation Action: Provide to Committee Chair and Executive Director in advance of the meeting.



#### Agenda Process Sheet 11.22.03

■ COMMUNITY PLANNING & OVERSIGHT COMMITTEE	
☐ FINANCE COMMITTEE	
□ <u>OTHER</u> COMMITTEE	
☐ BOARD OF DIRECTOR'S MEETING	

■NEW PROGRAM

**■**CONTINUING PROGRAM

**□EXPANDING PROGRAM** 

Subject: You Belong

Contract Entity(s): You Belong Program Expansion

Contract Term: 11/1/22-6/30/23

Funding Source(s): Levy Dollars

Contract Amount: \$10,000 additional funds

**Account Number:** 

**Project Description:** The You Belong initiative was developed and implemented by MHARS staff through the work of the Children's sub-committee of the Suicide Prevention Coalition. The program is a peer led initiative designed to support schools who are interested in increasing the number of students that feel connected to peers and teachers within their respective schools with the understanding that increasing belongingness and decreasing the number of students who experience isolation and alienation, can reduce the risk of suicides. Further, You Belong provides an opportunity for youth to take a leadership role in creating a school climate wherein every student understands that he or she belongs. To this end the Board is providing mini grants to Lorain County Middle Schools that share the Board's interest in increasing student connectedness.

To support the initiative the Mental Health, Addiction and Recovery Services (MHARS) Board will invest in the following:

- Fourteen mini-grants for \$2000 to support student groups with a school mentor in developing and implementing initiatives aimed at increasing the number of students who feel connected.
- Two leadership events that will include a combination of team building and leadership training for students and teaching mentors.
- The provision of a consultant that can help each group by sharing ideas, assisting with problem solving and engagement strategies that can help each middle school group succeed.

**Related Facts**: Fourteen schools applied for the mini-grants. Additional funding is required to cover the costs of including the additional students and schools in the leadership training events.

Number Served: Roughly 2800 students in 14 schools will benefit from this programming.

System Impact: You Belong will increase social connectedness in participating middle schools .

Metrics (How will goals be measured)	The goal will be measured using a pre and post program survey for students in each of the schools.
Evaluation/ Outcome Data (Actual results from program)	Pre and post program surveys reflect an increase in feelings of safety and belongingness in the school setting.



#### Agenda Process Sheet 11.22.04

■ COMMUNITY PL □ FINANCE COMM □ <u>OTHER</u> COMMIT □ BOARD OF DIRE	MITTEE TTEE	OVERSIGHT COMMITTEE		
■NEW PROC	GRAM	□ CONTINUING PROGRAM	□EXPANDING PROGRAM	
subject: Catholic Ch	narities – Me	ntal Health Services		
Contract Entity(s): Cath	nolic Charitie	es		
Contract Term: 11/1/2	/22-6/30/23			
unding Source(s): Levy	y funding			
ontract Amount: \$84,500 Clinical Treatment Services -\$75,000 Non-Clinical Supports -\$9,500				
account Number:				

Project Description: Catholic Charities has agreed to begin clinical treatment services to include counseling and psychiatry services to fill gaps in service for adults and youth in the county. Additionally, they will offer Therapeutic Behavioral Health (TBS)/Psychiatric Supportive Rehabilitation(PSR)/Community Psychiatric Supportive Treatment(CPST) as well as outreach and engagement services for adults

Related Facts: Wait times for access to care remain long in the county. These times were negatively impacted by the closure of Firelands Counseling and Recovery Services.

Number Served: This request includes start up funding as Catholic Charities hires additional staff and builds caseloads. They anticipate offering psychiatry for 8 hours/ week initially.

System Impact: Increased access to care for adults and youth seeking services in the county.

Metrics (How will goals be measured)	Catholic Charities will utilize the OhioScales to determine the efficacy of treatment and provide access to care/wait list information weekly.
Evaluation/ Outcome Data (Actual results from program)	Programs have not yet been implemented

#### **Finance Committee Report**

#### November 15, 2022 5:30 p.m. Amy Levin Center

<u>FINANCE COMMITTEE</u>: The Finance Committee shall review all expenditures of the Board monthly financial statements and shall report on these to the BOD. The Committee shall review the annual budget proposed by the Executive Director and shall make recommendations on the annual budget to the BOD.

The Committee shall review results from the annual county financial audit and monitor the implementation of any corrective action plans required by the audit.

**Committee Members**: Mike Babet (Committee Chair), Chief Tim Barfield, Time Carrion, Michelle Flanagan, Pat McGervey and James Schaeper

**Staff**: Michael Doud and Barry Habony

The Finance Committee met at the Amy Levin Center on November 15<sup>th</sup> 2022 at 5:30 p.m. and reports one (1) informational item and five (5) recommendations.

#### **Informational Items:**

1. **List of Contracts** – The Committee reviewed the attached list of *Contracts Authorized by the Executive Director on Behalf of the MHARS Board of Directors*.

#### **Recommendations:**

 Approval of the Fiscal Year 22 Statement of Revenue and Expenses and Statement of Cash Position – The Committee reviewed the attached final year-end fiscal year 22 Statement of Revenue and Expenses and Statement of Cash Position, along with supporting schedules for the period ended October 2022 and found them to be in order.

(Resolution 22-11-02) The Committee Recommends approval of the final year-end fiscal year 22 financial statements for the period ended October 2022.

2. Approval of the Fiscal Year 23 Statement of Revenue and Expenses and Statement of Cash Position – The Committee reviewed the attached fiscal year 23 Statement of Revenue and Expenses and Statement of Cash Position, along with supporting schedules for the period ended October 2022 and found them to be in order.

(Resolution 22-11-03) The Committee Recommends approval of the fiscal year 23 financial statements for the period ended October 2022.

 Approval of the MHARS Board Listing of Expenses for August – The Committee reviewed the attached Listing of Expenses for October 2022 totaling \$1,896,716.64 and found them to be in order.

#### **Finance Committee Report**

November 15, 2022 5:30 p.m. Amy Levin Center

(Resolution 22-11-04) The Committee Recommends approval of the MHARS Board October 2022 Listing of Expenses.

- Approval of the MHARS Board Revised Budget for Fiscal Year 23 The
   Committee reviewed the attached MHARS Board Revised Budget for Fiscal Year 23.

   The budget revisions for fiscal year 23 were found to be in order.
- (Resolution 22-11-05) The Committee Recommends approval of the MHARS Board Revised Budget for Fiscal Year 23.
- 5. **Approval of Contracts** The Committee reviewed the attached *Contracts to be Authorized by the MHARS Board of Directors*, which includes contracts recommended for approval from the Community Planning & Oversight Committee and found them to be in order.
- (Resolution 22-11-06) The Committee Recommends that the Executive Director be authorized to execute the Contracts to be Authorized by the MHARS Board of Directors.

Committee affirmed all items to be placed on the Consent Agenda

**Next Meeting** of the Finance Committee scheduled for Tuesday, January 17, 2023 @ 5:30pm at the Amy Levin Center.

#### Contracts Authorized by the Executive Director on Behalf of the MHARS Board of Directors

#### November 15, 2022

Contractor/Vendor	Service Provided	Contracted/Budgeted Amount
Langston Middle School	You Belong Initiative - the school agrees to utilize these funds only for the purpose of supporting the youth leadership initiative focused on increasing school connectedness.	NTE \$2,000 for 10/11/22 - 6/30/23
Longefellow Middle School	You Belong Initiative - the school agrees to utilize these funds only for the purpose of supporting the youth leadership initiative focused on increasing school connectedness.	NTE \$2,000 for 10/11/22 - 6/30/23
Midview East Intermediate School	You Belong Initiative - the school agrees to utilize these funds only for the purpose of supporting the youth leadership initiative focused on increasing school connectedness.	NTE \$2,000 for 10/11/22 - 6/30/23
General Johnnie Wilson	You Belong Initiative - the school agrees to utilize these funds only for the purpose of supporting the youth leadership initiative focused on increasing school connectedness.	NTE \$2,000 for 10/11/22 - 6/30/23
Midview Middle School	You Belong Initiative - the school agrees to utilize these funds only for the purpose of supporting the youth leadership initiative focused on increasing school connectedness.	NTE \$2,000 for 10/11/22 - 6/30/23
St. Jude's School	You Belong Initiative - the school agrees to utilize these funds only for the purpose of supporting the youth leadership initiative focused on increasing school connectedness.	NTE \$2,000 for 10/11/22 - 6/30/23
Southview Middle School	You Belong Initiative - the school agrees to utilize these funds only for the purpose of supporting the youth leadership initiative focused on increasing school connectedness.	NTE \$2,000 for 10/11/22 - 6/30/23
Brookside Middle School	You Belong Initiative - the school agrees to utilize these funds only for the purpose of supporting the youth leadership initiative focused on increasing school connectedness.	NTE \$2,000 for 10/11/22 - 6/30/23
McCormick Middle School	You Belong Initiative - the school agrees to utilize these funds only for the purpose of supporting the youth leadership initiative focused on increasing school connectedness.	NTE \$2,000 for 10/11/22 - 6/30/23

#### Contracts Authorized by the Executive Director on Behalf of the MHARS Board of Directors

#### November 15, 2022

Contractor/Vendor	Service Provided	Contracted/Budgeted Amount
Arts and Healing Initiative	Provide Beat the Odds implementation and training services	NTE \$2,106 for 10/1/22 - 6/30/23
Children's Hospital Medical Center	Provide CPT consultation calls for network clinicians @ \$200/hr	NTE \$1,400 for 7/1/21 - 6/30/22
Children's Hospital Medical Center	Provide CPT consultation calls for network clinicians @ \$200/hr	NTE \$1,400 for 7/1/22 - 6/30/23
MHARS MOU	Reimburse various agencies for eligible Multi-System Adult (MSA) funding	NTE \$20,000 for 7/1/22 - 6/30/23
Crown Commerical Construction	Provide and install new door and frame at Amy Levin Center, light pole sand and repaint	NTE \$4,571.00
Nord Center	MOU for Bilingual Staff Incentive	Pooled funding currently budgeted NTE \$8,000 for 7/1/22 - 6/30/23
Nord Center	Educate holtine and mobile crisis staff on the MRSS model	NTE \$11,500 for 7/1/22 - 9/30/22
Blessing House	Provide youth respite services @ \$65/day per child	NTE \$10,000 for 7/1/22 - 6/30/23

#### MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD OF LORAIN COUNTY

#### STATEMENT OF REVENUES AND EXPENSES FY22

Unaudited

		JULY :	1, 2021 TO OCTOBER 3	31, 2022			
		BUD	DGET	ACT	TUAL		
		AMENDED FY22 BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	OCTOBER 2022	VARIANCE	% OF VARIANCE
REVENUES							
Levy 0.6 mill 5-year renewal expires 12/31/22	\$	3,781,245	\$ 3,781,245	\$ 3,877,276	\$ -	\$ 96,031	2.5
Levy 1.2 mill 10-year renewal expires 12/31/24		8,161,827	8,161,827	8,301,352	-	139,525	1.7
Local Grants		51,200	51,200	38,846	-	(12,354)	-24.19
State Allocations & Grants		2,621,889	2,621,889	2,568,433	-	(53,456)	-2.0
Federal Allocations & Grants		7,049,356	7,049,356	5,581,174	16,908	(1,468,182)	-20.89
Pass-Through Grants		775,502	775,502	775,502	-	-	0.0
Integrated Services Partnership		490,731	490,731	538,709	23,450	47,978	9.8
Miscellaneous		453,329	453,329	121,823	2,133	(331,506)	-73.1
TOTAL REVENUES	\$	23,385,079	\$ 23,385,079	\$ 21,803,115	\$ 42,491	\$ (1,581,964)	-6.89
			T	ı	T	1	
EXPENSES							
Personnel - Salary & Benefits	\$	1,934,250	\$ 1,934,250	\$ 1,879,617	\$ -	\$ 54,633	2.8
Operating		544,144	544,144	547,625	146	(3,481)	-0.6
Deleting Q. Advantising		70.000	70.000	C4 220	(075)	0.661	12.40

EXPENSES						
Personnel - Salary & Benefits	\$ 1,934,250	\$ 1,934,250	\$ 1,879,617	\$ -	\$ 54,633	2.8%
Operating	544,144	544,144	547,625	146	(3,481)	-0.6%
Printing & Advertising	70,000	70,000	61,339	(975)	8,661	12.4%
Board Development & Recognition	5,000	5,000	2,549	-	2,451	49.0%
Administration Building Remodel	130,000	130,000	4,400	-	125,600	96.6%
Crisis Receiving Center	199,558	199,558	79,875	-	119,683	60.0%
Auditor & Treasurer Fees - Levy	200,456	200,456	200,456	-	-	0.0%
Integrated Services Partnership	1,698,940	1,698,940	1,203,562	2,400	495,378	29.2%
Pass-Through Grants	775,502	775,502	775,502	-	-	0.0%
Agency & Community	2,506,140	2,506,140	1,634,300	48,228	871,840	34.8%
Network Agency Contracts	18,960,132	18,960,132	15,066,743	204,172	3,893,389	20.5%
TOTAL EXPENSES	\$ 27,024,122	\$ 27,024,122	\$ 21,455,968	\$ 253,971	\$ 5,568,154	20.6%

NET	\$ (3,639,043)	\$ (3,639,043)	\$ 347,147	\$ (211,480)	\$ 3,986,190

Payroll FY23 111,257
FY23 Expenses (1,754,002)
Report of Expenses 1,896,716
253,971

#### MENTAL HEALTH, ADDICTION AND RECOVERY SERVICES BOARD OF LORAIN COUNTY

#### **STATEMENT OF CASH POSITION FY22**

JULY 1, 2021 TO OCTOBER 31, 2022

Unaudited

	AMENDED FY22 BUDGET	YEAR TO DATE ACTUAL
Board Levy Cash Balance - Beginning of Period	\$14,103,459	\$14,103,459
Board Levy Cash Balance - End of Period	\$13,189,603	\$15,064,759
Board Unrestricted Cash Balance - Beginning of Period	\$127,805	\$127,805
Board Unrestricted Cash Balance - End of Period	\$46,107	\$46,107
Local/State/Federal Allocations & Grants Cash Balance - Beginning of Period	\$1,952,019	\$1,952,019
Local/State/Federal Allocations & Grants Cash Balance - End of Period	\$516,739	\$2,084,417
Pass-Through Cash Balance - Beginning of Period	\$0	\$0
Pass-Through Cash Balance - End of Period	\$0	\$0
ISP Cash Balance Held by Board as Fiscal Agent - Beginning of Period	\$2,746,084	\$2,746,084
ISP Cash Balance Held by Board as Fiscal Agent - End of Period	\$1,537,875	\$2,081,231
Total Cash Balance - Beginning of Period	\$18,929,367	\$18,929,367
Total Cash Balance - End of Period	\$15,290,324	\$19,276,514
Net Difference	(\$3,639,043)	\$347,147
Board Levy Cash Balance	\$13,189,603	\$15,064,759
Reserve: Committed to Crisis Receiving Center Capital	(\$4,000,000)	
Reserve: Committed to Crisis Receiving Center Operations	(\$4,889,318)	(\$4,889,318
Reserve: Capital Improvements	(\$100,000)	(\$100,000
Reserve: Sick/Vacation Payout at Retirement or Separation	(\$257,651)	(\$257,651
Reserve: Cash Flow	(\$2,846,220)	(\$2,846,220
Board Levy Unobligated Cash Balance	\$1,096,414	\$2,971,570

#### **Allocations & Grants Supporting Schedule**

	FY22 BUDGET	FY22 RECEIVED
Local Grants:	20.000	7.646.47
Community Collective Impact Grant  OACBHA Crisis Text Line Mini-Grant	20,000 1,500	7,646.47 1,500.00
NEOMED Grant	5,000	5,000.00
The Nord Family Foundation	23,400	23,400.00
Suicide Coalition	1,100	1,100.00
1st Responder Appreciation	200	200.00
	51,200	38,846.47
State Allocations & Grants:		
Access to Success II Program	3,500	3,500.00
Community Innovations - Community Medication (Psychotropic Drug)	50,000	57,561.00
Continuum of Care - Additional Community Investment	88,631	88,631.00
Continuum of Care - Community Investments (Board Elected)	94,184	94,184.00
Continuum of Care - Community Investments (Central Pharmacy)	295,000	295,000.00
Continuum of Care - Community Investments (MH Portion)	889,208	889,208.00
Continuum of Care - Community Investments (SUD Portion)	139,646	139,646.00
Continuum of Care - Crisis Flexible Funds	146,025	146,025.00
Continuum of Care - NEO Collaborative Care Coordination	25,000	25,000.00
Continuum of Care - NEO Collaborative Care Coordination - Jail Re-Entry Coordinator	70,000	70,000.00 250,000.00
Criminal Justice Services - Addiction Treatment Program (ATP) Criminal Justice Services - Community Transition Program (CTP)	250,000 150,000	150,000.00
Criminal Justice Services - Forensic Monitoring	16,829	16,829.00
Multi-System Adult Program Recovery Supports (MSAPRS)	122,034	61,017.00
Prevention & Wellness - Prevention Services Evidence Based Practice (EBP)	24,800	24,800.00
Prevention & Wellness - Primary Prevention	22,685	22,685.00
Prevention & Wellness - Early Intervention	89,500	89,500.00
Problem Casino/Gambling Addiction - SUD Gambling Addiction Prevention/Treatment	98,947	98,947.00
Recovery Housing Operating Allocation	45,900	45,900.00
	2,621,889	2,568,433.00
Federal Allocations & Grants:		
Continuum of Care - NEO Collaborative Emergency COVID-19	72,133	72,133.00
COVID Mitigation Block Grant	71,778	71,777.88
FEMA Crisis Counseling Program	100,634	100,633.55
First Responders Comprehensive Addiction and Recovery Act (FR-CARA) Grant (Jul-Sep FFY21)	175,351	131,338.46
First Responders Comprehensive Addiction and Recovery Act (FR-CARA) Grant (Jul-Sep FFY21) - NCE	115,062	105,243.25
Housing and Urban Development (HUD) Grant - Shelter + Care	457,195	457,195.00
Indigent Patient Placement Program	123,200	215,200.00
Mental Health Block Grant	172,144	172,144.00
Mental Health Court Grant  Mehilo Response and Stabilization Convises (MRSS)	18,750 299,157	18,750.00
Mobile Response and Stabilization Services (MRSS)  Projects for Assistance in Transition from Homelessness (PATH) Grant	110,939	224,368.00 87,305.79
SAPT Block Grant - Crisis Infrastructure	50,000	50,000.00
State Opioid Response (SOR) Grant - Local Project Treatment and Recovery (Jul-Sep FFY21) SOR 2.0	477,733	477,732.56
State Opioid Response (SOR) Grant - Local Project Treatment and Recovery (Oct-Sep FFY22) SOR 2.0	3,037,355	1,645,634.77
Substance Abuse Block Grant (SABG) - Adolescent Treatment Services	276,573	260,365.89
Substance Abuse Prevention and Treatment (SAPT) Block Grant - Prevention	295,762	295,762.00
Substance Abuse Prevention and Treatment (SAPT) Block Grant - Treatment	743,682	743,682.00
SUD COVID Relief Block Grant	302,597	302,596.66
Title XX Grant	149,311	149,311.00
Dava Thraush Crante.	7,049,356	5,581,173.81
Pass-Through Grants:	92.616	02.616.00
Lorain County Domestic Relations Family and Juvenile Drug Court Subsidized Docket Support - Specialized Docket Payroll Subsidy Project	82,616 375,000	82,616.00 375,000,00
Substance Abuse Block Grant (SABG) - Circle for Recovery	75,354	375,000.00 75,354.00
Women's Treatment & Recovery	75,534 242,532	75,334.00 242,532.00
women's redunent a necovery	775,502	775,502.00
	773,302	773,302.00

#### **Agency & Community Supporting Schedule**

Page		Allocation/Grant	Levy	TOTAL	Allocation/Grant	Levy	TOTAL
Supplicy   Materials   Orbital   Contractual   Marchaed services (Trainings, Consultations, etc.)   134,198   134,198   - 6,598.75   5,998.75   Dooled Agency Services (Bingual Staff Incentive, Internship, Interpreting, Etc.)   134,198   134,198   - 6,798.75   5,998.75   Dooled Agency Services (Bingual Staff Incentive, Internship, Interpreting, Etc.)   170,388   - 17,254.01   17,254.01   17,254.01   Transport Services: - Life Care   - 7,500.01   - 7,500.01   - 7,500.01   - 7,304.12   Transport Services: - Life Care   - 7,500.01   -		•	•		•	•	
Contractur/Purchased Services (Trialings, Contractur), etc.   134,188   134,138   134,138   134,138   136,285   172,364   172,568   172,684   173,684   173,685   172,684   173,684   173,685   172,685   172,684   173,684   173,685   172,685   172,684   173,684   173,685   172,685   172,684   173,684   173,685   172,685   17	Supplies/Materials/Other					•	
Poole Agency Services   Billiqual Staff Incentive, Internship, Interpreting, Etc.   17,354   17,3540   1		_	•	•	_	,	•
Principe Principe Commonis - Front Desk and Security	· · · · · · · · · · · · · · · · · · ·	_	·	="	_		•
Transport Serviers - LifeCare   2,800   75,000   22,800   31,404.61   31,404.61   31,300   31,300   31,300   31,300   31,300   30,300		_		="	_	·	•
Adult Inpatient Local Bed Days (Nerry and Friedrach)   -	,	_	·	="	_	·	•
Numbra	·	_	•		_		•
Respire (Plessing House)   15,000   15,000   15,000   15,000   13,812   38,812   19,731.66   19,514.83   10,514.81   10,516.00   10,514.83   10,514.		_	,	•	_	•	,
Value   Valu	, , , ,	_		="	_	·	
Incini Country Public Health Nationne Training and Boxes   19,514.83   19,514.85   19,731.65   19,73			•	<u>=</u>		·	•
Paral County Sherif I all Re-Entry Coordinator   70,000   18,812   88,812   19,731.66   15,0000   15,000	<u> </u>	_	40,000	40,000	-	· ·	•
Boal to logo Project   150,000   1		70,000	10 012	00 012	10 721 66	,	•
BWC Substance Use Recovery and Workplace Safety Program	· · · · · · · · · · · · · · · · · · ·	70,000	·	•	19,731.00		•
NEOMED Grant	• •	44.615	130,000	<u>=</u>	42 888 00	•	•
Community Collective Impact Grant         20,000         - 20,000         7,627.00         - 7,627.00           OACBHA Crisis Text Line Mini-Grant         1,500         - 2,500         - 2         - 378,32         - 2         - 378,32         - 378,32         - 378,32         - 378,32         - 378,32         - 378,32         - 1,500         - 1,500         - 1,500         - 2,500         - 2.500	, , , ,		-	·	•		•
AACHEA Criss Text Line Mini-Grant         1,500         1,500         1,500         1,500.00           Communities Talk to Prevent Underage Drinking Planning Stipend - SAMHSA         75         75         -         -         -           Treatment Advocacy Center Mini-Grant FY21 - OACBHA         1,000         -         1,500         378.32         -         378.32           Lorain County Suicide Prevention Coalition - OSPF - Strength & Sustain         250         -         1,500         -		,	-	•	,	-	•
Communities Talk to Pevent Underage Drinking Planning Stipend - SAMHSA   750	•	,	-	•	,	-	•
Treatment Advocacy Center Mini-Grant FY21 - OACBHA         1,000         - 1,000		·	-	·	·	-	•
Week of Appreciation Mini-Grant FY21 - OACBHA         1,500         378.32         -         378.32           Lorain County Suicide Prevention Coalition - OSPF - Strength & Sustain         250         -         250         -         -         -           Drain County Suicide Prevention Coalition - OSPF - Community Readiness         2,500         -         2,500         2,500.00         -         2,500.00           Suicide Coalition         1,100         -         1,200         -         200.00         -         200.00           Indigent Patient Placement         200         -         200         920,00         -         55,000.00           Addiction Treatment Program (ATP)         339,279         -         339,279         293,460.01         -         293,460.01         -         293,460.01         -         293,460.01         -         293,460.01         -         293,460.01         -         293,460.01         -         293,460.01         -         293,460.01         -         293,460.01         -         293,460.01         -         293,460.01         -         293,460.01         -         48,112.67         -         48,112.67         -         48,112.67         -         48,112.67         -         48,112.67         -         -         1,92			-		-	-	-
Parent Coarth Taining Stipend - NCASA   1,250   - 1,25	•	· · · · · · · · · · · · · · · · · · ·	-	·	-	-	-
Parent Coach Training Stipend - NCASA         1,250         1,250         2,500         2,500         2,500         2,500.00         -         2,500.00         -         2,500.00         -         2,500.00         -         2,500.00         -         2,500.00         -         2,500.00         -         2,500.00         -	• • • • • • • • • • • • • • • • • • • •	· · · · · · · · · · · · · · · · · · ·	-		3/8.32	-	3/8.32
Lorain County Suicide Prevention Coalition - OSPF - Community Readiness         2,500         2,500         2,500.00         -         2,500.00           Suicide Coalition         1,100         -         1,100         -         1,200         2,000         200.00         -         2000           151 Responder Appreciation         1020         -         200         200.00         95,200.00         -         95,200.00           Addiction Treatment Program (ATP)         339,279         339,279         293,460.01         -         293,460.01           Frevention & Wellness         64,477         64,477         48,112.67         -         41,266.00           Gambling Addiction/Prevention         53,185         -         53,185         1,926.00         -         1,926.00           Psychotropic Drug Program         50,000         -         50,000         57,561.00         555.04         58,116.00           Psychotropic Drug Program Recovery Supports         122,034         -         145,000         141,276.84         -         141,276.84           K-12 Prevention         22,818         -         22,818         -         -         -         -         -         -         -         -         -         -         -         -	, ·		-		-	-	-
Suicide Coalition         1,100         1,100         1,100         2.00         2.00         2.00         2.00.00         1.00         2.00.00         1.00         2.00.00         1.00         2.00.00         2.00.00         1.00         2.00.00	<u> </u>	· · · · · · · · · · · · · · · · · · ·	-	·	-	-	-
1st Responder Appreciation         200         -         200         200.00         -         200.00           Indigent Patient Placement         123,200         -         123,200         5,200.00         -         95,200.00           Addiction Treatment Program (ATP)         339,279         339,279         293,460.01         -         293,460.01           Prevention & Wellness         64,477         -         64,477         48,112.67         -         48,112.67           Gambling Addiction/Prevention         53,185         -         50,000         57,561.00         555.04         58,116.04           Central Pharmacy         145,000         -         145,000         141,276.84         -         1926.00           Psychotropic Drug Program         120,000         -         150,000         57,561.00         555.04         58,116.04           Central Pharmacy         145,000         -         145,000         141,276.84         -	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	-	·	2,500.00	-	2,500.00
Indigent Patient Placement Indigent Patient Indigent Indigent Patient Placement Indigent Patient Indigent Indigent Patient Placement Indigent Patient Indigent Patient Indigent Indigent Patient In		,	-	•	-	-	-
Addiction Treatment Program (ATP)         339,279         - 339,279         293,460.01         - 293,460.01           Prevention & Wellness         64,477         - 64,477         48,112.67         - 48,112.67           Gambling Addiction/Prevention         53,185         - 53,185         1,926.00         - 1,926.00           Sychotropic Drug Program         50,000         - 50,000         57,561.00         555.04         581.16.04           Central Pharmacy         145,000         - 145,000         141,276.84         - 141,276.84         - 141,276.84           Multi-System Adult Program Recovery Supports         122,034         - 122,818         - 2.         - 2.         - 4.           K-12 Prevention         22,818         - 22,818			-			-	
Prevention & Wellness         64,477         64,477         48,112.67         -         48,112.67           Gambling Addiction/Prevention         53,185         53,185         53,185         1,926.00         -         1,926.00           Psychotropic Drug Program         50,000         -         50,000         57,561.00         555.04         58,116.04           Central Pharmacy         145,000         145,000         141,276.84         -         141,276.84           Multi-System Adult Program Recovery Supports         122,034         -         122,034         -         -         -         -           K-12 Prevention         22,818         -         122,034         -		· · · · · · · · · · · · · · · · · · ·	-	<u>=</u>	•	-	•
Gambling Addiction/Prevention         53,185         -         53,185         1,926.00         -         1,926.00           Psychotropic Drug Program         50,000         -         50,000         57,561.00         555.04         58,116.04           Central Pharmacy         145,000         -         145,000         141,276.84         -         141,276.84           Multi-System Adult Program Recovery Supports         122,034         -         122,034         -         -         -           K-12 Prevention         22,818         -         22,818         -         -         -         -           Access to Success II         3,500         -         3,500         3,500.00         -         3,500.00         -         3,500.00         -         3,500.00         -         3,500.00         -         3,500.00         -         3,500.00         -         3,500.00         -         3,500.00         -         2,532.13         -         2,532.13         -         2,532.13         -         2,532.13         -         2,532.13         -         2,532.13         -         2,532.13         -         2,532.13         -         2,532.13         -         2,532.13         -         2,72,833.00         -         2,833.0		· · · · · · · · · · · · · · · · · · ·	-	<u>=</u>	•	-	•
Psychotropic Drug Program         50,000         -         50,000         57,561.00         555.04         58,116.04           Central Pharmacy         145,000         -         145,000         141,276.84         -         141,276.84           Multi-System Adult Program Recovery Supports         122,034         -         122,034         -         -         -           K-12 Prevention         22,818         -         22,818         -         -         -         -           Access to Success II         3,500         3,500         3,500         3,500         3,500.00         -         3,500.00           Targeted Naloxone         2,532         -         2,532         2,532.13         -         2,532.13           Ohio Healthy Transitions Project (OHTP)         42,644         -         42,644         42,643.30         -         42,643.30           FEMA Crisis Counseling Program         72,833         -         72,833.00         -         72,833.00           Mental Health Court Grant         18,750         18,750         14,384.70         -         14,384.70           COVID Mitigation Block Grant         71,778         71,778         73,502.28         73,360.28           FR-CARA (FFY21) - NCE         44,369		· · · · · · · · · · · · · · · · · · ·	-	<u>=</u>	·	-	•
Central Pharmacy       145,000       -       145,000       141,276.84       -       141,276.84         Multi-System Adult Program Recovery Supports       122,034       -       122,034       -       -       -         K-12 Prevention       22,818       -       22,818       -       -       -       -         Access to Success II       3,500       -       3,500       3,500       3,500       3,500       -       42,643       -		,	-	•	,		•
Multi-System Adult Program Recovery Supports         122,034         -         122,034         -         -         -           K-12 Prevention         22,818         -         22,818         -         -         -           Access to Success II         3,500         -         3,500         3,500.00         -         3,500.00           Targeted Naloxone         2,532         -         2,532         2,532.13         -         2,532.13           Ohio Healthy Transitions Project (OHTP)         42,644         -         42,644         42,643.30         -         42,643.30           FEMA Crisis Counseling Program         72,833         -         72,833         72,833.00         -         72,833.00           Mental Health Court Grant         18,750         -         18,750         14,384.70         -         1,384.70           FR-CARA (FFY21)         71,778         -         71,778         -         -         -           FR-CARA (FFY21) - NCE         44,369         -         73,360.28         -         73,360.28           SOR (FFY22)         20,328         -         20,327.58         -         20,327.58         -         20,327.58           SOR (FFY22)         177,301         98,683.50	, , , , , , , , , , , , , , , , , , , ,	•	-	·	·	555.04	•
K-12 Prevention       22,818       -       22,818       -<	•	•	-	•	141,276.84	-	141,276.84
Access to Success II       3,500       -       3,500       3,500.00       -       3,500.00         Targeted Naloxone       2,532       -       2,532       2,532.13       -       2,532.13         Ohio Healthy Transitions Project (OHTP)       42,644       -       42,644       42,643.30       -       42,643.30         FEMA Crisis Counseling Program       72,833       -       72,833       72,833.00       -       72,833.00         Mental Health Court Grant       18,750       -       18,750       14,384.70       -       14,384.70         COVID Mitigation Block Grant       71,778       -       71,778       -       -       -       -         FR-CARA (FFY21) - NCE       78,254       -       78,254       73,360.28       -       73,360.28         SOR (FFY21)       20,328       -       44,369       27,129.05       -       27,129.05         SOR (FFY22)       20,327.58       -       20,327.58       -       20,327.58       -       20,327.58	Multi-System Adult Program Recovery Supports	· · · · · · · · · · · · · · · · · · ·	-	•	-	-	-
Targeted Naloxone         2,532         -         2,532         2,532.13         -         2,532.13           Ohio Healthy Transitions Project (OHTP)         42,644         -         42,644         42,643.30         -         42,643.30           FEMA Crisis Counseling Program         72,833         -         72,833         72,833.00         -         72,833.00           Mental Health Court Grant         18,750         -         18,750         14,384.70         -         14,384.70           COVID Mitigation Block Grant         71,778         -         71,778         -	K-12 Prevention	22,818	-	22,818	-	-	-
Ohio Healthy Transitions Project (OHTP)       42,644       -       42,644       42,643.30       -       42,643.30         FEMA Crisis Counseling Program       72,833       -       72,833       72,833.00       -       72,833.00         Mental Health Court Grant       18,750       -       18,750       14,384.70       -       14,384.70         COVID Mitigation Block Grant       71,778       -       71,778       -        -	Access to Success II	3,500	-	3,500	3,500.00	-	3,500.00
FEMA Crisis Counseling Program       72,833       -       72,833       72,833.00       -       72,833.00         Mental Health Court Grant       18,750       -       18,750       14,384.70       -       14,384.70         COVID Mitigation Block Grant       71,778       -       71,778       - <th< td=""><td>Targeted Naloxone</td><td>2,532</td><td>-</td><td>2,532</td><td>2,532.13</td><td>-</td><td>2,532.13</td></th<>	Targeted Naloxone	2,532	-	2,532	2,532.13	-	2,532.13
Mental Health Court Grant       18,750       -       18,750       14,384.70       -       14,384.70       -       14,384.70       -       14,384.70       -       14,384.70       -       14,384.70       -       14,384.70       -       14,384.70       -       14,384.70       -       14,384.70       -       <	Ohio Healthy Transitions Project (OHTP)	42,644	-	42,644	42,643.30	-	42,643.30
COVID Mitigation Block Grant       71,778       -       71,778       -       71,778       -	FEMA Crisis Counseling Program	72,833	-	72,833	72,833.00	-	72,833.00
FR-CARA (FFY21)       78,254       -       78,254       73,360.28       -       73,360.28         FR-CARA (FFY21) - NCE       44,369       -       44,369       27,129.05       -       27,129.05         SOR (FFY21)       20,328       -       20,328       20,327.58       -       20,327.58         SOR (FFY22)       177,301       -       177,301       98,683.50       -       98,683.50	Mental Health Court Grant	18,750	-	18,750	14,384.70	-	14,384.70
FR-CARA (FFY21) - NCE       44,369       -       44,369       27,129.05       -       27,129.05         SOR (FFY21)       20,328       -       20,328       20,327.58       -       20,327.58         SOR (FFY22)       177,301       -       177,301       98,683.50       -       98,683.50	COVID Mitigation Block Grant	71,778	-	71,778	-	-	-
SOR (FFY21)       20,328       -       20,328       20,327.58       -       20,327.58         SOR (FFY22)       177,301       -       177,301       98,683.50       -       98,683.50	FR-CARA (FFY21)	78,254	-	78,254	73,360.28	-	73,360.28
SOR (FFY22)         177,301         -         177,301         98,683.50         -         98,683.50	FR-CARA (FFY21) - NCE	44,369	-	44,369	27,129.05	-	27,129.05
	SOR (FFY21)	20,328	-	20,328	20,327.58	-	20,327.58
1,601,947 904,193 2,506,140 1,073,755.04 560,545.35 1,634,300.39	SOR (FFY22)	177,301	<u>-</u>	177,301	98,683.50		98,683.50
		1,601,947	904,193	2,506,140	1,073,755.04	560,545.35	1,634,300.39

#### **Network Agency Contracts Supporting Schedule**

	Allocation/Grant	Levy	TOTAL	Allocation/Grant	Levy	TOTAL
	FY22 Budget	FY22 Budget	FY22 BUDGET	FY22 Expense	FY22 Expense	FY22 EXPENSE
Applewood	210,554	535,550	746,104	247,439.00	336,441.23	583,880.23
Beech Brook	-	41,620	41,620	-	34,949.13	34,949.13
Bellefaire JCB	63,504	384,646	448,150	86,512.38	197,469.39	283,981.77
Big Brothers Big Sisters	79,800	56,000	135,800	79,800.00	40,000.00	119,800.00
El Centro	58,483	276,500	334,983	58,482.92	282,437.74	340,920.66
Far West	-	126,279	126,279	-	114,160.04	114,160.04
Firelands	252,369	434,381	686,750	141,976.60	403,731.56	545,708.16
Gathering Hope House	-	470,492	470,492	-	461,851.68	461,851.68
LCADA Way	1,597,124	-	1,597,124	900,345.52	-	900,345.52
Let's Get Real	393,774	-	393,774	207,230.07	-	207,230.07
Lorain County Health & Dentistry	245,784	-	245,784	160,894.02	-	160,894.02
Lorain Urban Minority Alcoholism and Drug Abuse Outreach Program (UMADAOP)	168,124	-	168,124	158,600.13	-	158,600.13
Lucy Idol	-	97,650	97,650	-	-	-
Lutheran Metropolitan Ministry - Guardianship Services	-	51,000	51,000	-	51,000.00	51,000.00
MedMark Treatment Centers	166,319	-	166,319	69,634.36	-	69,634.36
NAMI	-	137,632	137,632	-	137,632.00	137,632.00
Neighborhood Alliance	166,244	48,254	214,498	119,602.98	31,037.18	150,640.16
New Directions	88,500	-	88,500	60,805.39	-	60,805.39
New Sunrise	457,195	335,094	792,289	457,195.00	294,288.83	751,483.83
NORA	277,068	-	277,068	217,089.35	-	217,089.35
Nord Center	2,663,420	5,834,991	8,498,411	2,265,404.18	5,410,814.31	7,676,218.49
Ohio Guidestone	106,337	524,100	630,437	70,079.08	413,642.20	483,721.28
Pathways	-	88,350	88,350	-	30,613.30	30,613.30
Place to Recover Training and Resource Center	479,016	-	479,016	364,902.79	-	364,902.79
Road to Hope House	777,736	-	777,736	672,148.58	-	672,148.58
Safe Harbor/Genesis House	-	170,000	170,000	-	170,000.00	170,000.00
Silver Maple Recovery	464,881	-	464,881	227,520.34	-	227,520.34
Stella Maris	105,734	-	105,734	91,012.16	-	91,012.16
	8,821,966	9,612,539	18,434,505	6,656,674.85	8,410,068.59	15,066,743.44
Reserves	-	185,142	185,142			
Unallocated	340,485	-	340,485			
	9,162,451	9,797,681	18,960,132			
Pass-Through Grants:						
Lorain County Domestic Relations Family and Juvenile Drug Court			82,616	82,616.00		
Subsidized Docket Support - Specialized Docket Payroll Subsidy Project			375,000	375,000.00		
Lorain UMADAOP - Substance Abuse Block Grant (SABG) - Circle for Recovery			75,354	75,354.00		
The LCADA Way - Women's' Treatment & Recovery			242,532	242,532.00		
The Editor Way Women's Treatment & Recovery		_	775,502	775,502.00		
			113,302	773,302.00		

#### Variance Analysis October 2022

#### **REVENUES:**

#### Levy - \$96,031 & 2.5% and \$139,525 & 1.7%

• Variances due to received delinquent amounts.

#### Local Grants – (\$12,354) & (24.1%)

• Please refer to Allocations & Grants Supporting Schedule for detail. Variance due to unused Community Collective Impact Grant. Note that this grant was recently approved to be carried over for use in FY23 with a period end date of 3/14/23.

#### State Allocations & Grants – (\$53,465) & (2.0%)

 Please refer to Allocations & Grants Supporting Schedule for detail. Variance due to Psychotropic Drug reimbursement received \$7,561 more than budgeted from the State and the Multi-System Adult Program Recovery Supports grant amount of \$61,017 that will not be received as no program for use had yet to be developed.

#### Federal Allocations & Grants – (\$1,468,182) & (20.8%)

Please refer to Allocations & Grants Supporting Schedule for detail. Variance due to FR-CARA Grant amount unexpended of \$53,831, \$92,000 Indigent Patient Placement funding received over allocation, \$74,789 MRSS funding unexpended, \$23,633 PATH funding unexpended, \$16,209 SABG Adolescent funding unexpended and SOR funding amount unexpended of \$1,391,720 that will be carried over into FY23 as the federal fiscal year goes through the end of September.

#### Pass-Through Grants - No Variance

• Please refer to Allocations & Grants Supporting Schedule for detail.

#### **Integrated Services Partnership – \$47,978 & 9.8%**

• Unbudgeted reimbursements for placement costs and ancillary services.

#### Miscellaneous – (\$331,506) & (73.1%)

• Variance due to budgeted sale of Oberlin Ave property receipts of \$279,370 (now slated for sale in FY23) and the inconsistency of the receipt of Medicaid retro funds.

## Variance Analysis October 2022

## **EXPENSES:**

## Personnel-Salary & Benefits - \$54,633 & 2.8%

• Personnel expenses under budget for the fiscal year due to planned increase in health insurance costs for 2<sup>nd</sup> half of fiscal year that did not occur and budgeted workers' comp expense that did not occur.

## Operating – (\$3,481) & (0.6%)

• Variance due to repayments of grant proceeds not expended from prior fiscal years that were unbudgeted amounting to \$63,112.

#### **Printing & Advertising – \$8,661 & 12.4%**

• Printing & Advertising expenses incurred came under budget for the fiscal year.

## Board Development & Recognition – \$2,451 & 49.0%

• Expenses incurred came under budget for the fiscal year.

## Administration Building Remodel – \$125,600 & 96.6%

• Construction expense starting in July, remaining budget will be moved to FY23.

#### **Crisis Receiving Center – \$119,683 & 60.0%**

• Expenses incurred came under budget as to what was estimated for the fiscal year.

## **Auditor & Treasurer Fees-Levy – No Variance**

## **Integrated Services Partnership – \$495,378 & 29.2%**

• This variance results from the number of children in care.

## Pass-Through Grants - No Variance

## Agency & Community – \$871,840 & 34.8%

 Please refer to Agency & Community Supporting Schedule for detailed breakdown. Variance due to approximately \$529,014 of unexpended allocation/grant funds, most of which will be carried over into FY23 and approximately \$311,384 of unexpended levy funds and \$79,670 Adult Inpatient Local Bed Days being funded by the State.

## Network Agency Contracts – \$3,893,389 & 20.5%

• Please refer to Network Agency Contracts Supporting Schedule for detailed breakdown. Variance due to unexpended SOR funding in the amount of \$1,259,851 to be carried over into FY23, unallocated and unexpended reserve funding of \$525,628 and underproduction of agencies in the amount of approximately \$2,107,910.

#### STATEMENT OF REVENUES AND EXPENSES FY23

JULY 1, 2022 TO OCTOBER 31, 2022

Unaudited

		BUD	GET	ACT	UAL		
		AMENDED FY23 BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	OCTOBER 2022	VARIANCE	% OF VARIANCE
REVENUES							
Levy 0.6 mill 5-year renewal expires 12/31/22	\$	3,840,783	\$ 1,806,784	\$ 1,703,233	\$ -	\$ (103,551)	-5.7
Levy 1.2 mill 10-year renewal expires 12/31/24		8,223,547	3,864,547	3,661,520	-	(203,027)	-5.3
Local Grants		75,000	43,650	43,650	42,000	-	0.0
State Allocations & Grants		2,228,460	1,071,353	1,071,353	391,489	-	0.0
Federal Allocations & Grants		3,871,132	820,789	820,789	423,749	-	0.0
Pass-Through Grants		750,502	508,943	508,943	79,471	-	0.0
Integrated Services Partnership		501,000	100	100	100	-	0.0
Miscellaneous		459,169	12,501	7,540	7,540	(4,961)	-39.7
TOTAL REVENUES	\$	19,949,593	\$ 8,128,667	\$ 7,817,128	\$ 944,349	\$ (311,539)	-3.8
EXPENSES							
Personnel - Salary & Benefits	\$	2,067,100	\$ 613,928	\$ 533,338	\$ 111,257	\$ 80,590	13.1
Operating		570,483	196,496	199,214	46,470	(2,718)	-1.4
Printing & Advertising		140,281	73,217	14,899	4,048	58,318	79.7
Capital Outlay		50,000	-	-	-	-	0.0
Administration Building Remodel		125,600	103,945	103,945	-	-	0.0
Crisis Receiving Center		2,000,000	153,928	153,928	109,528	-	0.0
Auditor & Treasurer Fees - Levy		203,500	88,000	78,837	-	9,163	10.4
Integrated Services Partnership		1,626,942	406,949	131,733	36,485	275,216	67.6
Pass-Through Grants		750,502	508,943	373,311	293,839	135,632	26.6
Agency & Community		2,172,027	481,466	206,118	93,234	275,348	57.2
Network Agency Contracts		16,138,661	3,982,541	2,902,300	1,059,141	1,080,241	27.1
TOTAL EXPENSES	\$	25,845,096	\$ 6,609,413	\$ 4,697,623	\$ 1,754,002	\$ 1,911,790	28.9
NET	\$	(5,895,503)	\$ 1,519,254	\$ 3,119,505	\$ (809,653)	\$ 1,600,251	
IVLI	ļĢ	(3,033,303)	1,313,234 ب	205,511,505 ب	(ددوروں) با	ا 1,000,231	

Payroll FY23 111,257
FY22 Expenses (253,996)
Report of Expenses 1,896,741
1,754,002

#### **STATEMENT OF CASH POSITION FY23**

Unaudited

JULY 1, 2022 TO OCTOBER 31, 2022

	AMENDED FY23 BUDGET	YEAR TO DATE ACTUAL
Board Levy Cash Balance - Beginning of Period	\$15,064,759	\$15,064,759
Board Levy Cash Balance - End of Period	\$12,375,492	\$17,883,793
Board Unrestricted Cash Balance - Beginning of Period	\$46,107	\$46,107
Board Unrestricted Cash Balance - End of Period	\$0	\$0
Local/State/Federal Allocations & Grants Cash Balance - Beginning of Period	\$2,084,417	\$2,084,417
Local/State/Federal Allocations & Grants Cash Balance - End of Period	\$50,230	\$2,426,996
Pass-Through Cash Balance - Beginning of Period	\$0	\$0
Pass-Through Cash Balance - End of Period	\$0	\$135,633
ISP Cash Balance Held by Board as Fiscal Agent - Beginning of Period	\$2,081,231	\$2,081,231
ISP Cash Balance Held by Board as Fiscal Agent - End of Period	\$955,289	\$1,949,597
Total Cash Balance - Beginning of Period	\$19,276,514	\$19,276,514
Total Cash Balance - End of Period	\$13,381,011	\$22,396,019
Net Difference	(\$5,895,503)	\$3,119,505
Board Levy Cash Balance	\$12,375,492	\$17,883,793
Reserve: Committed to Crisis Receiving Center Capital	(\$2,000,000)	(\$2,000,000)
Reserve: Committed to Crisis Receiving Center Operations	(\$4,889,318)	(\$4,889,318)
Reserve: Capital Improvements	(\$100,000)	(\$100,000)
Reserve: Sick/Vacation Payout at Retirement or Separation	(\$257,651)	(\$257,651)
Reserve: Cash Flow	(\$2,846,220)	(\$2,641,486)
Board Levy Unobligated Cash Balance	\$2,282,303	\$7,995,338

## Allocations & Grants Supporting Schedule

	FY23 BUDGET	FY23 RECEIVED
Local Grants:	40.077	
Hold for Unallocated	10,977	4.500.00
OCABHA Week of Appreciation Mini-Grant 2022	1,500	1,500.00
Suicide Coalition	150 50,000	150.00 42,000.00
BWC Substance Use Recovery and Workplace Safety Program	12,373	42,000.00
Collective Impact	75,000	43,650.00
	73,000	+3,030.00
State Allocations & Grants:		
Community Innovations - Community Medication (Psychotropic Drug)	50,000	-
Continuum of Care - Additional Community Investment	88,631	88,631.00
Continuum of Care - Community Investments (Board Elected)	316,684	150,842.00
Continuum of Care - Community Investments (Central Pharmacy)	72,500	33,543.90
Continuum of Care - Community Investments (MH Portion)	889,208	444,604.00
Continuum of Care - Community Investments (SUD Portion)	139,646	69,823.00
Continuum of Care - Crisis Flexible Funds	146,025	73,012.50
Continuum of Care - Crisis Stabilization Funds	35,700	35,700.00
Continuum of Care - NEO Collaborative Care Coordination	25,000	-
Continuum of Care - NEO Collaborative Jail Program	35,000	-
Criminal Justice Services - Addiction Treatment Program (ATP)	150,000	75,000.00
Criminal Justice Services - Community Transition Program (CTP)	20,000	10,000.00
Criminal Justice Services - Forensic Monitoring	12,734	6,367.00
Prevention & Wellness - Prevention Services Evidence Based Practice (EBP)	24,800	24,800.00
Prevention & Wellness - Primary Prevention	22,685	11,342.50
Prevention & Wellness - Early Intervention	55,000	-
Problem Casino/Gambling Addiction - SUD Gambling Addiction Prevention/Treatment	98,947	24,736.75
Recovery Housing Operating Allocation	45,900	22,950.00
	2,228,460	1,071,352.65
Federal Allocations & Grants:		
Housing and Urban Development (HUD) Grant - Shelter + Care	465,439	115,377.00
Indigent Patient Placement Program	-	
Mental Health Block Grant	172,144	86,072.00
Mental Health Court Grant	5,475	5,475.00
Mobile Response and Stabilization Services (MRSS)	188,892	-
Projects for Assistance in Transition from Homelessness (PATH) Grant	117,997	_
SAPT Block Grant - Crisis Infrastructure	50,000	50,000.00
State Opioid Response (SOR) Grant - Local Project Treatment and Recovery (Jul-Sep FFY22) SOR 2.0	1,406,273	6,696.07
State Opioid Response (SOR) Grant - Local Project Treatment and Recovery (Oct-Sep FFY23) SOR 3.0	, ,	-
Substance Abuse Block Grant (SABG) - Adolescent Treatment Services	276,573	-
Substance Abuse Prevention and Treatment (SAPT) Block Grant - Prevention	295,762	147,881.00
Substance Abuse Prevention and Treatment (SAPT) Block Grant - Treatment	743,682	371,841.00
Title XX Grant	148,895	37,447.00
	3,871,132	820,789.07
Pass-Through Grants:	, ,	,
Lorain County Domestic Relations Family and Juvenile Drug Court	82,616	-
Subsidized Docket Support - Specialized Docket Payroll Subsidy Project	350,000	350,000.00
Substance Abuse Block Grant (SABG) - Circle for Recovery	75,354	37,677.00
Women's Treatment & Recovery	242,532	121,266.00
	750,502	508,943.00

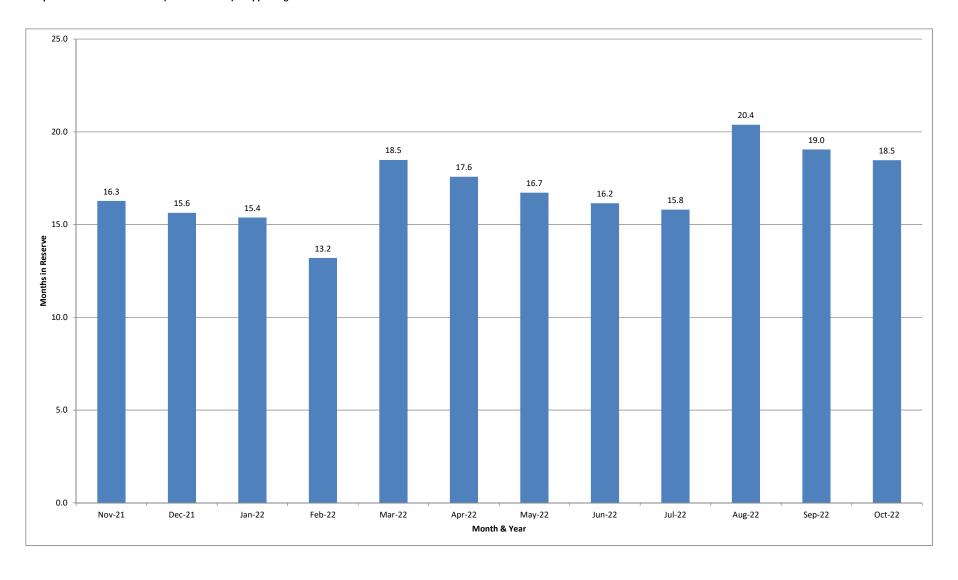
#### Agency & Community Supporting Schedule

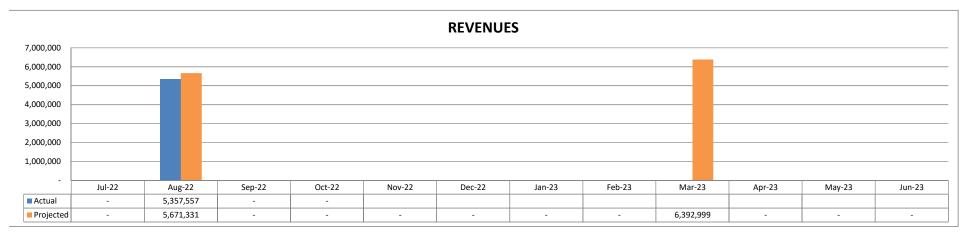
	Allocation/Grant	Levy	TOTAL	Allocation/Grant	Levy	TOTAL
	FY23 Budget	FY23 Budget	FY23 BUDGET	FY23 Expense	FY23 Expense	FY23 EXPENSE
Supplies/Materials/Other	-	3,500	3,500	-	985.67	985.67
Contractual/Purchased Services (Trainings, Consultations, Housing Inspections etc.)	-	110,120	110,120	-	18,355.38	18,355.38
Pooled Agency Services (Bilingual Staff Incentive, Internship, Interpreting, Etc.)	-	33,000	33,000	-	· -	-
Bridge Pointe Commons - Front Desk and Security	-	168,063	168,063	-	48,441.12	48,441.12
Lorain County Sheriff Jail Re-Entry Coordinator	85,269	3,544	88,813	15,948.80	-	15,948.80
Transport Services - LifeCare	-	50,000	50,000	-	2,771.46	2,771.46
Adult Inpatient Local Bed Days (Mercy)	120,000	100,000	220,000	-	-	-
Youth Inpatient Local Bed Days (Various)	-	10,000	10,000	-	-	-
Respite (Blessing House)	-	10,000	10,000	-	-	-
Youth Led Suicide "You Belong" Initiative	-	30,000	30,000	-	-	-
FCFC Funding	-	40,000	40,000	-	40,000.00	40,000.00
Housing Needs Assessment	-	50,000	50,000	-	-	-
Lorain Housing Project Capital Allocation	-	250,000	250,000	-	-	-
Hold for Unallocated	12,497	-	12,497	-	-	-
BWC Substance Use Recovery and Workplace Safety Program	50,727	-	50,727	1,699.00	-	1,699.00
Community Collective Impact Grant	12,373	-	12,373	-	-	-
Communities Talk to Prevent Underage Drinking Planning Stipend - SAMHSA	750	-	750	-	-	-
Treatment Advocacy Center Mini-Grant	1,000	-	1,000	-	-	-
Week of Appreciation Mini-Grant FY21 - OACBHA	1,122	-	1,122	-	-	-
Lorain County Suicide Prevention Coalition - OSPF - Strength & Sustain	250	-	250	-	-	-
Parent Coach Training Stipend - NCASA	1,250	-	1,250	-	-	-
Suicide Coalition	1,250	-	1,250	581.47	-	581.47
Addiction Treatment Program (ATP)	295,819	-	295,819	-	-	-
Prevention & Wellness	207,211	-	207,211	7,600.00	-	7,600.00
Gambling Addiction/Prevention	81,456	-	81,456	11,738.79	-	11,738.79
Psychotropic Drug Program	50,000	-	50,000	-	-	-
Central Pharmacy	57,500	-	57,500	18,543.90	-	18,543.90
Multi-System Adult Program Recovery Supports	61,017	-	61,017	-	-	-
Emergency COVID-19 Supplement	113,248	-	113,248	-	-	-
COVID Mitigation Block Grants	71,778	-	71,778	-	-	-
Mental Health Court Grant	9,841	-	9,841	-	-	-
SOR (FFY22)	79,442	-	79,442	39,452.78	-	39,452.78
SOR (FFY23)		<u>-</u>	<u>-</u>	-		
	1,313,800	858,227	2,172,027	95,564.74	110,553.63	206,118.37

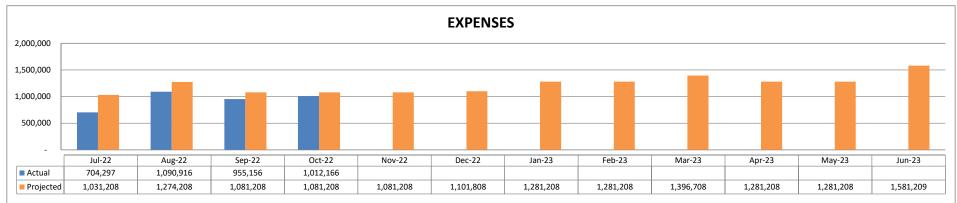
#### **Network Agency Contracts Supporting Schedule**

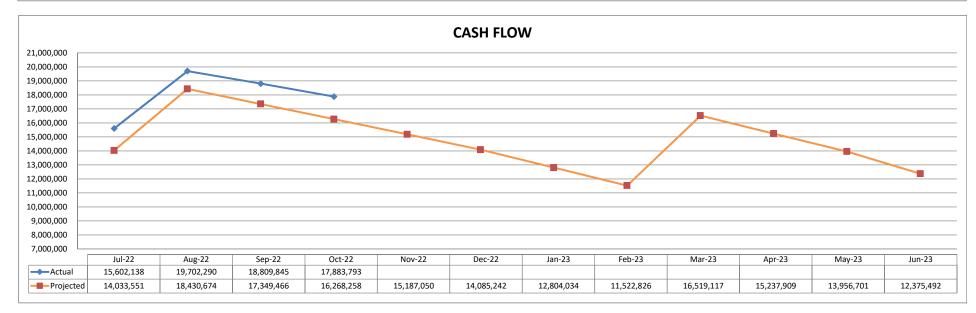
	Allocation/Grant	Levy	TOTAL	Allocation/Grant	Levy	TOTAL
	FY23 Budget	FY23 Budget	FY23 BUDGET	FY23 Expense	FY23 Expense	FY23 EXPENSE
Applewood	110,000	431,896	541,896	494.47	13,660.97	14,155.44
Beech Brook	-	40,000	40,000	-	2,338.00	2,338.00
Bellefaire JCB	38,459	248,695	287,154	10,594.28	18,233.53	28,827.81
Big Brothers Big Sisters	79,800	40,000	119,800	-	-	-
Catholic Charities	-	65,000	65,000	-	-	-
El Centro	18,600	273,245	291,845	4,650.00	20,811.25	25,461.25
Far West	-	101,745	101,745	-	15,136.23	15,136.23
Firelands	148,404	157,199	305,603	7,838.09	30,779.35	38,617.44
Gathering Hope House	-	260,000	260,000	-	-	-
LCADA Way	1,211,075	10,000	1,221,075	148,458.86	122.27	148,581.13
Let's Get Real	287,769	-	287,769	48,046.44	-	48,046.44
Lorain County Health & Dentistry	84,890	-	84,890	26,816.12	-	26,816.12
Lorain Urban Minority Alcoholism and Drug Abuse Outreach Program (UMADAOP)	104,712	-	104,712	30,577.91	-	30,577.91
Lutheran Metropolitan Ministry - Guardianship Services	-	47,000	47,000	-	12,301.84	12,301.84
MedMark Treatment Centers	96,684	-	96,684	11,031.49	-	11,031.49
NAMI	-	137,632	137,632	-	34,408.00	34,408.00
Neighborhood Alliance	117,346	40,554	157,900	-	-	-
New Directions	78,114	-	78,114	201.77	-	201.77
New Sunrise	465,439	346,935	812,374	115,377.00	34,887.00	150,264.00
NORA	59,978	-	59,978	33,268.88	-	33,268.88
Nord Center	2,260,023	5,458,704	7,718,727	663,186.01	1,208,507.19	1,871,693.20
Ohio Guidestone	34,758	481,035	515,793	5,320.35	42,652.21	47,972.56
Pathways	-	35,559	35,559	-	5,496.53	5,496.53
Place to Recover Training and Resource Center	114,113	-	114,113	73,328.56	-	73,328.56
Road to Hope House	458,845	-	458,845	88,784.97	-	88,784.97
Safe Harbor/Genesis House	-	170,000	170,000	-	85,000.00	85,000.00
Silver Maple Recovery	159,436	· -	159,436	73,344.24	-	73,344.24
Stella Maris	105,734	-	105,734	36,644.90	-	36,644.90
	6,034,179	8,345,199	14,379,378	1,377,964.34	1,524,334.37	2,902,298.71
Reserves	· · · · · -	1,033,090	1,033,090			
Unallocated	726,193	-	726,193			
	6,760,372	9,378,289	16,138,661			
Pass-Through Grants:						
Lorain County Domestic Relations Family and Juvenile Drug Court			82,616			
Subsidized Docket Support - Specialized Docket Payroll Subsidy Project			350,000	275,000.00		
Lorain UMADAOP - Substance Abuse Block Grant (SABG) - Circle for Recovery			75,354	37,677.00		
The LCADA Way - Women's' Treatment & Recovery			75,534 242,532	60,633.00		
THE LCADA Way - WOTHER'S TREATMENT & RECOVERY			750,502	373,310.00		
			/50,502	3/3,310.00		

Levy Funds - Months in Reserve (Last 12 Months) - Supporting Table









## Variance Analysis October 2022

## **REVENUES:**

# Levy – (\$103,551) & (5.7%) and (\$203,027) & (5.3%)

• Amounts collected for 2<sup>nd</sup> Half Settlement less than Auditor's Estimate.

## **Local Grants - No Variance**

• Please refer to Allocations & Grants Supporting Schedule for detail.

## State Allocations & Grants - No Variance

• Please refer to Allocations & Grants Supporting Schedule for detail.

## Federal Allocations & Grants – No Variance

• Please refer to Allocations & Grants Supporting Schedule for detail.

## Pass-Through Grants - No Variance

• Please refer to Allocations & Grants Supporting Schedule for detail.

## **Integrated Services Partnership – No Variance**

## Miscellaneous – (\$4,961) & (39.7%)

• No miscellaneous receipts collected as yet.

## Variance Analysis October 2022

## **EXPENSES:**

## Personnel-Salary & Benefits - \$80,590 & 13.1%

• Personnel expenses under budget due to timing of staff changes and benefits.

## **Operating – (2,718) & (1.4%)**

• Operating expenses slightly over budget and are being monitored continuously by the Chief of Business Operations.

## Printing & Advertising – \$58,318 & 79.7%

• Printing & Advertising expenses are under budget and are being monitored continuously by the Communications & Community Relations Director, as well as, the Chief of Business Operations.

## Capital Outlay – No Variance

## Administration Building Remodel - No Variance

## **Crisis Receiving Center – No Variance**

## Auditor & Treasurer Fees-Levy – \$9,163 & 10.4%

• Fees associated with the tax settlement were lower than budgeted.

## Integrated Services Partnership – \$275,216 & 67.6%

• This variance results from the timing of billings from placement agencies and the number of children in care.

#### Pass-Through Grants - \$135,632 & 26.6%

• This variance results from the timing of receiving the pass-through dollars and the payment via executed contracts.

## Agency & Community – \$275,348 & 57.2%

• Please refer to Agency & Community Supporting Schedule for detailed breakdown. Variance due to limited grant activity at this time.

## Network Agency Contracts – \$1,080,241 & 27.1%

• Please refer to Network Agency Contracts Supporting Schedule for detailed breakdown. Primary variance due to unexpended and a lag in billing invoices for SOR funding for grant period ending September 29.

#### LISTING OF EXPENSES OCTOBER 2022

Warrant#	Chk Date	Inv Date	Journal Description/Payee Name	Amount
OPERATING	•	•		
5004612	24-OCT-22	14-OCT-22	FRIENDS SERVICE CO INC DBA FRIENDSOFFICE:SUPPLIES FOAM CUPS, POST-IT NOTES, DIVIDERS, PLANNER	240.94
5001756	07-OCT-22	28-SEP-22	FRIENDS SERVICE CO INC DBA FRIENDSOFFICE:SUPPLIES GEN OFFICE & HOSPITALITY	474.33
5003654	18-OCT-22	29-SEP-22	FRIENDS SERVICE CO INC DBA FRIENDSOFFICE:SUPPLIES GENERAL HOSPITALITY	45.82
5003743	18-OCT-22	28-SEP-22	GERGELY'S MAINTENANCE KING:SUPPLIES PAPER PRODUCTS	301.26
5004800	24-OCT-22	01-OCT-22	LORAIN COUNTY MENTAL HEALTH BOARD:SUPPLIES CLNG SUPPLIES OCT 2022	31.93
5004627	24-OCT-22	11-OCT-22	LORAIN COUNTY MENTAL HEALTH BOARD:SUPPLIES WATER & COLA OCT 2022	91.44
5004806	24-OCT-22	21-SEP-22	SYNCHRONY BANK: SUPPLIES CARPET CLNR BAGS SEPT 2022	34.95
5001761	07-OCT-22	21-SEP-22	SYNCHRONY BANK:SUPPIES GENERAL OFFICE	30.52
5004623	24-OCT-22	18-OCT-22	WHITE HOUSE ARTESIAN SPRINGS INC:SUPPLIES WATER OCT 2022  SUPPLIES/MATERIALS	17.50 1,268.69
5003655	18-OCT-22	30-SEP-22	GREAT LAKES COMPUTER CORP:CONTRACT SVCS USER FEES SEPT 2022	192.00
5003669	18-OCT-22	09-OCT-22	MICROSOFT CORPORATION:MAINT & SUPPLIES SOFTWARE USER FEES 09/08-10/07/2022	301.25
5003741	18-OCT-22	27-SEP-22	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC DBA ESRI INC:ARCGIS SOFTWARE SUBSCRIPTION	532.50
5005563	26-OCT-22	12-OCT-22	HABONY, BARRY J:MHARS 3340  COMPUTER SYSTEM SOFTWARE	372.00 1,397.75
5005555	26-OCT-22	12-OCT-22	CIESLAK, LAUREN M:MHARS 3340	44.50
5005575	26-OCT-22	01-OCT-22	REYNA, VINAIDA R:MHARS 3340	21.00
5005579	26-OCT-22	12-OCT-22	WYKRENT, CARRIE L:MHARS 3340	76.88
			GAS MILEAGE REIMBURSEMENT	142.38
5001751	07-OCT-22	12-SEP-22	CDW LLC:EQUIP APC SMART-UPS BATTERY BACKUP	590.06
5001757	07-OCT-22	27-SEP-22	GREAT LAKES COMPUTER CORP:EQUIPMENT UPS BATTERY	149.99
			EQUIPMENT	740.05
5001883	07-OCT-22	30-SEP-22	US BANK NATIONAL ASSOCIATION:MHARS 3340	898.00
5001000	07 00. 22	00 02. 22	EQUIPMENT LEASE	898.00
F001763	07 OCT 22	22 CED 22	TELETRONICS SERVICES INC. DRA TTV.CONTRACT SUCS / RUGNES SVS WENT ROWN	197.50
5001762	07-OCT-22	22-SEP-22	TELETRONICS SERVICES INC DBA TTX:CONTRACT SVCS/ PHONE SYS WENT DOWN	187.50
5003641	18-OCT-22	30-SEP-22	ACCESS INFORMATION MANAGEMENT CORPORATION DBA ACCESS:CONTRACT SVCS FILE STORAGE OCT	210.43
5003744	18-OCT-22	30-SEP-22	GREAT LAKES COMPUTER CORP: CONTRACT SVCS STORAGE FEES SEPT 2022	650.00
5004613	24-OCT-22	30-SEP-22	GREAT LAKES COMPUTER CORP:PROF SVCS ON-SITE VISIT UPS INSTALLATION 09/21/2022  CONTRACTUAL/PURCHASED SERVICES	220.00 1,267.93
5003653	18-OCT-22	07-OCT-22	FRIEDMAN, PAUL M:CONTRACT SVCS OUT OF COUNTY HEARINGS 09/12-10/07/2022	200.00
5003633	24-OCT-22	30-SEP-22	JS STRATEGIES LLC:CONTR SVCS PROF SVCS LEVY ASSISTANCE	5,000.00
5004799	24-0CT-22 24-0CT-22	02-OCT-22	KELSEY, NANCY: PROF SVCS LEVY WORK JULY - AUG 2022	5,475.00
3004799	24-001-22	02-001-22	PROFESSIONAL SERVICES	10,675.00
5004335	05 OCT 22	10 CED 22	CENTURATEL OF OUROUNG RDA CENTURALIANCE 2240	220.74
5001325	05-OCT-22	19-SEP-22	CENTURYTEL OF OHIO INC DBA CENTURYLINK:MHARS 3340	220.71
5001327	05-OCT-22	22-SEP-22	CHARTER COMMUNICATIONS HOLDINGS LLC:MHARS 3340	356.17
5003646	18-OCT-22	01-OCT-22	CHARTER COMMUNICATIONS HOLDINGS LLC:UTILITIES INTERNET SVCS ALC OCT 2022	379.00
5001836	07-OCT-22	01-OCT-22	CITY OF LORAIN UTILITIES DEPARTMENT:MHARS 3340	25.00
5005117	25-OCT-22	19-OCT-22	COLUMBIA GAS OF OHIO INC:MHARS 3340	43.13
5003652	18-OCT-22	06-OCT-22	ELYRIA PUBLIC UTILITIES: UTILITIES 1165 N RIDGE RD ALC SEPT 2022	19.42
5003749	18-OCT-22	09-SEP-22	LORAIN COUNTY SANITARY ENGINEER: UTILITIES WATER MAINT FEE 09/01 - 10/31/2022	78.82
5001202	04-OCT-22	15-SEP-22	OHIO EDISON:JFS 3340	1,210.19
5005137	25-OCT-22	13-OCT-22	OHIO EDISON:MAHRS 3340 OHIO EDISON:MHARS 3340	126.68
5005134 5005135	25-OCT-22 25-OCT-22	13-OCT-22 20-OCT-22	OHIO EDISON:MHARS 3340	362.59 33.50
5005136	25-OCT-22 25-OCT-22	14-OCT-22	OHIO EDISON:MHARS 3340	1,123.94
5003130				
5001880	07-OCT-22	30-SEP-22	SPRINT SPECTRUM LP DBA SPRINT:MHARS 3340  UTILITIES	4,120.79
5004773	24-OCT-22	06-OCT-22	BRIAN KYLES CONSTRUCTION INC:CONTRACT SVCS LANDSCAPING ANNUAL TURF & ORNAMENTAL	2,097.22
5004602	24-OCT-22	06-OCT-22	BRIAN KYLES CONSTRUCTION INC:CONTRACT SVCS LANDSCAPING MAINT OCT 2022	783.26
5003643	18-OCT-22	05-JUL-22	BRIAN KYLES CONSTRUCTION INC:CONTRACT SVCS MAINT & LANDSCAPING ALC	6,095.62
5003644	18-OCT-22	01-OCT-22	C4AC LLC:MAINT CLNG SVCS MAIN BLDG OCT 2022	520.00
5001752	07-OCT-22	25-SEP-22	COZART, LEWIS W DBA COZY CONNECTION: MAINT ALC CLNG 08/31-09/24-2022	500.00
5003649	18-OCT-22	15-AUG-22	COZART, LEWIS W DBA COZY CONNECTION:MAINT CLNG SVCS ALC AUG 2022	250.00
5003658	18-OCT-22	01-OCT-22	GUNDLACH SHEET METAL WORKS INC:MAINT ANNUAL BLDG MAINT  MAINTENANCE	3,290.00 13,536.10
			MAIN ILIMANCE	13,330.10
5003656	18-OCT-22	23-SEP-22	GROSS PLUMBING INC:REPAIRS & MAINT MAIN BLDG OUTSIDE WATER	5,560.00
5004590	24-OCT-22	31-AUG-22	GUNDLACH SHEET METAL WORKS INC:BUILDING REPAIR AUG 2022	1,567.57
5004817	24-OCT-22	13-OCT-22	YOUNG INVESTMENTS INC:REPAIRS & MAINT BUILDING REPAIR LOCKS	114.00
5001750	07-OCT-22	29-JUN-22	BRIAN KYLES CONSTRUCTION INC:REPAIRS & MAINT RMV DEBRIS FROM STORM	145.58
			REPAIR	7,387.15
5003746	18-OCT-22	03-OCT-22	LORAIN COUNTY CHAMBER OF COMMERCE.:OTHER EXPENSES MEMBERSHIP DUES 2022/2023	275.00
		50. 22	DUES	275.00

#### LISTING OF EXPENSES OCTOBER 2022

Warrant#	Chk Date	Inv Date	Journal Description/Payee Name	Amount
5003663	18-OCT-22	10-OCT-22	LORAIN COUNTY BOARD OF EDUCATION DBA EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY:OTHER	32.00
5003879	19-OCT-22	26-SEP-22	LORAIN COUNTY MENTAL HEALTH BOARD:MHARS 3340	39.96
5004594	24-OCT-22	12-OCT-22	LORAIN COUNTY COMMISSIONERS:OTHER EXPNS DRUG TESTING J.WILBERT	65.00
5005394	25-OCT-22	09-SEP-22	K & A MIDWAY INC DBA MIDWAY TROPHIES:MHARS 3340	979.50
5006341	31-OCT-22	18-OCT-22	JOHNSON, MARK R:MHARS 3340	135.00
			OTHER EXPENSE	1,251.46
5001759	07-OCT-22	25-MAY-22	LORAIN COUNTY COMMISSIONERS:OTHER EXPNS CORSA COVERAGE 2022-2023  INSURANCE	3,654.80 3,654.80
			INSUMANCE	3,034.60
			TOTAL OPERATING	46,615.10
PRINTING & ADVER	RTISING			
5004598	24-OCT-22	14-OCT-22	AK VELEZ LLC DBA SUPERPRINTER:PRINT & ADVERTISING STOCK FOLDER OCT 2022	798.00
CORRECTION TO	26-OCT-22		CORRECTION TO WARRANT # 4966869 DD 02/07/22	(550.00)
CORRECTION TO	26-OCT-22		CORRECTION TO WARRANT # 4966869 DD 02/07/22	550.00
CORRECTION TO	25-OCT-22		CORRECTION TO WARRANT # 4966869 DD 02/23/22	(425.00)
5004585	24-OCT-22	02-OCT-22	D&R DESIGNZ:PRINT & ADVERT CUSTOM FLYER FOR EVENT	150.00
5001333	05-OCT-22	21-SEP-22	EL CENTRO DE SERVICIOS SOCIALES INC:MHARS 3340	850.00
5005563	26-OCT-22	12-OCT-22	HABONY, BARRY J:MHARS 3340	872.05
5001758	07-OCT-22	26-SEP-22	K & A MIDWAY INC DBA MIDWAY TROPHIES:PRINT & ADVERT ENGRAVED PLATE FOR PLAQUE	18.00
5004592	24-OCT-22	08-OCT-22	LA PRENSA PUBLICATIONS, INC:PRINT & ADVERT ISP EMPLOY AD	760.00
5002461	12-OCT-22	29-SEP-22	LORAIN COUNTY OFFICE ON AGING:MHARS 3340	50.00
			TOTAL PRINTING & ADVERTISING	3,073.05
CRISIS RECEIVING C	CENTER			
5001673	06-OCT-22	13-SEP-22	PERSPECTUS ARCHITECTURE LLC:CAPITAL IMPROV/PROF SVCS CRISIS REC CTR	15,053.74
5001673	06-OCT-22	13-SEP-22	PERSPECTUS ARCHITECTURE LLC:CAPITAL IMPROV/PROF SVCS CRISIS REC CTR	51,883.11
5004621	24-OCT-22	10-OCT-22	PERSPECTUS ARCHITECTURE LLC:PROF SVCS ARCHITECT & DESIGN SEPT 2022	34,245.32
5004621	24-OCT-22	10-OCT-22	PERSPECTUS ARCHITECTURE LLC:PROF SVCS ARCHITECT & DESIGN SEPT 2022	8,346.26
500 1022	2.00.22	10 00. 22	TOTAL CRISIS RECEIVING CENTER	109,528.43
				<u> </u>
INTEGRATED SERVI	CES PARTNERSHIF	)		
5004601	24-OCT-22	07-SEP-22	BELLEFAIRE JEWISH CHILDRENS BUREAU: AGENCY SVCS ISP JOP BED DAYS AUG 2022	11,871.76
5004600	24-OCT-22	11-OCT-22	BELLEFAIRE JEWISH CHILDRENS BUREAU:AGENCY SVCS ISP JOP SVCS MAY 2022	2,400.00
5004603	24-OCT-22	07-OCT-22	BURLINGTON COAT FACTORY: FAMILY STABILITY ASSIST W/ PERSONAL NEEDS OCT 2022	787.62
5004604	24-OCT-22	12-OCT-22	CASCADE MANAGEMENT SERVICES INC DBA APPLES:FAMILY STABILITY ASSIST W/ HOUSEHOLD NEEDS OCT	269.48
5004626	24-OCT-22	11-OCT-22	CATHOLIC CHARITIES CORPORATION: AGENCY SVCS PATIENT CARE MENTORING SEPT 2022	4,398.19
5001332	05-OCT-22	10-AUG-22	COLUMBIA GAS OF OHIO INC:MHARS 3340	384.00
5004614	24-OCT-22	01-SEP-22	HOPE HAVEN FOR GIRLS:AGENCY SVCS PATIENT CARE ISP AUG 2022	3,575.00
5004615	24-OCT-22	03-OCT-22	LAUREL OAKS BEHAVIORAL HEALTH CENTER INC:AGENCY SVCS ISP CLIENT PLACEMENT SEPT 2022	13,440.00
5003750	18-OCT-22	03-OCT-22	LU, MENG.:ANCILLARY SVCS COUNSELING 09/03 - 09/27/2022	750.00
5001877	07-OCT-22	01-OCT-22	PINECREST APARTMENTS LTD.:MHARS 3340	675.00
5004622	24-OCT-22	12-OCT-22	SYNCHRONY BANK:FAMILY STABILITY ASSIST W/ HOUSEHOLD NEEDS OCT 2022	334.12
			TOTAL INTEGRATED SERVICES PARTNERSHIP	38,885.17
PASS-THROUGH GR	RANTS			
5003648	18-OCT-22	06-SEP-22	CITY OF LORAIN:OTHER EXPS PASS THRU FUNDS SPECIAL DOCKET DRUG CRT	75,000.00
5003651	18-OCT-22	01-SEP-22	ELYRIA MUNICIPAL COURT: OTHER EXPS PASS THRU FUNDS SPECIAL DOCKET DRUG CRT	75,000.00
5003664	18-OCT-22	08-SEP-22	LORAIN COUNTY COURT OF COMMON PLEAS:OTHER EXPS PASS THRU FUNDS SPECIAL DOCKET DRUG CRT	55,000.00
5003665	18-OCT-22	01-SEP-22	LORAIN COUNTY DOMESTIC RELATIONS COURT: OTHER EXPS PASS THRU FUNDS SPECIAL DOCKET DRUG CRT	35,000.00
5003666	18-OCT-22	01-SEP-22	LORAIN COUNTY PROBATE COURT:OTHER EXPS PASS THRU FUNDS SPECIAL DOCKET DRUG CRT	35,000.00
5004620	24-OCT-22	12-OCT-22	LORAIN UMADAOP:AGENCY SVCS PASSTHRU FUNDS Q2 2023	18,838.50
			TOTAL PASS-THROUGH GRANTS	293,838.50
AGENCY & COMMU	JNITY			
5003879	19-OCT-22	26-SEP-22	LORAIN COUNTY MENTAL HEALTH BOARD:MHARS 3340	109.68
5003661	18-OCT-22	29-SEP-22	LOCKMED OF FLORIDA INC DBA LOCKMED:SOR MED SAFE BAGS	11,800.16
			SUPPLIES/MATERIALS	11,909.84
5003753	18-OCT-22	27-SEP-22	SERRANO, JASLYNN MARIE DBA JSMARKETING LLC:MARKETING SVCS 09/27 - 10/24/2022	1,850.00
IN PROCESS			POSTAGE	275.00
CORRECTION TO	25-OCT-22		CORRECTION TO WARRANT # 4966869 DD 02/23/22 PRINTING & ADVERTISING	425.00 2,550.00
			FRINTING & ADVERTISING	2,330.00
5004584	24-OCT-22	27-JUN-22	ALANOD WESTLAKE METAL IND INC:BWC GRANT REIMBURSEMENT	550.00
5001749	07-OCT-22	20-SEP-22	BEN-PORATH, DENISE DBA DBP TRAINING & CONSULTING:PROV SVCS CONSULT 08/08/2022	300.00
5003645	18-OCT-22	03-OCT-22	CASE WESTERN RESERVE UNIVERSITY:AGENCY SVCS 1ST QTR FY23	3,300.00

#### LISTING OF EXPENSES OCTOBER 2022

Warrant#	Chk Date	Inv Date	Journal Description/Payee Name	Amount
	Clik Date	iliv Date	· · · · · ·	
IN PROCESS			CINCINNATI CHILDRENS HOSPITAL	800.00
5003740	18-OCT-22	01-AUG-22	CITY OF AVON:CONTRACT SVCS SOR OPIOID OUTREACH AVPD QRT 08/24/2022	100.00
5003647	18-OCT-22	05-OCT-22	CITY OF LORAIN:CONTRACT SVCS SOR OPIOID OUTREACH MAY 2022	550.00
5004795	24-OCT-22	01-SEP-22	EDEN INC:AGENCY SVCS BRIDGE POINTE COMM SEC AUG - SEP 2022	30,263.17
5003650	18-OCT-22	14-SEP-22	EDEN INC:AGENCY SVCS INSPECTIONS FOR AUG 2022	965.00
5004607	24-OCT-22	14-OCT-22	FERRER, MICHAEL: "YOU BELONG" GRANT PROF SVCS AUG-SEP 2022	1,015.00
5003657	18-OCT-22	28-JUL-22	GROVE, MICHELLE M:AGENCY SVCS REIMBURSE FOR EXPS OF CONFERENCE	1,136.14
5003660 5003662	18-OCT-22 18-OCT-22	08-JUL-22 21-AUG-22	LIFECARE AMBULANCE INC:CONTRACT SVCS TRANSPORTATION JULY - AUG 2022  LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:CONTRACT SVCS OHIO BWC	1,719.66 1,149.00
5003747	18-OCT-22	09-AUG-22	LORAIN COUNTY ALCOHOL & DROG ABOSE SERVICES INC DBATTHE LCADA WAT.CONTRACT SVCS ONIO BWC	250.00
5003747	18-OCT-22	12-SEP-22	LORAIN COUNTY DRUG TASK FORCE:AGENCY SVCS SOR OPIOID OUTREACH LCSO QRT JUL-AUG 2022	850.00
5001665	06-OCT-22	08-JUL-22	LORAIN COUNTY SHERIFF: AGENCY SVCS PSYCHOTROPIC MEDS JAN - JUNE 2022	555.04
5001666	06-OCT-22	08-JUL-22	LORAIN COUNTY SHERIFF: AGENCY SVCS PSYCHOTROPICK MEDS JAN - JUNE 2022	29,248.00
5004780	24-OCT-22	30-SEP-22	LORAIN COUNTY SHERIFF: AGENCY SVCS REENTRY COORDINATOR AUG - SEPT 2022	7,974.40
5001667	06-OCT-22	12-AUG-22	LORAIN COUNTY SHERIFF: AGENCY SVCS SOR 2.0 JAIL BASED MAT PRE-RLS AUG 2022	8,032.27
5003667	18-OCT-22	30-SEP-22	LORAIN COUNTY SHERIFF: AGENCY SVCS SOR JAIL BASED MAT SEPT 2022	9,463.22
5003668	18-OCT-22	30-AUG-22	MERCY HEALTH REGIONAL MEDICAL CENTER LLC DBA MERCY OCCUPATIONAL HEALTH:AGENCY SVCS	16,800.00
5004631	24-OCT-22	03-AUG-22	THE NORD CENTER:AGENCY SVCS PATIENT CARE MRSS TRAINING JUL 2022	11,064.24
			CONTRACTUAL/PURCHASED SERVICES	126,085.14
5004611	24-OCT-22	21-SEP-22	FLIGNER ENTERPRISES INC DBA FLIGNER SUPERMARKET: OTHER EXPENSES FOOD SEPT 2022	195.00
5001755	07-OCT-22	22-SEP-22	FLIGNER ENTERPRISES INC DBA FLIGNER SUPERMARKET: OTHER EXPS LUNCHES LCCRC MTG	67.50
5001760	07-OCT-22	09-SEP-22	MCCALL FAIRLEY, SHERITTA:OTHER EXPS CATERING SVCS OPEN HOUSE	655.00
			OTHER	917.50
			TOTAL AGENCY & COMMUNITY	141,462.48
			•	212)102110
NETWORK AGEN	CY CONTRACTS			
5001746	07-OCT-22	14-SEP-22	APPLEWOOD CENTERS INC:AGENCY SVCS ECMHS SVCS AUG 2022	112.35
5001745	07-OCT-22	14-SEP-22	APPLEWOOD CENTERS INC:AGENCY SVCS MST PER DIEM PATIENT CARE AUG 2022	3,120.00
5001744	07-OCT-22	28-SEP-22	APPLEWOOD CENTERS INC:AGENCY SVCS PATIENT CARE JUNE 2022	10,665.06
5004791	24-OCT-22	11-OCT-22	APPLEWOOD CENTERS INC:AGENCY SVCS PATIENT CARE JUNE 2022	840.20
5001743	07-OCT-22	28-SEP-22	APPLEWOOD CENTERS INC:AGENCY SVCS PATIENT CARE SEPT 2022	330.71
5004624	24-OCT-22	12-OCT-22	APPLEWOOD CENTERS INC:AGENCY SVCS PATIENT CARE SEPT 2022	175.65
5004790	24-OCT-22	11-OCT-22	APPLEWOOD CENTERS INC:AGENCY SVCS PATIENT CARE SEPT 2022	1,973.87
5004789	24-OCT-22	11-OCT-22	APPLEWOOD CENTERS INC:AGENCY SVCS PATIENT CARE SEPT 2022	61.84
5003642	18-OCT-22	05-OCT-22	APPLEWOOD CENTERS INC:AGENCY SVCS PSYCH INCENTIVE SEPT 2022	250.00
5001661	06-OCT-22	16-SEP-22	BAYMARK HEALTH SERVICES OF OHIO INC DBA MEDMARK TREATMENT CENTERS AMHERST:AGENCY SVCS	7,209.99
5004792	24-OCT-22	11-OCT-22	BEECH BROOK:AGENCY SVCS PATIENT CARE JUNE 2022	217.10
5001747	07-OCT-22	28-SEP-22	BEECH BROOK:AGENCY SVCS PATIENT CARE SEPT 2022	676.35
5004793	24-OCT-22	11-OCT-22	BEECH BROOK:AGENCY SVCS PATIENT CARE SEPT 2022	936.87
5004599	24-OCT-22	18-JUL-22	BELLEFAIRE JEWISH CHILDRENS BUREAU:AGENCY SVCS PATIENT CARE JUL-SEP 2022	18,233.53
5004625	24-OCT-22	11-OCT-22	BELLEFAIRE JEWISH CHILDRENS BUREAU: AGENCY SVCS PATIENT CARE JUL-SEP 2022	10,594.28
5001748	07-OCT-22	28-SEP-22	BELLEFAIRE JEWISH CHILDRENS BUREAU: AGENCY SVCS PATIENT CARE JUNE 2022	4,959.33
5004794	24-OCT-22	11-OCT-22	BELLEFAIRE JEWISH CHILDRENS BUREAU: AGENCY SVCS PATIENT CARE JUNE 2022	8,033.34
5004586	24-OCT-22	11-OCT-22	EL CENTRO DE SERVICIOS SOCIALES INC:AGENCY SVCS PATIENT CARE JUNE 2022	35,998.04
5004605	24-OCT-22	11-OCT-22	EL CENTRO DE SERVICIOS SOCIALES INC:AGENCY SVCS PATIENT CARE JUNE 2022	14,561.28
5004605 5003742	24-OCT-22 18-OCT-22	11-OCT-22 28-SEP-22	EL CENTRO DE SERVICIOS SOCIALES INC:AGENCY SVCS PATIENT CARE JUNE 2022 FAR WEST CENTER:AGENCY SVCS PATIENT CARE JUNE 2022	3,553.18 5,222.77
5003742	18-OCT-22	28-SEP-22	FAR WEST CENTER: AGENCY SVCS PATIENT CARE JUNE 2022  FAR WEST CENTER: AGENCY SVCS PATIENT CARE JUNE 2022	1,362.33
5004606	24-OCT-22	11-OCT-22	FAR WEST CENTER: AGENCY SVCS PATIENT CARE JUNE 2022	21,468.24
5001753	07-OCT-22	28-SEP-22	FAR WEST CENTER: AGENCY SVCS PATIENT CARE SEPT 2022	1,901.63
5004796	24-OCT-22	11-OCT-22	FAR WEST CENTER:AGENCY SVCS PATIENT CARE SEPT 2022	2,723.03
5004774	24-OCT-22	30-SEP-22	FAR WEST CENTER:AGENCY SVCS PSYCH INCENT JULY - SEPT 2022	2,340.00
5004775	24-OCT-22	05-OCT-22	FIRELANDS REGIONAL MEDICAL CENTER:AGENCY SVCS ADULT WRAP JULY - AUG 2022	2,401.40
5004608	24-OCT-22	11-OCT-22	FIRELANDS REGIONAL MEDICAL CENTER:AGENCY SVCS PATIENT CARE JUNE 2022	8,974.34
5004776	24-OCT-22	11-OCT-22	FIRELANDS REGIONAL MEDICAL CENTER:AGENCY SVCS PATIENT CARE SAPT TREATMENT AUG 2022	239.53
5001754	07-OCT-22	28-SEP-22	FIRELANDS REGIONAL MEDICAL CENTER:AGENCY SVCS PATIENT CARE SEPT 2022	1,081.30
5004797	24-OCT-22	11-OCT-22	FIRELANDS REGIONAL MEDICAL CENTER:AGENCY SVCS PATIENT CARE SEPT 2022	8,696.00
5004609	24-OCT-22	11-OCT-22	FIRELANDS REGIONAL MEDICAL CENTER: AGENCY SVCS PATIENT CARE SOR AUG 2022	1,545.13
5004589	24-OCT-22	11-OCT-22	FIRELANDS REGIONAL MEDICAL CENTER:AGENCY SVCS PATIENT CARE SOR JUNE 2022	681.73
5004610	24-OCT-22	09-SEP-22	FIRELANDS REGIONAL MEDICAL CENTER:AGENCY SVCS PSY INC AUG 2022	453.36
5004587	24-OCT-22	14-JUN-22	FIRELANDS REGIONAL MEDICAL CENTER:AGENCY SVCS PSYCH INCENTIVE MAY 2022	510.64
5004798	24-OCT-22	11-OCT-22	FIRELANDS REGIONAL MEDICAL CENTER:AGENCY SVCS PSYCH INCENTIVE SEPT 2022	420.60
5004588	24-OCT-22	04-OCT-22	FIRELANDS REGIONAL MEDICAL CENTER:AGENCY SVCS SOR WRAP MAT SEPT 2022	211.00
5003875	19-OCT-22	07-SEP-22	FIRELANDS REGIONAL MEDICAL CENTER:MHARS 3340	985.50
IN PROCESS			FIRELANDS REGIONAL MEDICAL CENTER:MHARS 3340	1,485.79
5004778	24-OCT-22	07-OCT-22	LET'S GET REAL INC:AGENCY SVCS NEO COLLAB OUTREACH SEPT 2022	2,184.00
5003659	18-OCT-22	15-SEP-22	LETS GET REAL INC:AGENCY SVCS PATIENT CARE SOR PEER SUPPORT AUG 2022	14,749.44
5004777	24-OCT-22	07-OCT-22	LET'S GET REAL INC:AGENCY SVCS PEER SUPPORT SAPT SEPT 2022	2,014.50
5001662	06-OCT-22	27-SEP-22	LET'S GET REAL INC:AGENCY SVCS SAPT PEER SUPP 08/19-09/01/2022	2,575.50
5004616	24-OCT-22	11-OCT-22	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY: AGENCY SVCS AUD GRANT	6,350.59
5004616	24-OCT-22	11-OCT-22	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:AGENCY SVCS AUD GRANT	3,292.15

#### LISTING OF EXPENSES OCTOBER 2022

Warrant#	Chk Date	Inv Date	Journal Description/Payee Name	Amount
5004779	24-OCT-22	05-OCT-22	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:AGENCY SVCS CRISIS UNITS	14,690.00
5004617	24-OCT-22	11-OCT-22	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:AGENCY SVCS MH PATIENT	3,013.92
5004618	24-OCT-22	11-OCT-22	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:AGENCY SVCS PATIENT	3,156.00
5004619	24-OCT-22	12-OCT-22	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:AGENCY SVCS PATIENT	2,260.90
5004593	24-OCT-22	11-OCT-22	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:AGENCY SVCS PATIENT	2,390.29
5003745	18-OCT-22	14-SEP-22	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:AGENCY SVCS PATIENT	26,052.06
5001663	06-OCT-22	21-SEP-22	LORAIN COUNTY ALCOHOL & DRUG ABUSE SERVICES INC DBA THE LCADA WAY:AGENCY SVCS SOR PATIENT	5,013.88
5001664	06-OCT-22	31-AUG-22	LORAIN COUNTY HEALTH AND DENTISTRY: AGENCY SVCS SOR TREATMENT AUG 2022	14,400.59
5004801	24-OCT-22	04-OCT-22	LORAIN COUNTY SAFE HARBOR DBA GENESIS HOUSE:AGENCY SVCS NON-CLINICAL OCT - DEC 2022`	42,500.00
5001668	06-OCT-22	09-SEP-22	LORAIN UMADAOP:AGENCY SVCS SOR 2.0 PREVENTION SVCS AUG 2022	3,555.53
5004802	24-OCT-22	10-OCT-22	LUTHERAN METROPOLITAN MINISTRY: AGENCY SVCS GUARDINSHIP UNDER 45 SEPT 2022	(345.16)
5004802	24-OCT-22	10-OCT-22	LUTHERAN METROPOLITAN MINISTRY:AGENCY SVCS GUARDINSHIP UNDER 45 SEPT 2022	345.16
5005111	25-OCT-22	10-OCT-22	LUTHERAN METROPOLITAN MINISTRY:MHARS 2022003045	345.16
5003751	18-OCT-22	03-OCT-22	LUTHERAN METROPOLITAN MINISTRY:NON-CLINICAL AGENCY SVCS JUL-DEC 2022	10,750.00
IN PROCESS			NEIGHBORHOOD ALLIANCE	23,042.59
5001669	06-OCT-22	20-SEP-22	NEW SUNRISE PROPERTIES: AGENCY SVCS HUD GRANT RENTS & UTILITIES OCT 2022	32,468.00
5004803	24-OCT-22	11-OCT-22	NEW SUNRISE PROPERTIES:AGENCY SVCS PATIENT CARE SEPT 2022	8,690.00
5003670	18-OCT-22	01-JUL-22	NORTHERN OHIO RECOVERY ASSOCIATION: AGENCY SVCS PATIENT CARE SOR TREATMENT SVCS JULY 2022	33,268.88
5001670	06-OCT-22	31-MAY-22	OHIOGUIDESTONE:AGENCY SVCS IYDCC CONSULT MAY 2022	8,932.00
5004595	24-OCT-22	11-OCT-22	OHIOGUIDESTONE:AGENCY SVCS PATIENT CARE JUNE 2022	8,176.97
5001671	06-OCT-22	03-JUN-22	OHIOGUIDESTONE:AGENCY SVCS PATIENT CARE MAY 2022	1,470.71
5003752	18-OCT-22	28-SEP-22	OHIOGUIDESTONE:AGENCY SVCS PATIENT CARE SEPT 2022	4,513.53
5003752	18-OCT-22	28-SEP-22	OHIOGUIDESTONE: AGENCY SVCS PATIENT CARE SEPT 2022	2,554.77
5004628	24-OCT-22	11-OCT-22	OHIOGUIDESTONE: AGENCY SVCS PATIENT CARE SEPT 2022	13,916.82
5003671	18-OCT-22	26-SEP-22	OHIOGUIDESTONE:AGENCY SVCS PATIENT CARE SOR TREATMENT AUG 2022	3,103.12
5001672	06-OCT-22	31-AUG-22	P2R TRAINING AND RESOURCE CENTER INC:AGENCY SVCS SOR 2.0 WORKFORCE SVCS AUG 2022	40,065.62
5004804	24-OCT-22	11-OCT-22	PATHWAYS COUNSELING AND GROWTH CENTER: AGENCY SVCS PATIENT CARE JUNE 2022	262.62
5004805	24-OCT-22	11-OCT-22	PATHWAYS COUNSELING AND GROWTH CENTER: AGENCY SVCS PATIENT CARE SEPT 2022	2,142.49
5004596	24-OCT-22	11-OCT-22	SILVER MAPLE RECOVERY LLC:AGENCY SVCS PATIENT CARE JUNE 2022	13,100.00
5004629	24-OCT-22	11-OCT-22	SILVER MAPLE RECOVERY LLC:AGENCY SVCS PATIENT CARE SEPT 2022	2,912.26
5004629	24-OCT-22	11-OCT-22	SILVER MAPLE RECOVERY LLC:AGENCY SVCS PATIENT CARE SEPT 2022	5,661.23
5001674	06-OCT-22	16-SEP-22	SILVER MAPLE RECOVERY LLC:AGENCY SVCS SOR 2.0 PATIENT CARE JULY -AUG 2022	38,612.98
5004781	24-OCT-22	11-OCT-22	STELLA MARIS INC:AGENCY SVCS PATIENT CARE SAPT TREATMENT SEPT 2022	37.66
5004785	24-OCT-22	05-OCT-22	THE NORD CENTER: AGENCY SVCS ADULT WRAP SEPT 2022	1,571.94
5004633	24-OCT-22	06-OCT-22	THE NORD CENTER:AGENCY SVCS CIT TRAINING SEPT 2022	4,445.53
5004630	24-OCT-22	13-OCT-22	THE NORD CENTER:AGENCY SVCS CRISIS BED SUD SEPT 2022	26,446.76
5004597	24-OCT-22	14-SEP-22	THE NORD CENTER:AGENCY SVCS CRISIS INTERVENTION BLNC OWED	10,000.00
5004639	24-OCT-22	13-OCT-22	THE NORD CENTER:AGENCY SVCS CRISIS INTERVENTION GAP FUND SEPT 2022	95,799.74
5001676	06-OCT-22	28-SEP-22	THE NORD CENTER:AGENCY SVCS CRISIS PATIENT CARE SEPT 2022	1,537.98
5004635	24-OCT-22	07-OCT-22	THE NORD CENTER:AGENCY SVCS CTP ALLOCATION SEPT 2022	6,521.29
5004787	24-OCT-22	27-SEP-22	THE NORD CENTER:AGENCY SVCS HAP ADMIN SEPT 2022	930.00
5004814	24-OCT-22	01-OCT-22	THE NORD CENTER:AGENCY SVCS HAP SEPT 2022	22,716.00
5004816	24-OCT-22	28-SEP-22	THE NORD CENTER:AGENCY SVCS KIDZ FIRST ADVOCATE SVCS SEPT 2022	2,791.26
5004815	24-OCT-22	03-OCT-22	THE NORD CENTER:AGENCY SVCS KIDZ FIRST SVCS SEPT 2022	780.00
5004636	24-OCT-22	27-SEP-22	THE NORD CENTER:AGENCY SVCS LCRC PEER SUPPORT OCT 2022	14,244.00
5004786	24-OCT-22	03-OCT-22	THE NORD CENTER:AGENCY SVCS MEDS FOR CBCF SEPT 2022	1,237.94
5004782	24-OCT-22	29-SEP-22	THE NORD CENTER:AGENCY SVCS MH PEER SUPP SEPT 2022	5,881.34
5004784	24-OCT-22	05-OCT-22	THE NORD CENTER:AGENCY SVCS MH SUPPORTED EMPLOYMENT SVCS SEP 2022	9,165.58
5004634	24-OCT-22	07-OCT-22	THE NORD CENTER:AGENCY SVCS OMHAS CTP REENTRY PRISON COORDINATOR SEPT 2022	5,368.17
5001675	06-OCT-22	28-SEP-22	THE NORD CENTER:AGENCY SVCS PATIENT CARE	8,860.02
5001765	07-OCT-22	28-SEP-22	THE NORD CENTER:AGENCY SVCS PATIENT CARE JUNE 2022	8,523.13
5004811	24-OCT-22	11-OCT-22	THE NORD CENTER:AGENCY SVCS PATIENT CARE JUNE 2022	3,159.27
5004809	24-OCT-22	11-OCT-22	THE NORD CENTER:AGENCY SVCS PATIENT CARE JUNE 2022	768.99
5004637	24-OCT-22	13-OCT-22	THE NORD CENTER: AGENCY SVCS PATIENT CARE MH HOTLINE GAP FUND SEPT 2022	27,727.66
5004637	24-OCT-22	13-OCT-22	THE NORD CENTER:AGENCY SVCS PATIENT CARE MH HOTLINE GAP FUND SEPT 2022	12,382.01
5004638	24-OCT-22	13-OCT-22	THE NORD CENTER: AGENCY SVCS PATIENT CARE PEER SUPPORT WARMLINE GAP FUND SEPT 2022	9,140.96
5001764	07-OCT-22	28-SEP-22	THE NORD CENTER:AGENCY SVCS PATIENT CARE SEPT 2022	144,662.36
5004810	24-OCT-22	11-OCT-22	THE NORD CENTER:AGENCY SVCS PATIENT CARE SEPT 2022	70,028.30
5004810	24-OCT-22	11-OCT-22	THE NORD CENTER:AGENCY SVCS PATIENT CARE SEPT 2022	(70,028.30)
5004807	24-OCT-22	11-OCT-22	THE NORD CENTER:AGENCY SVCS PATIENT CARE SEPT 2022	512.66
5004808	24-OCT-22	11-OCT-22	THE NORD CENTER:AGENCY SVCS PATIENT CARE SEPT 2022	4,770.78
5004632	24-OCT-22	13-OCT-22	THE NORD CENTER: AGENCY SVCS PATIENT CARE TEMP HOUS CRISIS BED SEPT 2022	65,577.58
5004813	24-OCT-22	04-OCT-22	THE NORD CENTER: AGENCY SVCS PATIENT CARE YOUTH WRAP SEPT 2022	76.90
5001763	07-OCT-22	22-AUG-22	THE NORD CENTER: AGENCY SVCS PSYCH INCENTIVE AUG 2022	5,161.00
5004812	24-OCT-22	27-SEP-22	THE NORD CENTER: AGENCY SVCS FORTHINGENTIVE AGG 2022  THE NORD CENTER: AGENCY SVCS SECURITY LAKEVIEW HSING SEPT 2022	2,916.67
5001677	06-OCT-22	09-SEP-22	THE NORD CENTER: AGENCY SVCS SCCONTT BAREVIEW TISING SET 1 2022  THE NORD CENTER: AGENCY SVCS SOR 2.0 HARM REDUCTION AUG 2022	7,576.57
5004783	24-OCT-22	05-OCT-22	THE NORD CENTER: AGENCY SVCS SUPPORTED EMPLOYMENT INCENTIVE Q1 2023	5,812.50
5005114	25-OCT-22	11-OCT-22	THE NORD CENTER:MHARS 2022002878	70,028.30
5003114	24-OCT-22	01-OCT-22	THE ROAD TO HOPE INC:AGENCY SVCS SAPT RENTAL ASSIST SEPT 2022	8,632.13
5003754	18-OCT-22	02-AUG-22	THE ROAD TO HOPE INC:AGENCY SVCS SOR RECOVERY HOUSING JULY 2022	80,152.84
	- <del></del>		TOTAL NETWORK AGENCY CONTRACTS	1,263,313.91
				,,

APPROVED BY EXECUTIVE DIRECTOR: TOTAL MHARS BOARD EXPENSES - OCTOBER 2022 1,896,716.64

#### Mental Health, Addiction and Recovery Services Board of Lorain County Revised Budget for FY23

	Original	Prior Approved	Proposed	Revised
	Budget	Revisions	Revisions	Budget
	 FY23	FY23	FY23	FY23
Estimated Beginning Cash Balance - Board Levy	\$ 14,434,755		\$	15,064,759
Estimated Beginning Cash Balance - Unrestricted	46,107			46,107
Estimated Beginning Cash Balance - Board Allocations & Grants	1,866,837			2,084,417
Estimated Beginning Cash Balance - ISP	2,060,989			2,081,231
Estimated Beginning Cash Balance - TOTAL	 18,408,688			19,276,514
Revenues:				
Levy	12,064,330	-	-	12,064,330
Local Grants	15,000	60,000	-	75,000
State Allocations & Grants	2,287,760	(59,300)	218,051	2,446,511
Federal Allocations & Grants	2,246,858	1,624,274	209,846	4,080,978
Pass-Through Grants	700,502	50,000	-	750,502
Integrated Services Partnership	501,000	-	-	501,000
Miscellaneous	459,169	=	=	459,169
Total Revenues	 18,274,619	1,674,974	427,897	20,377,490
Expenses:				
Personnel - Salary and Benefits	2,067,100	_	_	2,067,100
Operating	475,483	95,000	_	570,483
Printing & Advertising	159,781	(19,500)	<u>-</u>	140,281
Capital Outlay	50,000		<u>-</u>	50,000
Administration Building Remodel	-	125,600	<del>-</del>	125,600
Crisis Receiving Center	2,000,000	-	-	2,000,000
Auditor & Treasurer Fees - Levy	203,500	-	-	203,500
Integrated Services Partnership	1,626,942	-	-	1,626,942
Pass-Through Grants	700,502	50,000	-	750,502
Agency & Community	1,627,260	544,767	211,369	2,383,396
Network Agency Contracts	14,147,826	1,990,835	158,377	16,297,038
Total Expenses	 23,058,394	2,786,702	369,746	26,214,842
Net Income	 (4,783,775)	(1,111,728)	58,151	(5,837,352)
Estimated Ending Cash Balance - Board Levy	11,575,574			12,452,417
Estimated Ending Cash Balance - Unrestricted	-			-
Estimated Ending Cash Balance - Board Allocations & Grants	1,114,291			31,456
Estimated Ending Cash Balance - ISP	 935,048			955,289
Estimated Ending Cash Balance - TOTAL	\$ 13,624,913		\$	13,439,162

Decrease Network Agency Contracts expense \$18,549 for AUD allocation and SAPT Treatment allocation adjustments  $Increase\ State\ Allocations\ \&\ Grants\ revenue\ \$35,\!000\ for\ increase\ in\ NEO\ Collaborative\ Jail\ Program\ allocation$ Increase State Allocations & Grants revenue and Agency & Community expense \$183,051 for FY23 Multi-System Adult (MSA) allocation Increase Federal Allocations & Grants revenue and Network Agency Contracts expense \$176,926 for FY23 State Opioid & Stimulant Response (SOS) Grant Increase Federal Allocations & Grants revenue and Agency & Community expense \$12,790 for FY23 State Opioid & Stimulant Response (SOS) Grant Increase Federal Allocations & Grants revenue \$20,130 for FY23 State Opioid & Stimulant Response (SOS) Grant adjustment Increase Agency & Community expense \$15,528 for FY21 K-12 Prevention allocation carryover

State Allocations & Grants	Federal Allocations & Grants	Agency & Community	Network Agency Contracts
35,000	176,926	12,790	(18,549)
183,051	12,790	15,528	176,926
	20,130	183,051	
 218,051	209,846	211,369	158,377

## **BUDGET REVISION NOTES**

## PRIOR APPROVED REVISIONS FY23

#### REVENUES

DATE	CATEGORY	AMOUNT	EXPLANATION
08/23/22	Local Grants	60,000	Increase for BWC program for FY23
08/23/22	Pass-Through Grants	50,000	Increase in Specialized Docket allocation
09/27/22	State Allocations & Grants	(95,000)	Adjustment for FY23 allocation amounts
09/27/22	Federal Allocations & Grants	1,544,010	Carryover amounts from FY22 to FY23 and miscellaneous shifting of expense into correct line item
10/25/22	State Allocations & Grants	35,700	Increase for Nord return of Crisis Stabilization grant proceeds unused from prior year
10/25/22	Federal Allocations & Grants	80,264	Increase in Mental Health Court and MRSS allocations
	NET REVENUE CHANGE	1,674,974	OVERALL AMOUNT REVENUES INCREASED / (DECREASED)

#### **EXPENSES**

DATE	CATEGORY	AMOUNT	EXPLANATION
08/23/22	Operating	25,500	Increase carryover amount for Ad-Hoc Disparities budget for FY23
08/23/22	Administration Builling Remodel	125,600	Movement of budget from FY22 to FY23 when activity will occur for remodel
08/23/22	Pass-Through Grants	50,000	Increase in Specialized Docket allocation
08/23/22	Agency & Community	509,850	Carryover amounts from FY22 to FY23 and miscellaneous shifting of expense into correct line item
08/23/22	Network Agency Contracts	384,581	Carryover amounts from FY22 to FY23 and miscellaneous shifting of expense into correct line item
09/27/22	Operating	69,500	Shifting of expense into correct line item
09/27/22	Printing & Advertising	(19,500)	Shifting of expense into correct line item
09/27/22	Agency & Community	29,442	Carryover amounts from FY22 to FY23 and shifting of expense into correct line item
09/27/22	Network Agency Contracts	1,531,465	Carryover amounts from FY22 to FY23 and miscellaneous shifting of expense into correct line item
10/25/22	Agency & Community	5,475	Increase for Mental Health Court grant
10/25/22	Network Agency Contracts	74,789	Increase in MRSS grant
	NET EXPENSE CHANGE	2,786,702	OVERALL AMOUNT EXPENSES INCREASED / (DECREASED)

NET OVERALL CHANGE

(1,111,728) OVERALL AMOUNT ENDING BALANCE INCREASED / (DECREASED)

## Contracts to be Authorized by the MHARS Board of Directors

## November 17, 2022

Contractor/Vendor	Service Provided	Contracted/Budgeted Amount
*Neighborhood Alliance	See APS 11.22.01	NTE increase contract \$23,633.17 to
	3340.C300.600.S23.05.6200.6221	\$176,985.17 for 7/1/21 - 6/30/22
*Place 2 Recover Training and	See APS 11.22.02	NTE \$224,068 for 7/1/22 - 6/30/23
Resource Center, Inc.	3340.B206.600.C23.05.6200.0000	
*Catholic Charities	See APS 11.22.04	NTE increase contract \$84,500 to \$149,500 for
	3340.A100.600.S23.05.6200.6221	7/1/21 - 9/29/22
Lorain County Prosecutor's	Provide all legal services as may be	NTE \$25,000/year for 1/1/23 - 12/31/24
Office	necessary to the MHARS Board. Contract	
	less actual costs incurred by hiring outside	
	legal counsel to represent the MHARS	
	Board in civil committment hearings which	
	are intiatied in counties other than Lorain	
	County.	

<sup>\*</sup> Contract recommended for approval from Community Planning & Oversight Committee



## Agenda Process Sheet 11.22.01

**■ FINANCE COMMITTEE** 

☐ <u>OTHER</u> COMMITTEE

□ BOARD OF DIRECTOR'S MEETING

□ NEW PROGRAM ■ CONTINUING PROGRAM □ EXPANDING PROGRAM

Subject: PATH Program

Contract Entity(s): Neighborhood Alliance

Contract Term: FY23

Funding Source(s): OMHAS

Contract Amount: Increase of \$23,633.17 to \$176,985.17

#### **Project Description:**

 The Projects for Assistance in Transition from Homelessness (PATH) program offers services for people with serious mental illness (SMI), including those with co-occurring substance use disorders. who are experiencing homelessness or are at risk of becoming homeless. PATH services include community-based outreach, mental health, substance abuse, case management and other support services, as well as a limited set of housing services.

#### **Related Facts:**

- Contract increase of \$23,633.17 in carryover to the original allocation of \$134,917 plus \$18,435 in SOR funding for a total allocation of \$176,985.17. The carryover will be used to help purchase a PATH van that will be used to help do outreach.
- The MHARS Board provides additional funding to help house/maintain housing for people who are in the PATH program.
- Persons who are linked with the PATH program are then linked with the HAP program to help with additional housing supports.
- The PATH program has a SOAR specialist who is trained to help people apply for benefits. The SOAR
  program increases access to Social Security disability benefits for eligible children and adults who are experiencing
  or at risk of homelessness and have a serious mental illness, medical impairment, and/or co-occurring substance
  use disorder.

## **Number Served:**

• There were 104 persons who were outreached by the PATH program in FY 22 of which 66 received services through the PATH program.

#### System Impact:

• The PATH program is able to outreach and work with our homeless or at risk of being homeless residents and get them linked to the appropriate services they need to get off of the street and successfully out of shelter into housing reducing their chances or returning to the homeless system.

## Metrics (How will goals be measured)

- Quarterly expenditure and data reports are due to OHMHAS October 31st 2022, January 31st,2023, April 30<sup>th</sup>, 2023, and July 31st, 2023. An annual report is due to SAHMSA at the end of the year, date TBD.
- Metrics reported: Budget, Persons Served, Services Provided, Referrals Provided,
  Outcomes, Housing Outcomes, Demographics: Gender, Age, Race, Ethnicity, Veteran
  Status, Co-Occurring Disorders, SOAR Connection, Prior Living Situation, Length of
  Stay, Chronically Homeless, and Domestic Violence History

## Evaluation/ Outcome Data (Actual results from program)

- For FY21, 104 persons were outreached via the PATH Program. Of those 104, 66 became active with the PATH program.
- There were 19 referrals made for mental health services and of those 19, 15 were connected.
- There were 18 people placed in permanent housing through PATH.



## Agenda Process Sheet 11.22.02

COMMUNITY P	LANNING &	<b>OVERSIGHT</b>	COMMITTEE
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**■** FINANCE COMMITTEE

□ <u>OTHER</u> COMMITTEE

□ BOARD OF DIRECTOR'S MEETING

■NEW PROGRAM □ CONTINUING PROGRAM □ EXPANDING PROGRAM

Subject: Multi-System Adult Funding (MSA)

Contract Entity(s): Place 2 Recover Training and Resource Center, Inc (P2R)

**Contract Term:** FY23

Funding Source(s): OhioMHAS

Contract Amount: 0.25 FTE NTE \$15,000

Pooled funding for reimbursables \$209,068

Total \$224,068

#### **Project Description:**

- Multi-System Adult (MSA) funding through OhioMHAS: This project is designed to help adults (18+) in Lorain County who are multi-system involved and have had two psychiatric hospitalizations over the past 12 months. The eligibility requirements are two psychiatric hospitalizations in the past 12 months AND currently involved with a qualifying additional system: Criminal Justice, Department of Disabilities, Aging (65+), Veteran, Homeless. These funds support wrap around recovery supports (housing, transportation, vocational, etc.) up to \$8,000 per eligible client.
- The MSA Coordinator will meet with already established treatment meetings where clients who are eligible for these funds are served in order to identify clients and work with their treatment teams to utilize the funding effectively. A portion of the MSA Project will fund a part time P2R employee to act as a single point of coordination for these dollars. Utilizing a Peer Recovery Supporter to fulfill the MSA Coordinator role adds someone with lived experience to the client's team to have the dual benefit of their coordination and execution of MSA funding, as well as being able to offer treatment engagement support.
- \$15,000 of this dollar amount will fund the part time position of the MSA Coordinator and \$26,017 will be utilized
  to fund recovery supports for eligible clients.

#### **Related Facts:**

• Those receiving the funding do not have to be connected to a behavioral health treatment system for ongoing care per OhioMHAS guidelines. These funds are designed to support stability in a person's life so that they are then able to focus on their mental health recovery.

## **Number Served:**

Served 6 clients in FY22 for support with transportation, furniture and emergency basic needs. Already there are 13 additional clients identified for FY23 with additional methods of identifying and linking clients being put in place.

## **System Impact:**

These funds will allow stability in a person's life who otherwise may be involved with, or vulnerable to involvement with, an institution such as hospitalization or incarceration.

Metrics (How will goals be measured)	Spreadsheet of clients served and what services/supports were funded
Evaluation/ Outcome Data (Actual results from program)	Meet with OhioMHAS monthly to review program and provide feedback on program as necessary.

Recommendation Action: Provide to Committee Chair and Executive Director in advance of the meeting.



## Agenda Process Sheet 11.22.04

☐ COMMUNITY PLANNING & OVERSIGHT COMMITTEE
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- **FINANCE COMMITTEE**
- ☐ <u>OTHER</u> COMMITTEE
- BOARD OF DIRECTOR'S MEETING

■NEW PROGRAM	☐ CONTINUING PROGRAM	☐ EXPANDING PROGRAM

**Subject:** Catholic Charities – Mental Health Services

Contract Entity(s): Catholic Charities

**Contract Term**: 11/1/22-6/30/23

Funding Source(s): Levy funding

Contract Amount: Increase of \$84,500 to \$149,500

Clinical Treatment Services -\$75,000 Non-Clinical Supports -\$9,500

Project Description: Catholic Charities has agreed to begin clinical treatment services to include counseling and psychiatry services to fill gaps in service for adults and youth in the county. Additionally, they will offer Therapeutic Behavioral Health (TBS)/Psychiatric Supportive Rehabilitation(PSR)/Community Psychiatric Supportive Treatment(CPST) as well as outreach and engagement services for adults

Related Facts: Wait times for access to care remain long in the county. These times were negatively impacted by the closure of Firelands Counseling and Recovery Services.

Number Served: This request includes start up funding as Catholic Charities hires additional staff and builds caseloads. They anticipate offering psychiatry for 8 hours/ week initially.

System Impact: Increased access to care for adults and youth seeking services in the county.

Metrics (How will goals be measured)	Catholic Charities will utilize the OhioScales to determine the efficacy of treatment and provide access to care/wait list information weekly.
Evaluation/ Outcome Data (Actual results from program)	Programs have not yet been implemented

# **Executive Director Report**

## **November 17, 2022**

## Issue #9 Mental Health & Recovery Services Renewal Levy

I want to thank the community, provider network, board members and staff whom worked diligently on the scene and behind the scene supporting Issue 9. According to the BOE, we have the highest approval rating on our levy @ 73% and the highest approval rating for a mental health levy in the State of Ohio. I appreciate all of your hard work to advance the mission & vision of the board.

## CY2023-2025 Community Plan

Board staff continue to participate in webinar and technical assistance sessions on the development of the Community Assessment Plan (CAP). The first set of data and financial information have been submitted into the OhioMHAS portal. The CAP is due to OhioMHAS January 30, 2023.

## **NAMI Lorain County Awards Banquet**

Several staff and Board Chair attended the November 14<sup>th</sup> event. Our very own, Lauren Cieslak, Program Officer, received the Malcolm L. Peel Leadership Award from NAMI of Lorain County. We know we have amazing team and we are proud of Lauren's work and passion to spread hope.

#### Media Coverage Recap:

<u>Leadership Lorain County announces next Signature Leadership Program class – Morning Journal</u>

Election 2022: Lorain County voters OK renewal levies – Morning Journal Voters say yes to MHARS, 911, Drug Task Force levies | Chronicle Telegram Issue 9: MHARS asks for 0.6-mill renewal for mental health and addiction care | Chronicle Telegram

Moving the needle on mental health | Chronicle Telegram

#### **Upcoming Events:**

- 11/24-11/25 Holiday Office Closed for Thanksgiving
- 12/1 Zero Proof Mix-Off, 5:30p-7:30p LCCC Spitzer Center (Board is submitting a drink)
- 12/7 Titan Family Winter Wonderland II, 5:30p-8:30p, Lorain High School 2600 Ashland Ave. Lorain
- 12/23-12/26 Holiday Office Closed for Christmas Eve & Christmas
- 12/30/22–1/2/23 Holiday Office Closed for New Year's Eve & New Year's Day